



## The Institute of Electrical and Electronics Engineers, Inc.

IEEE Baltimore Section

<http://www.ewh.ieee.org/r2/baltimore/>



**January 14, 2002 Meeting Minutes, HEM (6:30 - 8:00pm)**

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Attendance List (13 members, 4 guests) - see end of the report

1. December meeting minutes was approved.
2. Report highlights from Vil Arafiles, 2002 Section Chair
  - Bob Berkovits resigned as Sec - Jeff Friedhofer will be acting Secretary. Vil will send out e-mail to all ExCom members including all Chapter Chairs to solicit nomination/volunteer for a permanent 2002 Secretary.
  - Currently collecting reports from Chapters - Section Report to IEEE
  - 2002 plans is to continue to have joint technical meetings, i.e., Section/Chapter or Chapter/Chapter where applicable. Continue to encourage elevation to senior member status.
  - R2 meeting is Feb 22-24, Atlantic City
  - Next SC2002 local organizing committee meeting is on Jan 24, Capitol College
3. Randy Bruce has stepped down as Director of Audit and Bylaws due to other commitments. Joe Pollit was nominated and approved as the new director.
4. Received a letter from ESB requesting for monetary donation of \$300 for Engineers Week activities (Feb 16 -24). This motion was passed and approved.
5. Jeff Friedhofer suggested that we have a "job site" on our website as a service to our members. Jeff volunteered to initiate this effort.
6. Carole Carey circulated a draft of the 2002 Directory of Officers and 2002 Calendar. A copy of the ESB Jan 9 Meeting minutes was distributed. We are lagging with the first issue of the 2002 Newsletter (Quarterly Issues) In future issues we will try to keep to stricter deadlines. The deadlines will be published in the newsletter.
7. Status Report from the SC'02 Local Organizing Committee -- Next Meeting on Jan. 24 at Capitol College. The Section is one of the SC'02 sponsors. We will have a booth/display. We are encouraging the Chapters to participate in the display and attend the event. Chapter Chair, Vice-Chair or designated "future leader" should consider attending. It may be another 15 years before the venue for SC will be held in DC again.
8. The Section Financial Audit was completed this evening with Randy Bruce conducting the Audit. The records have been turned over from 2001 Treasurer John Dentler to 2002 Treasurer Hoosam Bandukwala.
9. Members provided verbal reports:

- COMSOC - had a meeting on 1/8/02 on Wireless Telecommunications Technologies, next meeting 2/5/02 on MPLS
- PES- meeting on 1/15/02 on Internet Hotels. Continuing Education course on Distributed Generation Application Concerns (Thursday evenings beginning 2/21). Engineers Week Student Dinner on 2/20/02.
- COMPUTER - Meeting on 1/29/02 on the Virtual Observatory
- EMC- is planning a meeting end of January and will elect officers for 2002
  
- ROBOT Challenge Project - 1/26/02 Teacher Mentor Workshop. Requested that the Section pick up the cost of lunch for about 12 people. It was discussed that this should already be part of the Robot budget. If the budget is short later, additional request should be made at that time.  
Neville also requested \$75 for AD payment similar to last year made out to Museum of Industry - This motion was approved.
  
- MSPE- Mel noted that there is no IEEE member that attends State legislative discussion/issues. Other disciplines do participate occasionally.
- Tina Kohler is the delegate to WIE Washington Area for Baltimore. They are meeting at HEM on 2/6/02 to discuss plans for 2002.

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**NEXT MEETING: February 11, 2002 6:30pm (Light refreshments at 6:00pm)**

Jan 14 2002 Baltimore Section Meeting Attendance

Name	Position	Contact Data
Vil Arafiles	Sec Chair	Vparafiles@ieee.org
Jeff Friedhoffer	Sec V-Chair	Jafried@ieee.org
Frances Hays	Balt	Fmh@arinc.com
Neville Jacobs	Student Activities	Nevilleed@aol.com
Tony Delgado	Alliance Eng'g	T.delgado@aei-usa.com
Garth MacKenzie	Computer Soc	Gmackenzie@umuc.edu
Carole Carey	Pub/Internet/ESB	Carolecarey@attglobal.net
Mel Hotz	Ch. Bd for Prof Engrs	Melhotz@aol.com
Robert Berkovits		Bobberk@earthlink.net
Kirk Rae	Ch. PES	Kirk.A.Rae@bge.com
Stephen Frempong	Pre College Rep	Sfrempong@bccc.state.md.us
John Anderson	EMC Soc	Andersonj@iitri.org
Tina Kohler	WIE Balt Rep	m.a.kohler@ieee.org
Joseph M. Pollitt	Membership Dir.	Pollittjoe@yahoo.com
Hoosamuddin Bandukwala	Sec. Treasurer	Hoosam@ieee.org
John Dentler	2001 Treasurer	Jdentler@aol.com
Randy Bruce	Audit Chair	Rwbruce@ieee.org