



The Institute of Electrical and Electronics Engineers, Inc.
Baltimore Section

Executive Committee Meeting Agenda

*** MARK YOUR CALENDARS, PLEASE ***

DATE: March 13, 2000

TIME: **6:00pm for food and Senior Member Applications**
6:30pm start of meeting

PLACE: **Historic Electronic Museum (HEM), 1745 W. Nursery Rd., Linthicum, MD (410) 765-2345**

1. Report and Approval of Minutes from Previous Meeting- Ralph Bruce
Chapter Chair report to Section, on web; Focus on chapter activities, robot challenge: need a junior high program w/ Annapolis Chapter as lead. Philosophy is to get kids started early in engg'g interests. Thanks David for accepting challenge.

John Dentler: contact Tom Tulley from N. Va.

PES has a well attended dinner. Over 50 high schoolers and engineers attended.

Section bylaws update needed.

Minutes accepted after one modification on IMTS, to state that IMTS needs student volunteers. Chris Nemarich is pursuing a lead for obtaining help from several student chapters, including JHU.

2. Reports from Society Chapter Chairs

- a. Aerospace and Electronic Systems (AES-10) – Mark Brown (2000 Chair). One successful meeting (Bill Dixon reported)

- b. Antennas and Propagation/Microwave. Theory and Techniques (AP-03/MTT-17) -Howard Fudem (1999 Chair). Absent, no report.

- c. Communications(COM-19) – Jeff Friedhoffer (2000 Chair) Meeting in March. Fiber Optic from NRL, and another meeting expected in April. Information available in the web site.

- d. Computer (C-16) - (open) (Access for database available from Len Bathgate. Could sort by Zip Code in the next two months. (IEEE Sammy database).

- e. Electron Devices/Solid State Circuits (ED-15/SSC-37) - Paul Potyraj (1999 Chair). First quarterly meeting tomorrow, March 14 at the HEM. Trying to get a historical speaker. E-mail announcement sent for the first time. Speakers lined up for June and Sep meeting. Will try to get local speakers vice distinguished speakers; Trying to get a Majordomo list, needs IEEE approval, which is in process. EDS reimbursed \$200 per speaker.

- f. Electromagnetic Compatibility (EMC-27) - Fred Kirby (2000 Chair). Meeting scheduled next Tuesday with Chris Harvey as speaker on Telecomm Requirements in Europe. Meeting at Windermere in Annapolis.

- g. Engineering in Medicine and Biology (EMB-18) - Boris Gramatikov (2000 Chair). He is setting up meeting for the 23rd. Sent an e-mail and had death in the family. Loyola no longer maintains their web page. Carole said we will give them space. (Bob Berkovits and Carole provided a report)

- h. Industry Applications (IA-34) - Scott Gordon (1999 Chair). Absent, no report.

- i. Power Engineering (PE-31) - Stephen Woerner (2000 Chair) Bob Biagiotti, Vice Chair reported
- Engineer's week dinner was successful with students. Wrote more personal letters to students in the past. Hope to get more students last year. Schools submitted book scholarships (2 ea 500/year scholarships).

- Spring course cancelled due to low registration, and Survey sent out to members to see what are of interest. Peak three years ago, enrollment mostly from BGE.

- Y2K in Retrospect meeting 3rd Tuesday of the month.

- April on Static Electricity

- May – Graduate programs offering from local schools

j. Reliability (R-07) - Walt Willing (2000 Chair) Meeting jointly w' ASME on 16 Feb 00. Report provided. Speakers for 2 other meetings in the year being sought.

k. Report from Annapolis Sub-Section - David Boyd (2000 Chair). Had a session at ARINC; presentation and demo, got a good spread. Thanked attendees. This month, no hits on speakers, but got two possible speakers- will try to set up a March 22 meeting. Will send in an e-mail to Carole depending on result of meeting. Robot Challenge: got commander to provide 6 judges (midshipmen) (Thad Welch)

Proposal from Randy: Chapter chairs come to meetings Jan, Mar , Chapter Chair dinner, May, and September, to cut down on meetings that Chapter Chairs need to take time on. Feb Apr, Oct will be for Section activities, robot project, on developing chapters, etc. Need time for other business.

Paul Potyraj agrees; Other people also agrees. Comms will continue via web page and e-mail.

John Dentler: may send other reps, to see shorter meetings.

Carole: Good idea, but need reports for web entries.

For ROB, PES: need more activities support (people) into section.

10 May, more formal meeting due to award. Dave will get a short biography of awardees.

3. Report from Vice-Chair - Carole Carey : Got two cards for sending out; signatures requested.

4. Report from Secretary - Vil Arafles : L50 submittal completed 20 Feb, amendments done 7 March; Request: Winzip licenses (2 to 4 @22 each).

Committee approved purchase of one license.

5. Report from Treasurer - Bob Berkovits; Q: Discrepancy? He reported that the bank statement he received did not match his records. Other officers suggested he use the back of the statements to reconcile reports by entering uncleared checks and deposits not yet recorded in the bank statement.

Bob also asked if chapters requested their 2000 budget allotments. Checks to be issued to chapters with bank accounts.

6. New Priority items requiring action: None

7. Report from Directors

a. Program - Chris Nemarich:

1). IMTC 2000 - Chris Nemarich reported that IMTC coming along. Needs to have more room reservations. Currenly 33% of the estimated \$38000 in registration has been received. Still has room for exhibitors, and asked attendees to help invite prospective participants. IMTC will need the \$2900 for computers by next month.

b. Student Activities - Neville Jacobs; Report submitted.

c. Newsletter Editor - Dave Stevens: PDF file for last issue of Watts New sent in and published. He needs a copy of Adobe Pagemaker to help him with his work, which was pre-approved during past meetings. He requested a copy of tax exempt certificate and he will use this to help reduce the purchase cost.

d. Educational Activities - OPEN

e. Membership - Jim Gillin

f. Chapter/Awards - Tom Patton - absent. Randy reminded all about the 10 May chapter chair dinner and awards night. It will be more formal this year, and he asked Dave Stevens to get bio data from the awardees.

8. PACE - Bill Dixon: Soliciting papers for the PACE conference in Arizona. Section and societies can solicit funds for projects from PACE. Bill will attend, IEEE pays \$500, section pays for the rest. GOLD members may be sent. PACE is concerned about non-engineering items.

Region/Section meeting in Pittsburg in October.

8. Report from Engineers Council of Maryland - John Dentler; Back on the mailing list, will attend next.

9. Report from Associate Society Council (ESB - ASC) - John Dentler; now the council rep

10. Report from Maryland Licensing Board for Professional Engineers - Mel Hotz

11. Report from Audits and Bylaws Committee - Mel Hotz; got the by-laws, will circulate to section , due end of the year. Thanks section for nominating him for the IEEE Millenium Medal.

12. Report from Nominating Committee – Bill Dixon. Will be recruiting candidates for the next year soon. Target PES/IAS members/officers.

13. New Business

John Dentler:

- a. Region meeting: 2 candidates for Region 2 directors: Jim Burkhart, Professor at the Cleveland State U; Moshe Camm; Professor at Drexel U, strong candidates. He requested section endorsement
- b. Reported NCAR in a bind due to cost overrun from the SCANNER; They are \$2000 in the red and asked for the region for bail out, but request did not get approval. Suggest helping them; probably as means of generating goodwill. (Randy: think about it, need not to vote on it now). Mel: suggest this be an investment if we are involved, and needs to know why the region turned them down. Chris: Baltimore had bad experiences with NCAR when the two sections tried to publish the SCANNER jointly. He felt that the financial cost of the venture was too much and resulted only in a back page mention of Baltimore sections' help. He cautioned attendees from making the same mistake.

Randy: Salisbury State Student Chapter, propose \$500 for them from the Eastern Shore money;
Chapter chairs are welcome to attend or send representatives to the April 10 meeting, but not required.

- c. Bob Berkovits: PACE non-technical issues;

Adjourned 8:26 P.M.

14. Next Meeting – [Monday, April 10, 2000, 6:30pm](#)

[V. P. Arafiles](#)
[2000 Secretary](#)