2012 IEEE International Symposium on Electrical Insulation (ISEI 2012)
10-13 June 2012
San Juan, Puerto Rico

Registrant Information * **Indicates required fields**

*Last/Family/Surname | *First/Given Name

*Organization

* Address (Line 1) | Address (Line 2)

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Primary Contact Number | Fax Number | *Email (required for confirmation purposes)

Emergency Contact | Emergency Contact Number | IEEE Membership number

How did you hear about ISEI
- ☐ Email
- ☐ Website
- ☐ Colleague
- ☐ Call for Papers
- ☐ Other_____

What is your main reason for attending?
- ☐ Attending Sessions
- ☐ Presenting
- ☐ Session Chair
- ☐ Research & Development
- ☐ Networking

Is this your first time attending
- ☐ Yes
- ☐ No

Please indicate your affiliation
- ☐ Utility
- ☐ University
- ☐ Research
- ☐ Manufacturer
- ☐ Product Supplier
- ☐ Other_____

If you have a disability and may require special accommodations in order to fully participate, please check the box below. You will be contacted by Isabel Zarudny, conference registrar to discuss your specific needs.
☐ Please check the box if you have any special needs.

Please indicate your special need _____

Please indicate your dietary restrictions _____ (ie. Lactose Intolerance, Allergies, Religious/Cultural Traditions)

Authors must register by 15 February 2012. Maximum number of pages for each paper is (5) five.
If you are an author please enter your paper number(s) *Maximum two (2) papers per registration*: _____ _____

Registration Fees	**On/Before 6 April 2012**	**After 6 April 2012**
☐ DEIS Member	US$ 575.00	US$ 630.00
☐ IEEE Member	US$ 600.00	US$ 660.00
☐ Student/Life Member	US$ 350.00	US$ 400.00
☐ Non-Member	US$ 675.00	US$ 750.00
☐ Student Non-Member	US$ 400.00	US$ 450.00
☐ Guest Badge	US$ 135.00	US$ 135.00

Guest Name: _____

Full Conference Registration Includes: Admission to all ISEI conference sessions, one copy of the ISEI Proceedings on memory stick; continental breakfasts on Monday, Tuesday and Wednesday, morning and afternoon refreshment breaks, lunches on Monday and Tuesday, and one ticket to the ISEI Banquet on Tuesday evening. Short Courses are not included in the conference registration fee.
Short Course Registration Includes: Admission to your selected short course, course materials, and lunch
Guest Badge Includes: Breakfasts, lunches and banquet. A guest is defined as spouse/significant other or child.

Short Courses – Sunday, 10 June 2012

Full Day	**On/Before 6 April 2012**	**After 6 April 2012**
DEIS	US$225	US$275
IEEE MEMBER	US$225	US$275
IEEE STUDENT/ LIFE MEMBER / RETIREE	US$175	US$215
NON MEMBER	US$275	US$300
STUDENT NON MEMBER	US$225	US$250

Half Day	**On/Before 6 April 2012**	**After 6 April 2012**
DEIS	US$150	US$200
IEEE MEMBER	US$150	US$200
IEEE STUDENT/ LIFE MEMBER / RETIREE	US$125	US$165
NON MEMBER	US$225	US$250
STUDENT NON MEMBER	US$150	US$200

Short Courses – Sunday, 10 June 2012

	Session Title	Speaker	Start Time	End Time
☐	Test Procedure and Acceptance Criteria for PD Commissioning Testing of Transmission Class Cables	Mark Fenger, Kinectrics	8:00 AM	5:00 PM
☐	DC testing of Electrical Machinery and Insulation Materials	Laurent Lamarre, IREQ	1:00 PM	5:00 PM
☐	Nanodielectric Material	Michel Fréchette, IREQ	8:00 AM	12:00 PM
☐	Introduction to Insulation Material	Nancy Frost, Krempel	8:00 AM	5:00 PM
☐	Root Cause Failure of Power Transformers	Ali Naderian, Kinectrics	8:00 AM	12:00 PM

Additional Items

☐ Qty _____ Guest Banquet Only Ticket (US $65.00)
☐ Qty _____ Extra conference proceedings on memory stick (US $30.00)
☐ Qty _____ Conference proceedings in Print Version (US $30.00)
☐ Qty _____ Additional Pages (US $120.00)

Cancellation Policy

Requests for refunds must be made in writing by fax or email addressed to the Conference Registrar as indicated below and received by the following dates. **Before 1 April 2012:** Full refund less a $75 administration fee. **After 1 April 2012:** 50% refund less a $75 administration fee. **After 1 May 2012:** No refund.

Author Refunds: Registration refund is applicable to an author who withdraws a paper(s) before **15 March 2012**. If the paper is included in the Conference Proceedings, no refund is applicable.

Emergency Illness or Death: Refunds may be granted due to a family death, illness, or other extraordinary circumstance. Please contact the Conference Registrar.

Substitution Policy: Registrants may send a substitute in their place in lieu of requesting a refund.

Visa Assistance

Speakers, Committee Members, and paid attendees requiring visa letters must send an **email to Nancy Frost** to drnancyfrost@gmail.com with a subject line "**2012 ISEI visa letter request**"

Registration **Short Courses** **Additional Items** **Wire Transfer Fee** **TOTAL**

$ _____ + $ _____ + $ _____ + $ _____ = $ _____

Method of Payment: ☐ Check- Please make payable to: IEEE ISEI Conference ☐ Wire Transfer US$20
Please attach a copy of the wire transfer receipt with registration form. Please email iseireg@ieee.org for Wire transfer instructions.

Credit Card: **Visa** ☐ **MasterCard** ☐ **American Express** ☐ **Discover** ☐

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Mail/Fax Completed Registration Form & Fees To: (Please do not submit this form without payment) IEEE/MCM: ISEI Registrar , 445 Hoes Lane, Piscataway, New Jersey 08854-4141 USA Tel: +1 732 465 7810 Toll Free (in US or Canada): + 1 800 810 4333 Fax: +1 732 465 6447. For Questions email : isabel.zarudny@kinectrics.com