

## Meeting Evaluation Form

Date:

Topic	Poor		Excellent		
Appropriate?	1	2	3	4	5
Adequate time?	Yes		No		
Too technical?	Yes		No		
Too simple?	Yes		No		

Presentation	Poor		Excellent		
Style	1	2	3	4	5
Clarity	1	2	3	4	5

Facilities	Poor		Excellent		
Location	1	2	3	4	5
Facility	1	2	3	4	5
Room setup	1	2	3	4	5

Meal	Poor		Excellent		
Price	1	2	3	4	5
Selection	1	2	3	4	5
Preparation	1	2	3	4	5

### How did you find out about this meeting?

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> Last Meeting    | <input type="checkbox"/> Mail        |
| <input type="checkbox"/> Web Site        | <input type="checkbox"/> E-notice    |
| <input type="checkbox"/> Daily Planet    | <input type="checkbox"/> IEEE member |
| <input type="checkbox"/> Virginian-Pilot | <input type="checkbox"/> Other       |

What topic would you like to see a future meeting?

Other comments or recommendations:



In volunteering with the Institute of Electrical and Electronics Engineers, Incorporated you gain training and experience that you cannot duplicate in school at any price.

### Reasons to Volunteer For IEEE

- Can't get fired
- Build your resume
- Establish your own network
- Meet fascinating people
- Polish your people skills (out of site of your boss)
- Expand your communications skills
- View the inner workings of a huge organization
- Learn to navigate organizational politics
- Gain a global perspective
- Spend OPM
- Receive recognition from your peers
- Hang out with people who understand engineering humor

### Can't get fired

You can quit. You can be asked to do something else that suits you better. But, at the end of the month you will still be able to make those mortgage payments.

### Build your resume

Your efforts in support of the IEEE look good on your resume. Just as importantly they are valuable experience at no additional cost to you.

### Establish your own network

Not the 802.11 kind of network, but contacts with really smart, influential people that will be there when you have a

business opportunity or need to move on to the next job.

### Meet fascinating people

IEEE members are involved in some of the most exciting and challenging technical work in the world. But you already knew that or you wouldn't be an EE.

### Polish your people skills (out of site of your boss)

This is a variation on our first point. As an IEEE Volunteer you will have the opportunity to interact with a diverse population in a non-threatening environment.

### Expand your communications skills

When you were in college did you try to avoid any touchy feely class that wasn't based on state-of-the-art science? Most of us did the same thing. Now you have a chance to start over under the tutelage of engineering mentors.

### View the inner workings of a huge organization

The IEEE is the largest technical society in the world. You can be part of its operations. The processes and procedures that make it tick are open to you, the volunteer.

### Learn to navigate organizational politics

People are people. Politics do get involved in some aspects. Working with other volunteers who will gladly serve as your mentor, you will learn when to duck and when to push forward. See our first point.

### **Gain a global perspective**

You should already know this one,; IEEE is an international organization. As a volunteer you will gain insight into what that really means.

### **Spend OPM**

Other People's Money. Well it is really your money: you paid your dues. IEEE turns a significant portion back to the volunteers to implement programs at the local and regional level. As a volunteer, you get to influence the priorities and guide these programs.

### **Receive recognition from your peers**

You developed an elegant design. One that is novel, inexpensive, and highly efficient. All your customer cares is that it is cheap and appears to work. Your peers on the other hand, will be able to realize your true genius.

### **Hang out with people who understand engineering humor**

Engineers do think differently that the rest of the world. Sometimes it is relaxing to be in an environment where you are not so different.

### **Have we sold the shoes yet?**

We sincerely hope you have decided to become an IEEE volunteer. As a volunteer you can pretty much write your own ticket. Here are some suggested volunteer activities that you may want to consider:

### **Program Development**

Arrange one of the next section or chapter meetings in your area.

### **Awards**

Since we are not salaried, our awards and recognition program is an important part of our benefits package. You can help this program by spending a few hours interviewing a nominee and documenting his or her accomplishments for the award submission.

### **Communications**

You know those newsletters you get periodically. They don't write themselves. You could help by writing an article of local interest.

### **Membership Development**

From time to time, members choose not to renew their membership. Personal contact frequently brings them back. Volunteers contact is more effective than all the junk mail in New Jersey.

### **Education**

IEEE has prepared material to help you introduce electricity and electronics to your local schools.

### **GOLD**

GOLD has nothing to do with Fort Knox. The Graduates of the Last Decade recognizes that too many recent graduates do not appreciate the value of IEEE membership. We need volunteers to reach out to this population and bring them back in to the fold.

### **Legislative Affairs**

We pair you with your local state or federal elected officials, to serve as their legislative advisor on technical matters.

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Yes, I want to volunteer to in the local activities of the IEEE. I would like to learn more about specific volunteer activities.

I am interested in volunteering for the most pressing needs of the section.

I am specifically interested in volunteering for:

Level of commitment:

4 hrs  8 hrs  12 hrs

Name: \_\_\_\_\_

Preferred contact method:

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Daytime  Evenings or weekend