



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

April Executive Committee Meeting Report
April 11th, 2011



This report summarizes the IEEE Baltimore Section Executive Committee (ExCom) meeting held on April 11, 2011. 12 IEEE members attended. There were no visitors. Appendix 1 is the meeting agenda. Appendix 2 is a list of meeting attendees.

1. Introductions

Alan Pressman called the meeting to order at 6:46 PM.

2. Approval of Minutes

The March 2011 Baltimore ExCom meeting minutes were not available. They will be reviewed via e-mail when they become available.

3. Executive Reports

- a. Vice chair – Walt Willing – Nothing to report
- b. Treasurer – Collin Krepps
Our current balance is about \$67K, our spending for 1Q11 is approximately \$12.5K (vs \$9.6K spent in 1Q10). We expect to receive the Section Rebate in April.
- c. Chair – Alan Pressman
Discussion Topics

BMV: Alan sent a letter sent to the TAB in support of forming a new BMV chapter (Instrument & Measurement) in the Baltimore-Washington area (primarily in the Washington area). Bill Semancik reported that the IEEE is making approval of new chapters more stringent to prevent fraud (fake chapters and fake conferences – occurring primarily in Asia).

Chapter Chairs Dinner – Bill Semancik. Bill reported that he is making a final check list.

1. Gift will be a leather picture holder.
2. Need to issue invitation letter
3. Need to get badges and final count
4. Need Plaques & Certificates

Things are well underway. Alan provided the certificates 10 signed, 40 plain & Anna's pin. – Passed over to Dave K. who will print them.

Region 2 (R2) Meeting in Eria PA, April 16 & 17. – Dave Price, Walt Willing, Carol Carey and Anna Romaniuk to attend.

JHU Student Chapter request for Distinguished Speaker – Boris Gramatikov will speak on 4/25 as a distinguished speaker – Topic: Detecting Eye Fixation Using Retinal Information – From Biophysics to Optoelectronics and Instrumentation.

Membership Event at Ft Meade / APG – Presenter will need to have access to bases – May be able to use the HEAT center or Officer's Club. IEEE member with CAC (contractor access card) access would make things easier.

Action (Bill/Alan) Ask John Dentler to volunteer to hold a membership revitalization networking Event at APG. Later - Possibly schedule an Iron Birds game social event.

B&O Railroad Electrification 100 Yr Anniversary - Anna Romaniuk working with B&O Railroad museum

Congressional Visit Day (CVD) – Held in April, no one from Baltimore ExCom attended,

MGA Region/ Section outstanding section award nomination Anna Romaniuk to find write-up from 2010 Chapter Chair's Diner. Due April 15th – Balt ExCom will not submit a nomination for this year – Plan for next year.

Other IEEE EAB Educational Activities' Board nominations – (Achievement activities, Formal & Informal Education awards, etc.) Due Date April 30th – Alan requested e-mails for any nominations. Carol to nominate Northrop Grumman for Employer Professional Development Award

April 28th Step Event (for Graduating Student Member Event) Ryan Janak reported things are going well. We will apply for PACE funding. Balt ExCom had previously approved \$500 from Balt Section, \$500 from Pace, \$500 from Step. Motion to confirm our commitment to fund with up to a total of \$1500, with funding sources as above, Motion: Bill Semancik, Second, Anna Romaniuk - Approved – Flyers have been sent out and the room has been reserved at MSU. Kate / Ryan will arrange for food. Registration can be made via Vtools
Actions: Fill out PACE funding Request Form (Ryan) / Finalize food selection (Kate).

Power & Energy Course –The have been several requests from the community for a Power & Energy Course. Alan proposed that one could be developed joint with PES (Course set-up / offering). Boris indicated that we will need about 3 months advance planning to obtain CEU/CEEE credits from the IEEE. Alan to work with Josh to set up course. Boris can help with coordination with the IEEE. Would plan on charging admission.

EMB Robotics Support – April 13th @ JHU Homewood –Carol had previously asked via e-mail for \$500 to support this request. – Approved via e-mail.

First Robotics – Future Funding Support Considerations

Next year, Alan would like to us to consider support regional funding (single donation for all schools in the region – on the order of \$500 to \$1000 total) for the 1st Robotics Competition. Neville provided discussion that the section has provided engineers to mentor students. Alan is

mentoring Woodlawn HS, Lei is mentoring Digital Harbor HS. Vex, Lego Mindstorm & other robotics projects do exist in the area. We do have to consider which ones (if any) we want to support in addition to our Robot Challenge.

Project Lead The Way – Project Lead the Way (PLTW) is a national not-for-profit organization established to help solve the country's high-tech staffing shortage. They recently had a meeting at the ESB which Neville attended. Neville discussed PLTW activity in the area, that it will need volunteers in the area. Basically they have 5 Projects, starting at the Middle School level, through High School (including a robot project).

May Laser Conference membership development booth – E-mail sent to the LEOS Chapter Chair for volunteer to staff an IEEE/LEOS membership development booth at the Laser Conference to be held in Baltimore in May.

d. Secretary – David Price – Absent

4. Introductions held

5. Round table

Bill S Reported that the IEEE will be completely revamping the financial reporting system, including accounting codes and accounting reporting. The L50 form will be changed (planning on an on-line version) and travel expense reporting will have multiple expense categories. The primary purpose of this is to allow a better reporting to the membership of how the IEEE spends its money, All this is planned for next the fiscal year (not the current fiscal year).

Dave K – Pass

Carol C – Briefly reported on the EMB AdCom – EMB will be changing their website and is working with the UK sister chapter of EMB.

Jay G – Robot Challenge (April 30, May 1). Currently there are 15 schools enrolled consisting of, 98 teams (10 automated). Sufficient inventory of Robot Kits and Spares Kits exist. We are currently owed \$3442.08 (\$173.08 from the NJ Section, the rest of the balance from 3 schools – reminders sent). We have revamped the scoring sheets (streamlined to help with real-time scoring).

Neville J – Discussed Robot Challenge awards - 1st Place Trophy award from BMI, Ribbons & Daily award buttons. New this year - Daily Award Ceremonies: 1:00 pm Sat, 3:30 Sunday. Outstanding performance award certificates will also be provided to top teams.

Anna R – Previously reported on the B&O Museum activity. Anna mentioned that the USA Science & Engineering Festival will be deferred until next year. (April 22, 2012).

Boris G – Continuing EE Education (CEEE) – Had successful course on April 9th at NEM on Java – Speaker Martin Hall – Top Java expert. 19 attendees. 4 hours

Kate - Pass

Collin - Pass

Channon – Will look at possibly establishing a Student Chapter at TSU – Check with MSU and JHU.

6. Adjourn – Meeting adjourned at 8:27 PM

Appendix 1: April 11, 2011 ExCom Meeting Agenda

1. Introduction: Welcome
2. Call to Order
3. Reading and Approval of Minutes
4. Monthly Financial Statement
5. Executive Reports
 - a. Chair (Alan Pressman)
 - b. Vice Chair (Walt Willing)
 - c. Secretary (David Price)
 - d. Treasurer (Collin Peirce)
6. Discussion Topics:
 - i. BMV instrument and measuring society creation recommendation letter sent
 - ii. Report out Electrification of the B&O railroad memorial report out (Anna)
 - iii. Report out Chapter Chairs Dinner (Semancik) (Pin and Certificates Received)
 - iv. Region 2 meeting in Erie PA April 16-17 (Walt And Dave to Attend)
 - v. John Hopkins Student Chapter Request for Distinguished Speaker
 - vi. Membership Revitalization Funds (BRAC social events)
 - vii. Congressional Visit Day April 6-7 (anyone attend?)
 - viii. MGA + region outstanding section award call for nomination (lead?)
 - ix. April 28th Graduating Student Member Event (Kate / Ryan)
 - x. Power and Energy Course – Joint With PES (course setup, offering)
 - xi. EMB Robotics Support (Carol)
 - xii. “Project Lead the Way” future volunteer needs (Neville Jacobs)

Old Business

- i. Robot Challenge report

7. Conclusion:

Appendix 2: April 2011 Baltimore ExCom Meeting Attendees

Name	Position	Member (Y/N)?	Email
Alan Pressman	ExCom Chair, PES	Yes	Alan.pressman@constellation.com
Walt Willing	ExCom Vice Chair	Yes	Walter.willing@ngc.com
Collin Krepps	ExCom Treasurer	Yes	krepps@ieee.org
Anna Romaniuk	WIE	Yes	aromaniuk@ieee.org
Bill Semancik	Region 2 Treasurer	Yes	wsemncik@ieee.org
Carol Carey	Region 2 PACE	Yes	c.carey@ieee.org
Ryan Janak	GOLD Vice Chair	Yes	RyanJanak21@gmail.com
Dave Kisak	Past ExCom Chair	Yes	dkisak@ieee.org
Neville Jacobs	Student Activities	Yes	Nevilleed@aol.com
Jay Gamerman	Student Activities	Yes	Jay.Gamerman@ieee.org
Boris Gramatikov	Continuing Education	Yes	bgramtikov@jhmi.edu
Channon Young	TSU Student	Yes	Channon.young@computer.org
Kate Duncan		Yes	kduncan@ieee.org