

The Institute of Electrical and Electronics Engineers, Inc.
BALTIMORE SECTION
Executive Committee Meeting Minutes

DATE: January 8, 2001

TIME: 6:31 to 8:04 P.M.: 17 members in attendance

PLACE: Historic Electronic Museum (HEM), 1745 W. Nursery Rd., Linthicum, MD (410) 765-2345

MINUTES RECORDER: Laura Amos for Bob Berkovits

1. Presentation to Director of HEM, Kate Marks a \$500 (check) donation to HEM.
2. Report from new Section Chair-Carole Carey
 - Invite all Chapters to attend monthly meetings.
 - Keep meetings only until 8PM. In order to keep the meeting within the time frame, it is very important for Chapters to provide written reports ahead of time. E-mail works best.
 - Want to use some of the time for brief technical talks (crosscutting) to be presented by the Chapter Chair (including Sub-section), a Director or their designated speaker (Still in planning stages) **Please send in your ideas via e-mail on how we should structure this technical/educational series. At the next meeting we can to discuss the format, time, etc. and make a decision.** The meetings can count as a joint meeting of the Section and the Chapter. The topics do not need to be highly technical but more crosscutting and informative. [Neville already volunteered for the April meeting slot.]
 - Calendar for 2001 meetings include: Feb. 12th, March 12th, April 9th, Sept. 10th (?), Oct. 8th, Nov. 12th, and Dec 10th(?). (?) indicate dates need to be discussed due to holidays. Chapter Chairs Dinner is May 9th (wed).
 - Minutes were approved from December 11th meeting without corrections.
 - List for all chapter chairs and officers need to be emailed to Dave Stevens for Newsletter and to Vil, 2000 Section Secretary, for the IEEE report Financial reports to 2000 Section Treasurer (Bob Berkovits).
3. Report from Chapter Chairs
 - a. Annapolis sub-section David Boyd - absent
 - b. AES- Mark Brown plans for 2 tech. Talks in 2001, wrote a letter of endorsement for Dr.Karl Gerlach, for consideration as an IEEE fellow. [A big applause for Mark who has submitted all the reporting requirements (financial, meetings, and list of officers) in a very timely manner.]
 - c. Antenna - Howard Fudem absent. Randy Bruce will contact AP/MTT to find out what is going on with the Chapter.
 - d. Communications - Please inform Jeff Friedhoffer (absent) about echo email.
 - e. Computer chapter is still inactive. Bill Dixon is actively recruiting a chair person.
 - f. EDS/SSC - Anna Roesch has stepped down. Taking officer nominations. New chair: Dave Burnell. Plans for 2001 are 2 symposiums, 2 additional tech. Talks, chapter wide social meeting in Jan/Feb. Bank statement was submitted to Bob Berkovits. Administrative meeting last November to talk about attendance and new speakers for 2001.
 - h. EMBS - Boris Gramatikov absent
 - i. IAS chapter - Tom Patton reported on behalf of IAS.
 - j. PES - Kirk Rae reported -- Substation technical talk at BGE and preparing for Feb. 20th Engineers week dinner. Invited everyone to sponsor a student. Distributed the forms.
 - k. Reliability - Walt absent but submitted report and a travel request. He is asking for part or all of \$1500 to attend a one day conference in July.(destination still unknown) to attend Reliability Congress. There was discussion about various options to get funding-- Walt can asked his employer to fund the trip as a work related travel expense. Walt should also request assistance from the Reliability Society. The general feeling from the group was that the Section would at least provide partial funding (a fixed amount). The

amount was not yet decided. We need to hear more from Walt. This item is still open for discussion.

1. GOLD is still trying to get started. Ask for list of GOLD members and ideas to more involved in student chapters in section. Carole invited Laura to manage the Student Web Page (a sub-page of the Baltimore Section.) much like the other Chapters.
4. Report from Directors
 - a. IMTC - Chris absent. Randy reported that the Section will be reimbursed the 5K loan to the IMTC
 - b. Robot Project - Neville provided a written report No request for any disbursements.
 - c. Newsletter - Dave reported that the next issue will be the 1st completely electronic copy. Someone is asking about Advertising rates? The group decided that Dave can proposed a reasonable rate somewhat less than paper ads (perhaps approximately 1/2 of \$600+(?). He can also do some comparisons with other similar groups that accept web advertising. Dave needs 2001 officer lists and meeting schedules.
 - d. Membership - Randy mentioned approx. 4700 – 4800 members.
 - e. Program Director - Tom Patton announced May 9th Snyder of Willowgrove for Chapter Chairs Dinner. Also need list of section officers by end of Feb.
 - f. PACE - Bill Dixon requested \$1927 from IEEE and section received \$1892.
5. John Dentler is acting Section Treasurer for 2001.
6. NEW BUSINESS: Neville asked:
 - Are we sponsoring for members to attend the fireball?
 - Tables for ESB? (speak to Joe Pollit who was absent)
 - In the By-laws, Directors can only serve for 3 years? Please Review Bylaws.
7. Next Meeting will be Feb 12th at 6:30. Meeting adjourned at 8:04 PM

FINANCIAL REPORT WILL BE DEFERRED UNTIL NEXT MEETING AFTER AUDIT ACTIVITIES ARE COMPLETED.