The Institute of Electrical and Electronics Engineers, Inc.

IEEE Baltimore Section

http://www.ewh.ieee.org/r2/baltimore/

Executive Committee Meeting Notes

DATE: <u>April 9, 2001</u>

TIME: 6:30pm - 7:48 pm; 11 members attending

PLACE: Historic Electronic Museum (HEM), 1745 W. Nursery Rd., Linthicum, MD (410) 765-2345

http://www.ewh.ieee.org/r2/baltimore/Directions/bwi_map.jpg

Special GUEST:

Special Educational PRESENTATION:

 6:30PM - INTRODUCTIONS FROM Vil, Bob, Neville, Dave Stevens, Walt, Jeff, John Dentler, Garth McKenzie, Bill Dixon, Dave Boyd, and Boris.

- II. REPORT FROM SECTION CHAIR (Carole Carey) (Read her e-mailed report)
 - Approval of March 12, 2001 Meeting Minutes. Read report passed around by Bob Berkovits. Added items on
 - Discussions about postcard notification of newsletter to members.
 - Robot Project presentation by Neville and company.

Minutes approved with changes. Bob will e-mail approved minutes to everyone.

- Travel Request Laura Amos and Hoosammudin Bandukwala John Dentler elaborated that Laura and Hoosam will be attending the PACE meeting at Tampa, FL, April 27 and 28. This is a good recruting investment. A motion to approve proposed expenditure (\$1000) was passed unanimously.
- III. OLD BUSINESS: <u>ITEMS REQUIRING IMMEDIATE ACTION DISCUSSED IN PREVIOUS MEETINGS</u>. NONE DISCUSSED.
- IV. REPORT FROM SECRETARY (Bob Berkovits) Bob apologized for not being able to send out the minutes and April meeting announcement as he was sick and in the process of changing jobs. He repeated his suggestion of having a "Senior Members Nomination contest" among chapters this coming fall.
- V. Treasurer's Report (John Dentler) John provided a written report as follows:
 - R2 meeting trip to State College, PA. Action items include
 - Providing a list of millenium medal awardees to R2
 - Section providing local cash advance service to chapters; long term funds only deposited to concentration banking.
 - To simplify links, web pages must reside in the IEEE server.
 - Visits to Anne Arundel Community college to revive local student chapter.

Other details attached in his report.

- Section treasury is stable with \$17500 balance. Also received \$5K IMTC loan payment.
- VI. REPORT FROM VICE CHAIR (Vil Arafiles)-
- May 9 dinner meeting at Snyder's. Invited are all Section and Chapter Officers and their spouses or guest, Robot Challenge volunteers/winners, HEM Director/staff, Student Chapter officers and advisers.
- VII. ROBOT PROJECT BRIEF UPDATES (Neville Jacobs) He read a prepared report which will be attached to the minutes. He discussed 37 out of 67 teams making it to the final competition. The best time this year is 4 min 6 second. Second place team will be invited to the dinner as Tfiloh High Sch team is out of the country. Neville asked for approval to negotiate/spend for 70 kits for next year, plus about \$700 administrative expenses. Unanimously approved, as this was pre-budgeted for this year. John will e-mail Neville an update of the Robot Project expenditures for 2001.

VIII. NEWSLETTER - (Dave Stevens)

04/10/01

Discuss new web page ad cost schedule: Proposed equivalency of full page ads to one year of web
page ad, half page to half year, etc. There will be quarterly issues of the newsletter. Some discussion
on size of pdf files- may be related to resolution. 300 lines per inch may be sufficient.

IX. REPORT HIGHLIGHTS FROM DIRECTORS AND CHAPTERS -

- Walt Willing- NTR
- Jeff Friedhoffer -COM -19 had a successful April 3 meeting with Dr. Loudon Blair of Ciena Corp presenting a talk on 'Optical Networking: A Vendor's Perspective,' Next meeting will be May 8 at the -UMBC Admin building.
- Garth MacKenzie C16- now has a web site and in the process of formation. He is working with L&T for advertising the first meeting, received a list of members. Garth plans to present a talk on "Distance/Web Based Learning" during a June meeting.
- Bill Dixon will not be able to attend this year's PACE meeting, and Laura/Hoosam will attend as section representatives. They are expected to provide a meeting report.
- Dave Boyd reported that two of the Annapolis Subsection members provided judging assistance to the Robot Project competition. Annapolis will have one more admin meeting before summer.
- Boris Grammatikov
 - -Bob Webber's talk on Thursday, March 15, 2001: Understanding Brain Stimulation with Wavelet Cross Correlation Presentation.
 - -BME's web page moved to domain: http://embs.bme.jhu.edu/

X. NEW BUSINESS

- Newsletter "postcard" mailing was approved. It will be modified to a folded letter, including a $\,$ postcard and ad about the formation of C-16.
- A motion was approved to have a joint C-16 (1 hr 15 min), Section (45 min) meeting in June, either the 2nd or 3rd Monday. Vil will send a survey/query about the date that most can attend.

XI. ADJOURN: 7:48 p.m.

NEXT MEETING - Wednesday, May 9, 2001, 6:00pm, Chapter Chair Dinner.

Send attendance requests to Tom Patton, pattontj@erols.com