



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Baltimore Section

June Executive Committee Meeting Report
December 12, 2011



This report summarizes the IEEE Baltimore Section Executive Committee (ExCom) meeting held on December 12, 2011. 13 IEEE members attended. There were no visitors. Appendix 1 is a list of meeting attendees.

1. Introductions

Alan Pressman called the meeting to order at 6:41 PM.

2. Approval of Minutes (November Meeting)

Minutes will be sent via email.

3. Executive Reports

- a. Chair – Alan Pressman
- b. Vice chair – Walt Willing
 - a. Meeting dates for next year. 2nd Monday of the month (except for May, July and August).
- c. Treasurer – Collin Krepps
 - a. Good shape financially. Missing payment found.
- d. Secretary – David Price
 - a. Dave to send in form for every chapter chair
 - b. Forward to web master

4. Discussion Topics

1. EMBS Baltimore December Event Report Out (Carole)

1. **Successful meeting (about 50 signed up), two speakers followed by panel sessions. Ryan reported on some GOLD participation.**
2. **2012 IEEE ANNUAL MEETING MAY 3-6 IN CINCINNATI**
 1. **INNOVATION TAKING FLIGHT**
3. **WIE – MEETING IN JANUARY OR FEBRUARY**
 1. **ASKING FOR SUPPORT, \$300 WERE GIVEN LAST YEAR. SATURDAY, FEB 25TH WIE DREAM CONFERENCE**
 2. **//WWW.WIE.UMD.EDU/DREAM**

- 4. DAVE KISAK MOTIONED THAT WE APPROVE THE \$300. MOTION PASSED.**
- 2. Engineering Projects in Community Service (EPICS) in IEEE – UMBC Student Chapter Fund Distribution.**
 - 1. We have received the \$5000 funds. Discussion of how to disburse with accountability. Alan will speak with the contact at IEEE as well as the professor sponsoring the project.**
- 3. Continuing Education Course December 10th Report Out**
 - 1. Title of talk was “Scripting Languages Still Useful”**
 - 1. Discussed AWK and Perl**
 - 2. Attendance of 12 people plus speaker**
 - 2. Next event is February 25th, “Systems Engineering and Project Management”**
- 4. Baltimore Section Website Update**
 - 1. Minutes for June, September to be mailed by Dave Price. Dave Kisak and Walt Willing also have some minutes.**
- 5. New Member Event in the Aberdeen Area Update – (Ryan and Kate)**
 - 1. Budget of \$1000. Maybe get some money from PACE as well.**
 - 2. Carole motioned that we approve the budget. Walt seconded. Motion passed.**
- 6. Robot Challenge (Neville and Jay)**
 - 1. Robot Challenge to be held April 14 and 15.**
 - 2. Summary handed out by Neville.**
 - 3. Competition from VEX, held at Timonium Fairgrounds on November 19. The cost is about 10 times our kits. The students can build the robots more easily, but every robot is different (there’s a lot of room for design decisions).**
 - 4. Walt motioned that we allocate \$500 for the automation printed circuit board. Anna seconded. Motion passed.**
- 7. Senior Member Event Planning for January/February (Alan and Jeff)**
 - 1. Will be soliciting inputs for event held in February. More to come.**
- 8. CapSCi2012 – Event Participation (Alan)**

1. Alan proposed that we table it this year, and possibly participate next year.
 9. E-week 2012 – PES Event (Skillman)
 1. Dinner on Tuesday, Feb 21 from 5 to 9 PM.
 2. Additional planning in progress (looking for speaker).
 3. Looking for about \$3500 this year. Some of this might come from PACE or STEP. Walt motioned, Neville seconded. Motion passed.
 10. 2012 Member Geographic Activities (MGA) Metro Area Workshop (Alan and Walt)
 1. Two-day multi-track event. Technical track. Member engagement event.
 1. Introduction to the Smart Grid
 2. Software Engineering Essentials
 3. Wireless Communications
 4. Engineering and Career Assistance
 2. For starters, need to select a local (Baltimore) committee chair person. It's a big commitment.
 3. Walt had a handout listing the responsibilities of Baltimore vs. MGA for each of a number of events that have to happen according to a schedule they provided.
 1. Walt will email listing to anyone who requests it.
 4. 150 people are expected.
 5. Alan will indicate that we are interested.
 11. Region 2 Meeting Agenda Items (Alan)
 12. Yearly Support for UMCP FFT (Ron)
 1. Asking for \$200. Dave Kisak motioned that we sponsor them for \$200. Anna seconded. Motion passed.
 13. NEM Projector Replacement (Alan)
 1. Carole suggested that we add a wireless microphone.
 2. Ryan and Ron will look into the functionality of the old projector to see if it can act as a backup. They will also look into the wireless microphone.
 3. Will be revisited next month.
 14. End of Year Administrative Tasks needing to be completed:
 1. L31 Reporting (Alan)
 2. Officer Change Reporting (Alan)
5. Old Business
1. Anna had a printed update on the B&O Electrification
 2. Ron – December newsletter goes out tomorrow – last chance to get inputs, needed by 9 AM.

6. Conclude

Alan motioned to adjourn, Dave Kisak seconded. Meeting adjourned at 8:44 PM.

Appendix 1: June 14, 2011 Baltimore ExCom Meeting Attendees

Name	Position	Member (Y/N)?	Email
Alan Pressman	ExCom Chair	Yes	alan.pressman@constellation.com
Walt Willing	ExCom Vice Chair	Yes	waltwilling@ieee.org
Collin Krepps	ExCom Treasurer	Yes	krepps@ieee.org
Dave Price	ExCom Secretary, AES Chair	Yes	davidprice@ieee.org
Dave Kisak	Past ExCom Chair	Yes	dkisak@ieee.org
Ryan Janak	GOLD Chair	Yes	RyanJanak1985@gmail.com
Ron Aloysius	Newsletter, SP Chair	Yes	Ronald_Aloysius@ieee.org
Boris Gramatikov	Continuing Education	Yes	bgramat@jhmi.edu
Neville Jacobs	Student Activities	Yes	nevilleed@aol.com
Jay Gamerman	Student Activities	Yes	jay.gamerman@ieee.org
Joshua Skillman	PE Chair	Yes	joshua.skillman@constellation.com
Anna Romaniuk	WIE Chair, Former ExCom Chair	Yes	aromaniuk@ieee.org
Carole Carey	EMBS Chair	Yes	c.carey@ieee.org