



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

Executive Committee Meeting Report
April 15, 2007



This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on March 13, 2007. Appendix 1 is the March 2007 ExCom Meeting Agenda.

1 Introductions

Bob Cuellar called the meeting to order. A general introduction of attendees followed. There were 16 IEEE members in attendance. Appendix 2 is a listing of all attendees.

2 Executive Reports

2.1 Chair Report

- Regarding Charles Lord request to host a seminar here: Washington Section is taking the lead on hosting the seminar for the local area.
- The contract was received for GLOBECOM support and was signed at the meeting.
- Officer training was held for the national capital region. John Dentler responded that he would get a link to the training. March 31 or 1 April for Region 2 meeting.
- Received budgets from Student activities. AES needs to see an example of a chapter budget. Annapolis Subsection said they do not need additional funds this year.
- PELS submitted a budget for \$1025. A motion was passed to allocate \$600 from the section. Vice Chair noted that there should be left over startup funds from last year. He will take the action of determining what was left from last year.
- IAS does not need funds from the Section.
- LEOS submitted a budget in anticipating \$600 from Baltimore Section in January. There is a question as to whether that money was received. LEOS will research this and get back.
- Student activities requested \$4500 beyond income for the year. The budget was approved.
- Computer submitted a budget for \$525 that was approved
- EMC submitted a budget for \$500 which was approved.

2.2 Vice Chair Report

- TISP: Dates of the meeting are 7-8 September. Arrangements have been made. Request was made for 2-3 people from Baltimore City, Baltimore County, Anne Arundel, Howard, and PG. counties. Neville Jacobs suggested that Science Department head was the right teacher level. Also need district administrators if we are to get in to the teacher in-service days. Arrangements are being worked between local people and IEEE MPS. Amarjit Basra will push the event at the R2 conference in March. John Dentler will give contact information. d.toland@ieee.org will give help to Sections

2.3 Treasurer Report

- The balance is ~\$49000.
- Helen received notice of future activities from the Engineering Society of Baltimore.
- Boris Gramatikov – past chair – made a motion to donate \$800 to the Historical Electronics Museum. Motion passed pending approval of the Regional Activities Board.

2.4 Secretary Report

- Secretary was not present for this meeting.

3 Report Highlights from Directors and Chapter Chairs, R2 Area Chair

3.1 Former Chair (Boris Gramatikov)

- Continuing education: First event was a success. Now have a web site. Working on a second course. Prevailing interest in embedded systems, communications, and wireless. Little consensus in the topics of interest.
- John Dentler suggested that training could be made available to IEEE for Expert Now.
- Boris is looking for the next speaker for the next training – possibly a DSP topic.
- Soft skills were discussed at Sections Congress. Received an offer from Carl Sallinger to put on a course. Have an offer from another person to put on a similar course.

3.2 Awards (Tom Patton)

- Chapter Chair dinner will be May 9. Smart Prosthetic will be the topic for the dinner talk. Bob Berkowitz suggested taking pictures during the social hour to make the event move along more quickly.

3.3 Lasers and Electro-optics Society (Michael Dennis)

- Two technical meetings so far. One on nanosensors at the end of the month. Effort on graduate student poster contest for 24 April.

3.4 Electromagnetic Compatibility Society (Bob Berkowitz)

- EMC Expo 07 discussions started with Fred Heather. Later in the fall get a distinguished lecturer.

3.5 Aerospace and Electronic Systems (Brian Womak)

- Now have about 9 members, a co-chair and will have a meeting at the end of the month. Not successful at getting people outside GD Robotics Systems. Ron Aloysius will put in announcement to the Section Newsletter. Ron and Bob volunteered to help get in the weekly Northrup Grumman newsletter.

3.6 Student Activities (Neville Jacobs)

- Currently have 101 teams registered. This is less than last year at this time but the teams registered appear to be moving forward. We are currently projecting 67 teams will be participating based upon past rates. This is a 46% increase over last year. Should have a good idea on April 13 when the written reports are due.
- There is sufficient stock for this year's event that kits will not need to be ordered. Stock will need to be replaced before next year's event.
- We need to encourage spectator attendance in order to get the same food vendor as last year (roach coach).
- We will need 76 judging days between orals and track judges. We have currently about 46 covered. We need to attract additional judges.
- Donation for the Engineers Week Committee still not approved. Semancik to follow up with Pedro Ray on the RAB and D. Toland.

3.7 Computer (Boniface Nwugwo)

- Annual meeting scheduled for April. Still looking for speakers. Last meeting was the lowest turnout – 10 members.

3.8 Webmaster (Jeff Friedhoffer)

- COMSOC has been canceling meetings because they have not been able to get speakers. Needs notices from technical chapters on meetings so they can be posted on the web site.
- David Bourner said he is no longer chair of Education Chapter. There is no report of a current chair.

3.9 *Signal Processing Society (Ron Aloysius)*

- Signal processing – have two firm meetings and 1 tentative meeting.

3.10 *Newsletter (Ron Aloysius)*

- No issues with the newsletter.

3.11 *Graduate of Last Decade (GOLD)*

- Tanner Homer, GOLD Past Chair: Having meetings nearly every month. Will be having another resume writing workshop at Hopkins Homewood campus in April.

4 *Adjourn*

The next meeting of Baltimore Section ExCom is scheduled for April 9, 2007 at The Historic Electronics Museum from 6:00 to 8:00 PM.

Appendix 1: March 2007 ExCom Meeting

1. Introduction

2. Executive Reports

- a. Chair (Bob Cuellar)
- b. Vice Chair (Bill Semancik)
- c. Treasurer (Helen Garrison)
- d. Secretary (Dave Kisak)

3. Old Business and Review of Action Items

- a. 2007 Chapter Budgets and Approvals
- b. TISP
- c. IEEE Foundation Grant Application
- d. Process for Chapter Budget Requests (Semancik)

4. Report Highlights from Directors and Chapter Chairs, R2 Area Chair

- Presentations by attendees.

5. New Business

- a. TBD

6. Adjourn

Appendix 2: March 2007 ExCom Meeting Attendees

Name	Position	Member	E-mail
Bill Semancik	Vice Chair	Yes	wsemancik@ieee.org
Bob Cuellar	Chair	Yes	bobcue@msn.com
Boris Gramatikov	Past Chair	Yes	bgramat@jhmi.edu
Helen Garrison	Treasurer	Yes	helengarrison@ieee.org
Jay Gamerman	Student Activities	Yes	jay.gamerman@acrodyne.com
Jeff Friedhoffer	Web Master	Yes	jafried@ieee.org
Neville Jacobs	Student Activities	Yes	nevilleed@aol.com
Robert Berkovits	Chair – EMC	Yes	rjberkov@ieee.org
Boniface Nwugwo	Chair - CS	Yes	bnwugwo@ieee.org
Bill Soreth		Yes	bill.soreth@aol.com
Tom Patton	Awards	Yes	tpatton@ieee.org
John Dentler	R2 Dir	Yes	jdentler@ieee.org
Michael Dennis	LEOS Chair	Yes	michael.dentler@ieee.org
Tanner Horner	Past GOLD Chair	Yes	zane@ieee.org
Brian Womak	AES Chair	Yes	brian.womack@ieee.org
Ron Aloysius	Newsletter, SP Chair	Yes	ronald.alloysius@ieee.org