IEEE NZCS Committee Meeting

Minutes: Tuesday 13 October 2015 at 4:30 via Skype

Present: Mansoor Shafi, Donald Bailey, Richard Harris, Duncan Hall, Fernando, Mengjie Zhang, Gourab Sen Gupta, Murray Milner, Aaron Reid

1	**Welcome (Mansoor Shafi)**	
2	**Apologies** Hemant Ghayvat Sudhir Singh Pawel	
3	**Minutes of the last Committee Meeting** • 15 September, 2015	Moved Richard Second Duncan
4	**Matters arising from Committee meetings (not covered elsewhere)** • Status of 50th anniversary of R10 project proposal We are keen to do something, but will be unable to put forward a proposal within the short timeframe. An extension of time will be sought. Murray will look at it and see what we can put in. Panel session / Claude Shannon centenary • Postgraduate presentation event (20 October) Meng reported that Victoria University will pay for transport for VUW students to come to event. • AGM plans – Date changed to Wednesday 2nd December Speakers: Mansoor / Donald / Winner of PG presentation New Fellow of IEEE – Peter Smith – recognise his award Mansoor will be a life fellow on 1 January • Followup on second banner (Murray)	**Donald** will request an extension **Murray** will look at the form, throw something together and circulate to other members of committee for comment and input. **Murray** approach Intercontinental as possible venue **Mansoor** to invite Peter Smith to give a short presentation
5	**Chair report (Mansoor Shafi)** • MGA Responsibility Matrix	**Mansoor** will distribute the matrix, and a sample response he has seen for comment
6	**Secretary report**	
7	**Finance Report (Ramesh Rayudu)** • Current balance ~$18,000 but still a number of cheques to come out yet	
8	**Webmaster Report (Richard Harris)** Website has been updated to remove expired events and add new upcoming events • Postgraduate presentation event (20 October) • Wellington Engineering Festival (3 November) • ATNAC (Sydney, 18-20 November 2015) • Networks 2016 conference (Montreal September 2016)	
9	**Membership Report (Aaron Reid)** • Current status 285 active, 33 arrears	**Aaron** will pass IEEE promotion material (handouts, promotional

	Young Professional 87, Student members 6, Graduate Student member 26 • Received new membership development kit	material, publicity fliers and posters) to **Fernando** for distribution at Transpower
10	**Awards (Duncan Hall)** No report	
11	**Industry Coordinators (Duncan Hall / Murray Milner)** Combined Professional Institutions on 3 November – Wellington Festival	
12	**Massey Student Branch (Hemant Ghayvat)**	
13	**Victoria Student Branch (Henry Williams)**	**Mengjie** to talk with Victoria student branch re an AGM to replace Henry
14	**Young Professionals (Sudhir Singh)** • Proposal for YP events Murray has potential speakers.	**Sudhir** to prepare proposal for entrepreneurship workshop.
15	**Women in Engineering (Bing Xue)** • WIE Support Fund – planned activities	**Donald** to remind Bing to provide event proposal
16	**Instrumentation and Measurement Society (Rainer Kunnemeyer)**	
17	**Communications Society (?)**	
18	**SP / IT Society (Terence Betlehem)**	**Terence** to provide report on DL speakers
19	**Power and Energy Society (Ramesh Rayudu)**	
20	**Computational Intelligence Society (Mengjie Zhang)**	
21	**Other Reports** Richard had sent a list of possible student activities for events to student chairs and mentors.	
22	**General Meetings (for noting)** Mansoor invited to give keynote address in Iran next year.	
23	**Conferences (for noting)** • ATNAC – 18-20 November, 2015 in University of NSW. • ICST – 8-10 December, 2015 in Auckland. (Technical sponsor) • FPT – 7-9 December, 2015 in Queenstown (Technical sponsor)	**Donald** to send notice to Richard for FPT
24	**Other Business** Highly respected mathematician Prof Robert Ash passed away earlier this year. Website of his contributions is located at: http://www.math.uiuc.edu/~r-ash/ Fernando indicated that an expert speaker is coming to TransPower, and could be available to speak at a Section event.	
25	**Next Meeting – AGM on 2 December**	Once venue is confirmed, and e-notice will be prepared that will announce the AGM to members with the required notice and call for nominations Richard will submit the notice when this detail has been arranged