



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

## Baltimore Section

January Executive Committee Meeting Report  
January 11, 2010



This report summarizes the IEEE Baltimore Section Executive Committee (ExCom) meeting held on January 11, 2010. 15 IEEE members attended. There were no visitors. Appendix 1 is the meeting agenda. Appendix 2 is a list of meeting attendees.

### 1. Introductions

Anna Romaniuk called the meeting to order at 6:30 PM. She thanked Dave Kisak for his leadership as Chair during 2009. She introduced the newly elected ExCom members for 2010: Alan Pressman (Vice Chair), Walt Willing (Treasurer), and John Blake (Secretary).

### 2. Executive Reports

- a. Ex-Chair – Dave Kisak
  - No outstanding items from 2009
  - \$100 donation to Engineering Society of Baltimore for Engineering Week
    1. Passed by unanimous consent
- b. Treasurer –Walt Willing
  - In the process of closing out 2009
  - L50 form to be filled out, goal is 2<sup>nd</sup> week in February for 10% refund
  - Attempted to register Anna so she can sign checks
  - *Action for Anna – register 2010 officers*
- c. Chair – Anna Romaniuk
  - ExCom members encouraged to think about nominations for Engineer of the Year award
    1. Boris described nomination process
    2. Bill suggested Gold nominate for Young Engineer of the Year
    3. Bill suggested possibly nominating Curtis Menyuk based on his ComSoc leadership
    4. To be discussed further at February ExCom meeting
    5. *Action for Anna – circulate email to society chapters*
  - Meeting reports in good order. Dave to submit missing reports from multiple chapters
  - Need to update Chapter & Section web site
  - *Action for Anna – Solicit information from Chapters*
- d. Secretary – John Blake

- Meeting minutes to be in Microsoft Word document format
- Send to [Colbert@ieee.org](mailto:Colbert@ieee.org)
- Minutes to be approved by ExCom

### 3. Old Business

- a. Request by Dr. Corey Dickens of Morgan State for \$600 to cover registration fee for conference. Approved via email correspondence by Baltimore ExCom Officers.

### 4. Discussion Topics

- a. Awards dinner
  - Bill Semancik volunteers to coordinate
  - Bill requests budget of \$6000, based on 2009 expenditures – motion passed
  - Bill suggests a date of May 12<sup>th</sup> or 13<sup>th</sup>, which is roughly 3 weeks after the Robot Challenge
  - Bill suggests guest speaker from Tyco on undersea cables
  - Robert Berkovits suggests a speaker from Virginia on robots in the medical field

### 5. Highlights from Directors and Chapter Chairs, R2 Area Chair

- a. Region 2 Treasurer – Bill Semancik
  - Volunteers to assume Baltimore Section awards duties previously done by Tom Patton
  
- b. Region 2 PACE, WIE – Carol Carey
  - Professional Development Conference in North Carolina, March 2010
  - Region 2 Director Elect (2013-2014) has implicit 6 year commitment
  - IEEE USA National Conference
    1. Date: March 4-7, 2010
    2. Place: Airport Marriott, Nashville, TN
    3. Deadline for hotel reservation: February 1<sup>st</sup>
    4. Deadline for registration: February 9<sup>th</sup>
    5. Suggest new members of ExCom (Alan & John) consider this
    6. Candidate selection to be coordinated by Carol via email by January 15<sup>th</sup>
  
- c. Power Engineering Society – Alan Pressman
  - Officer transition in progress at PES
  - Engineers Week Dinner
    1. Date: February 18, 2010
    2. Time: 5:30 – 9:30 PM
    3. Place: Museum of Science & Industry, Baltimore
    4. Neville proposes a robotics talk/pitch
    5. Alan proposes an activity (e.g. Time Management Techniques)
  
- d. Section Newsletter – Ron Aloysius
  - January newsletter is complete and has been emailed

- Mike Simons – draft for new IEEE poster
- e. GOLD – Ryan Janak
- Morgan State GOLD chapter seeks greater partnership with JHU chapter
  - Possible resume review session
  - GOLD a possible source for Robotics Competition judges
- f. Continuing EE Education – Boris Gramatikov
- Upcoming professional development classes
    1. February 27<sup>th</sup>, 10 AM – 2 PM, Printed Circuit Boards
    2. March 27<sup>th</sup>, 10 AM – 2 PM
    3. May 18<sup>th</sup>, SAR Spacecraft
- g. EMC – Robert Berkovitz
- Possible Saturday class – Propagation in Urban Environments
  - Mil STD 464-B
    1. New, out for comments
    2. Addresses electromagnetic environmental testing
- h. Student Activities – Neville Jacobs
- Robotics Competition
    1. Current 2010 enrollment is small
    2. Date: 17 & 18 April 2010
    3. Place: Baltimore Museum of Industry
    4. Need judges/administrators
    5. 66 robot kits in stock
  - Statewide teacher training, robotics
    1. Free to teachers from all Maryland counties & districts
    2. Date: January 23<sup>rd</sup>
    3. Time: 10 AM – 2 PM
    4. A method of stimulating student interest
  - Baltimore City teacher training, robotics
    1. 16 hour course for credit
    2. Focus on STEM (Science, Technology Engineering, & Math) connection
    3. Based on 2003 course at University of Maryland, Eastern Shore
    4. Mike Shealy, head of Teacher Training, Baltimore Museum of Industry
    5. Taught by Neville Jacobs & Jay Gamerman
  - IEEE New Jersey section is interested & engaged in sponsoring their own robotics competition
  - An export version of the robotics kit is being developed

## 6. New Action Item Summary

1. *Action for Anna – register 2010 officers*
2. *Action for Anna – Solicit information from Chapters for website update*

## 7. Adjourn – Meeting adjourned at 7:50 PM

# Appendix 1: January 11, 2010 ExCom Meeting Agenda

## 1. Introduction: Welcome Allan Pressman, Walt Willing & John Blake

## 2. Executive Reports

- a. Chair (Anna Romaniuk)
- b. Vice Chair (Alan Pressman)
- c. Treasurer (Walt Willing)
- d. Secretary (John Blake)

## 3. Old Business

- Engineers Week Awards Dinner
  - Power Engineering Society is coordinating the event for 2010
  - Outstanding action – Engineer of the Year Award
- 2009 administrative topics
  - [Summary of 2009 expenses](#)
  - [Geographic Unit Financial Report \(Form L50\) is due by February 19<sup>th</sup> to get extra 10% rebate.](#)
  - Officer Reports are due from various chapters. All chapters have been contacted and reports are being filed. As the reports come in, the complying chapters will be dropped from reminder notices.
  - Meeting Reports (Form L31) are in good order

## 4. Discussion Topics

- Update main ExCom web site
- Student activities – GOLD – Tanner (Current Chair) and Ryan (Acting Vice Chair) should be more active now. Mike [Pearse](#) is not coming.
- WIE – new members and election – January-February 2010
- Region 2 – Jeff Friedhoffer – Call for nominations for Director Elect Region. The Region 2 winter meeting to nominate candidates for Region 2 Director Elect 2013-2014 will be held the weekend of 21-22 February 2010 in Baltimore. The nominating committee headed by John Dentler is considering candidates for nomination to this post and would like to hear from anyone interested in being considered by the committee.
- GlobeCom
- Teacher In-Service Training Program (TISP)
- Senior member nomination day
- Region 2 section meeting

## 5. Highlights from Directors and Chapter Chairs, R2 Area Chair

- Ryan Janak – discuss the future process of requesting funds

- Boris Gramatikov – report on Continuing EE Education activities
- Bill Semancik – Discuss the awards dinner, the opening budget allocation, and potential dates
- Neville Jacobs – Review the Robot Competition status

## **6. New Action Item Summary**

## **7. Adjourn**

## Appendix 2: January 2010 Baltimore ExCom Meeting Attendees

Name	Position	Member (Y/N)?	Email
Anna Romaniuk	ExCom Chair, WIE	Yes	<a href="mailto:aromaniuk@ieee.org">aromaniuk@ieee.org</a>
Alan Pressman (via Polycom)	ExCom Vice Chair, PES	Yes	<a href="mailto:Alan.pressman@constellation.com">Alan.pressman@constellation.com</a>
Walt Willing	ExCom Treasurer	Yes	<a href="mailto:Walter.willing@ngc.com">Walter.willing@ngc.com</a>
John Blake	ExCom Secretary	Yes	<a href="mailto:John_T_Blake@ieee.org">John T Blake@ieee.org</a>
Bill Semancik	Region 2 Treasurer	Yes	<a href="mailto:wsemncik@ieee.org">wsemncik@ieee.org</a>
Carol Carey	Region 2 PACE	Yes	<a href="mailto:c.carey@ieee.org">c.carey@ieee.org</a>
Ryan Janak	GOLD Vice Chair	Yes	<a href="mailto:RyanJanak21@gmail.com">RyanJanak21@gmail.com</a>
Tanner Hornes	GOLD Chair	Yes	<a href="mailto:zane@ieee.org">zane@ieee.org</a>
Ron Aloysius	Newsletter, Sig Proc	Yes	<a href="mailto:Ronald_Aloysius@ieee.org">Ronald Aloysius@ieee.org</a>
Dave Kisak	Past ExCom Chair	Yes	<a href="mailto:dkisak@ieee.org">dkisak@ieee.org</a>
Neville Jacobs	Student Activities	Yes	<a href="mailto:Nevilleed@aol.com">Nevilleed@aol.com</a>
Jay Gamerman	Student Activities	Yes	<a href="mailto:Jay.Gamerman@ieee.org">Jay.Gamerman@ieee.org</a>
Robert Berkovits	EMC Chair	Yes	<a href="mailto:rberkov@ieee.org">rberkov@ieee.org</a>
Boris Gramatikov	Continuing Education	Yes	<a href="mailto:bgramtikov@jhmi.edu">bgramtikov@jhmi.edu</a>
David Price	AESS Chair	Yes	<a href="mailto:davidprice@ieee.org">davidprice@ieee.org</a>