

# IEEE NZCS Committee Meeting

Held 9 September 2014 at 4:30pm via Skype

Present: Mansoor Shafi  
Debraj  
Bing Xue  
Aaron Reid  
Murray Milner

Donald Bailey  
Duncan Hall  
Richard Harris  
Terence Betlehem

		Actions
1	<b>Welcome</b> Meeting commenced at 4:30 PM, with a welcome from Mansoor.	
2	<b>Apologies</b> Rainer Kunnemeyer Mengjie Zhang Callum Neil	
3	<b>Minutes of the last Committee Meeting</b> Minutes of the meeting held on 12 August, 2014 were circulated prior to the meeting.	Minutes approved
4	<b>Matters arising from March Committee meeting (not covered elsewhere)</b> <ul style="list-style-type: none"> <li>R10 Individual benefits and Services Support Fund (Aaron). Can get funding for advertising at a conference – suggested AAEE</li> <li>2014 Postgraduate event (18 Sept) Running 9 am to 2:30 pm on next Thursday at VUW - AM105</li> <li>Legal status of section</li> <li>Possible DL (Prof Koul) (Murray &amp; Mansoor) Not a lot of interest from 4RF.</li> </ul>	<b>Aaron</b> to contact Sen Gupta regarding AAEE conference     <b>Mansoor</b> to reply saying we have little interest
5	<b>Chair report (Mansoor Shafi)</b> <ul style="list-style-type: none"> <li>Potential ComSoc DL (Prof Elmirghani) Agreed to host him</li> </ul>	<b>Mansoor</b> to contact South and North sections and ComSoc chair
6	<b>Secretary report</b> <ul style="list-style-type: none"> <li>Sections Congress Report</li> <li>Reminder to vote</li> </ul>	<b>Donald</b> to prepare a 1 page report on sections congress.
7	<b>Finance Report (Ramesh Rayudu)</b> <ul style="list-style-type: none"> <li>Status of signatories Mansoor has passed on signed papers to bank.</li> <li>Finance report Current balance \$10,894.63</li> </ul>	<b>Ramesh</b> to confirm that changes have been made
8	<b>Webmaster Report (Richard Harris / Terence Betlehem)</b> Reminder to provide information to Richard on events.	<b>Richard</b> will prepare draft newsletter. Requires content to be sent to him by <b>everyone</b>
9	<b>Membership Report (Aaron Reid)</b>	

	Current membership numbers: 277 Active, 92 Young Professionals members, 47 in arrears. Currently sending arrears reminder letters.	<b>Aaron</b> to send list of young professionals to Murray & Callum
10	<b>Awards (Gourab Sen Gupta)</b> No report	
11	<b>Industry Relations Report (Duncan Hall / Murray Milner)</b> <ul style="list-style-type: none"> <li>October event (<b>Murray</b> to look at and apply for funds through “Celebrating through Industry Day”)</li> </ul> <p>Thursday 23 October 6 PM – panel session with 4-5 industry speakers on engineering challenges. Targeting 30-40 people.</p> <p>Duncan speaking at IPENZ event on “Networking and Information Night for Final-year Students and Industry” on Wednesday 17 September, 5:30pm in room AM102 at VUW, and will do some promotion of IEEE there.</p>	<b>Bing</b> will discuss possible venue with Mengji
12	<b>Student Branch and Chapter reports</b>	
12a	<b>Massey Student Branch (Debraj Basu)</b> 10 students going to postgraduate presentation day.	
12b	<b>Victoria Student Branch (Henry Williams)</b> No report	
12c	<b>Young Professionals (Callum Neil)</b> No report	
12d	<b>Women in Engineering (Bing Xie / Damla Guven)</b> Attended Women in Engineering sessions at a couple of conferences.	<b>Donald</b> to send details of South Australia contact.
12e	<b>Instrumentation and Measurement Society (Rainer Kunne Meyer)</b> No report	
12f	<b>Comm / SP / IT Society (Terence Betlehem)</b> Communications chapter has been split off – Nurul from North section is chair. Representative is Winston Seah.  But still chasing SP / IT chapter status.	<b>Donald</b> will invite Winston as Comsoc representative.
12g	<b>Power and Energy Society (Ramesh Rayudu)</b> No report	
12h	<b>Computational Intelligence Society (Mengjie Zhang)</b> The CI chapter will run a talk this Friday 4pm in CO350. Food and drinks will be provided after the talk.	
13	<b>General Meetings (for noting)</b> <ul style="list-style-type: none"> <li>Computational Intelligence meeting (12 September, 4pm. at VUW in CO350)</li> <li>Postgraduate Presentation (18 September, VUW)</li> <li>John Matthews (12 October, CS/SP/IT chapter)</li> <li>Ekrum Hossain (14 November, CommSoc Chapter)</li> <li>2 day I&amp;M Workshop (24-25 November, Auckland)</li> </ul> <p>Industry event – Murray &amp; Duncan</p>	
14	<b>Conferences (for noting)</b> <ul style="list-style-type: none"> <li>IVCNZ – 19-21 November in Waikato</li> <li>ENZCon – 20-21 November in Waikato</li> </ul>	

	<ul style="list-style-type: none"> <li>• Robotics, Automation and Sensing Group - November</li> <li>• SEAL 2014 – 15-18 December, in Dunedin</li> <li>• TALE / AAEE – 8-10 December in Wellington</li> <li>• ICARA – 17-19 February 2015 in Queenstown. (Technical sponsor)</li> <li>• ICST – 8-10 December, 2015 in Auckland. (Technical sponsor)</li> </ul>	
15	<b>Other Business</b> AGM – potential dates 25 / 27 Nov or 2 / 4 December. Nominations needed for the next meeting.	<b>Murray</b> will look into venue.
16	<b>Next Meeting</b> The next meeting was scheduled for <b><i>Tuesday 14th October</i></b> at 4:30 pm. Meeting closed at 5:40 pm.	