



THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

## Baltimore Section

October Executive Committee Meeting Report  
October 19, 2008



This report summarizes the meeting of the IEEE Baltimore Section Executive Committee (ExCom) held on October 6, 2008. Appendix 1 is the October 2008 ExCom Meeting Agenda.

### 1 Introductions

Bill Semancik called the meeting to order. A general introduction of attendees followed. There were 10 IEEE members in attendance. Appendix 2 is a listing of all attendees.

### 2 Executive Reports

#### 2.1 Chair Report (*Bill Semancik*)

- Bill discussed Helen Garrison's resignation as Treasurer (to accept new position in Alaska).
- Walt Willing is to assume Treasurer for remainder of Helen's term as soon as his Concentration Banking signature card is accepted by IEEE. Officer voting was suspended to update candidates list, removing Helen and adding Walt.
- Bill has assumed position of Treasurer until Walt receives authorization. Bill is reconstructing Treasurer records; nine items comprising missing receipts and invoices are outstanding.

#### 2.2 Vice Chair Report (*David Kisak*)

- Sr. Member Grade Event briefly discussed. Dave to send email to Members that meet eligibility requirement of at least 10 years since earliest engineering degree.
- Dave to contact Ann Mack, HEM, to coordinate schedule for 2009 ExComm Meetings and reservation of conference room.

#### 2.3 Treasurer Report (*Walt Willing*)

- Awaiting acceptance of signature card for Concentration Banking from IEEE.

#### 2.4 Secretary Report (*Dave Kisak*)

- Anna is unable to attend; Dave Kisak taking minutes.
- Minutes from September 8 ExComm meeting distributed for review.

### **3 Old Business**

- None to discuss.

### **4 Discussion Topics**

#### ***4.1 Professional Development Seminar (PDS)***

- Woman-In-Engineering Conference held in Atlantic City, NJ. Title: “Engineering Your Future”. Held October 3 – 5, 2008. This was 2<sup>nd</sup> Annual Event.
- John Dentler attended and reported 90 registered to attend. Next year’s conference to be held in Northern New Jersey; will be a coordinated R1 and R2 conference.

#### ***4.2 Projector***

- Projector previously donated to Historic Electronics Museum has failed. A replacement is needed because it is extensively used by Baltimore Section Chapters.
- Research has identified a Viewsonic 1280 x 768 projector for about \$480 at Cosco; with zoom capability cost is about \$1000. By donating to HEM then Baltimore Section will not have to track it in inventory.
- Motion presented and passed to purchase the Viewsonic projector without zoom and a spare bulb. Jeff Friedhoffer to acquire the projector.

#### ***4.3 VEX Robot Challenge***

- Alan Pressman, PES Chair, seeking sponsorship from Baltimore Section for Baltimore School System’s VEX Robot Challenge. Alan is seeking three sponsors to fund a Trophy, Tee Shirts, and Give-aways.
- Discussion on what is really needed was held to address amount of funding to provide. Motion was presented to approve sponsorship conditioned on subsequent e-mail vote to set funding based on clarification of need; motion passed unanimously.

#### ***4.4 School-to-Career Advisory Council***

- Alan Pressman presented request from Anita Huchins requesting IEEE support on school initiative and curriculum assessment.
- October 8 meeting, 7:45 – 9:00 AM to discuss Electrical Internship Program.
- Alan to attend the meeting and report preliminary information and feedback on how we might best support this activity.

#### **4.5 AES**

- Dave Price attended ExComm Meeting and is expressing interest in Chair of AES. Chair responsibilities include managing meetings, arranging venue, and ensuring at least two technical meetings are held per year. Baltimore Section provides \$600 per year funding.
- Discussion of possible joint meeting with Signal Processing to get AES started.

#### **4.6 Computer Society**

- Nataki Roberts is chair.
- First meeting is to be held at Morgan State University on 16 October.

#### **4.7 Baltimore Section Officer Elections**

- All candidates are now in place and elections are ready for a re-start after Helen's resignation.
- Ron Aloysius commented that automatic e-mail from the website ballot to Vil is losing his e-mail address.

#### **4.8 Woman-In-Engineering**

- Andrea Kraay has resigned as WIE Chair. Anna Romaniuk has assumed Chair until a successor can be found.

#### **4.9 Norbert-Wiener Signal Processing Symposium at University of Maryland**

- Boris Gramatikov described the activity. Support for \$200 is sought and will match last year's donation.
- Symposium is to be held in February.
- Motion was made and unanimously approved for a \$200 donation.

#### **4.10 IEEE 125<sup>th</sup> Anniversary**

- Discussion on Baltimore Section recognition of this event. Current thoughts are for a Dinner/Speaker at Garrett-Jacobs Manison in September/October, 2009.

#### **4.11 NASA 50<sup>th</sup> Anniversary Dinner**

- Dinner is scheduled for 25 October at HEM; 15 October is last day to register with price of \$30 per person.

#### **4.12 New Plaques for Engineering Society of Baltimore**

- ESB is coordinating new Member plaques for consistency. Dick Magnani at ESB is point of contact.

- Motion for Baltimore Section to provide funds for new IEEE plaque with not to exceed of \$200; motion was approved. Jeff Friedhoffer to coordinate.

#### **4.13 Sr. Member Day**

- Sr. Member Nomination Event is scheduled for HEM on 8 November.
- Dave Kisak has action to arrange e-mail invitation to members who meet Sr. Member requirement of 10 years.
- Dave reported that currently there are 317 Sr. Members in Baltimore Section.

#### **4.14 Sr. Projects at Morgan State, Spring 2008**

- Postponed.

### **5 Chapter Reports**

#### **5.1 Reliability (Walt Willing)**

- Nothing to report.

#### **5.2 Signal Processing and Newsletter (Ron Aloysius)**

- Text for plaque for NASA Dinner Speaker corrected per comments received.

#### **5.3 Electromagnetics Compatibility**

- Report in for June Expo.
- Possibility of November or December meeting.

#### **5.4 Student Activities (Jay Gammerman and Neville Jacobs)**

- Robot Challenge is moving forward. Currently have 60 kits for 54 2-Leg robots and three 4-Leg robots (4-Leg Robot comprises two 2-Leg robots) and seven automation kits.
- Automation kits are being evaluated this year. New micro-controller by Pic-Ax, a British company.

#### **5.5 Communication Society (Curtis Menyuk)**

- Speakers are arranged for every month through June, 2009.
- Thirty attendees for first meeting; 40 attendees at today's (6 October) meeting.
- Needs to assemble a budget for sponsorship funding. Budget to include speaker plaques, approximately \$30 to \$40 each.
- Two joint meetings planned with LEOS, one with Computer Society, and one with AMS.

## **6 Sections Congress**

- Dave Kisak provided a brief summary of Sections Congress Conference. Reference made to letter published in October Newsletter. Trip report to be posted to website.

## **7 Adjourn**

Next meeting will be on 10 November 2008 with refreshments and casual discussion starting at 6PM at the Historic Electronics Museum in Linthicum.

## **Appendix 1: December 2007 ExCom Meeting Agenda**

### **1 Introduction**

### **2 Executive Reports**

*Chair Report (Bill Semancik)*

*2.2 Vice Chair Report (Dave Kusak)*

*2.3 Treasurer Report (Walt Willing)*

*2.4 Secretary Report (Anna Romaniuk)*

### **3 Old Business**

*3.1 IEEE 2008 Section Congress*

### **4 Discussion Topics**

*4.1 PDS WIE Conference – Atlantic City, NJ, Oct 3-5,08*

*4.2 IEEE to Mark 125th Anniversary*

*4.3 IEEE to mark NASA 50th Anniversary – NASA Dinner*

*4.4 Section Officers Election for 2009 – due by Nov 30, 08*

*4.5 Introduce new ExCom Treasurer*

*4.6 Discuss what to do to get a new projector for the museum*

*4.7 Discussion of Gold rep – joint meeting with DC section*

*4.8 Discussion of Computer rep*

*4.9 Discussion of AES Society*

*4.10 WIE Reorganization*

*4.11 Proposal for New Member Society Plaques*

*4.12 Signal Processing Symposium at the University of MD*

**4.13**      *FFT 2009 Symposium vote*

**4.14**      *Nominations Committee – Senior member nomination  
day No 8, 08*

**5 Reports Highlight from Directors and Chapter Chairs**

**6 Adjourn**

Next meeting will be on November 10, 2008 with refreshments and casual discussion starting at 6 PM at the Historic Electronics Museum in Linthicum

## Appendix 2: October 2008 ExComm Meeting Attendees

| <b>Name</b>    | <b>Position</b>      | <b>Member</b> | <b>E-mail</b>  |
|----------------|----------------------|---------------|--|
| Semancik Bill  | Chair                | Yes           | <a href="mailto:wsemancik@ieee.org">wsemancik@ieee.org</a>                           |
| Dave Kisak     | Vice Chair           | Yes           | <a href="mailto:dkisak@ieee.org">dkisak@ieee.org</a>                                 |
| Neville Jacobs | Student Activities   | Yes           | <a href="mailto:nevilleed@aol.com">nevilleed@aol.com</a>                             |
| Walt Willing   | Chair - Reliability  | Yes           | <a href="mailto:waltwilling@ieee.org">waltwilling@ieee.org</a>                       |
| Ron Aloysius   | Newsletter, SP Chair | Yes           | <a href="mailto:ronald_aloysius@ieee.org">ronald_aloysius@ieee.org</a>               |
| Jay Gamerman   | Student Activities   | Yes           | <a href="mailto:jay.gamerman@acrodyne.com">jay.gamerman@acrodyne.com</a>             |
| John Dentler   | Director R2          | Yes           | <a href="mailto:jdentler@ieee.org">jdentler@ieee.org</a>                             |
| Dave Price     | Member               | Yes           |  |
| Alan Pressman  | Chair - PES          | Yes           | <a href="mailto:alan.pressman@constellation.com">alan.pressman@constellation.com</a> |
| Curtis Menyuk  | Chair – ComSoc       | Yes           | <a href="mailto:menyuk@umbc.com">menyuk@umbc.com</a>                                 |