



Executive Committee Report

June 6, 2017 6:00PM – 8:00PM, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance – Called to order at 6:13 PM.

- [X] Dominic Wilson–C [X] Tom Nestor [ ] Steve Root [ ] Juan Asenjo (SM)
[ ] Brandon Boltz–VC [ ] Richard Molyet [X] Bob Toth [ ] Jason Ness (SM)
[X] Ed McConnell–S [X] Tom Papademos [X] Gary Waugh [ ] Tom Royko (SM)
[ ] Jarrad Henson-T [ ] Bill Barnhart [X] Jian-yu Lu [ ]
[ ] Raghav Khanna [X] Ryan Goolsby [ ] Jessica Bolin-Smith [ ]
[X] Bryan Curtis -IPC [X] Vamsi Borra [ ] Mohsin Jamali-NV

Summary of motions

B. Officer Reports

- a. Secretary .....Ed McConnell
The Minutes of the May 2, 2017 meeting were approved as presented. Tom Papademos – motion,– Gary Waugh second. Passed with 1 abstention.
b. Treasurer ..... Jarrad Henson
The June 6, 2017 Treasurer’s Report was approved and filed for future audit. Tom Nestor – motion, Bryan Curtis – second.
c. Vice Chair ..... Brandon Boltz
No report.
d. Chair ..... Dominic Wilson
See discussions below.

C. Old Business

- a. Treasurer changes.
i. Jarrad Henson has relocated to Columbus, Ohio. He is willing to complete his term which continues through December 31, 2017.
ii. By consensus the Executive Committee accepted Jarrad to complete his term.
iii. The check book should be in Toledo. Vamsi will contact Jarrad and get the check book. Jarrad will continue to follow income and expenditures and file the official Treasurer’s Reports.
iv. It was confirmed that Jarrad Henson, Dominic Wilson, and Brandon Boltz are approved signors for the checking account.
b. “Years of Service” award pins distribution status update.
i. Jarrad has the pins.
ii. Vamsi will coordinate with Jarrad to get the pins for distribution.
c. Google apps for OUs. Status update.
i. Dominic reviewed the access and information available on the Google Drive.
ii. Access for viewing is available by any IEEE member.

- d. Women in Engineering (WIE) international leadership conference, May 22-23, 2017 in San Jose, CA.
  - i. Jessica Bollin attended the conference, but was not available to report at this meeting.
  - ii. An email report may be submitted for review.
- e. New officer training via CLE (IEEE Center for Leadership Excellence), at:  
<https://iee-elearning.org/CLE/>.
  - i. Dominic Wilson, Vamsi Borra, Brandon Boltz and Jarrad Henson have completed the training sessions.
  - ii. It is recommended that the other volunteer members of the Executive Committee complete this training.
- f. Report on 2017 IEEE Student Awards. L-31 filed?
  - i. Steve Root has some technical problems. These problems have been resolved and he will file the L-31.
- g. Planning for a Successful Career presentation by Steve Cowan took place on May 25. Report by Vamsi Borra. L-31 filed?
  - i. This was a good presentation. Originally the presentation was planned to last 45 minutes, but due to participation questions and follow up the presentation lasted 1 hour 20 minutes.
  - ii. There were 27 attendees. This group was made up mostly of graduate and undergraduate students.
  - iii. The attendance was very good considering that it was Summer Semester at UT. It was noted that there is actually less competition for time. This may have helped the attendance.
  - iv. The total expenses for refreshments and the gift for Mr. Cowan were approximately \$100 less than the allowance approved by the Executive Committee. The expenses are paid.

#### **D. New Business**

- a. WIE Affinity Group formation activities. Status update.
  - i. Currently 5 have indicated an interest.
  - ii. Another e-blast will be sent out.
  - iii. Members are encouraged to pass-it-on to those that may be interested.
- b. UTMC is open to additional tours of their 3D lab. Any update?  
No new information.
- c. Bowling Green Solar Generating Station. Any update?  
We have not received a response yet.
- d. Toledo Zoo power system. Dominic Wilson any update?  
We have not received a response yet.
- e. Tour of the Oregon Clean Energy facility. Bob Toth will contact them in the Fall of 2017, after they have gone commercial.  
No new information.
- f. IOT presentation by Fawzi Behmann for Thursday, October 12, 2017. Dominic Wilson update.
  - i. Preparations will start next month.
  - ii. The section will be responsible for one night's lodging and driving costs.

- g. Gary Leidich, former FirstEnergy Corp Executive Vice will be our speaker for Institute Night. Date will be Thursday, November 16, 2017. Topic will be "Energy Policy in Ohio". Steve Root will pursue reservations at the Holiday Inn French Quarter in Perrysburg, OH.

No new information.

- h. New Member mixer and member involvement. Any update Jessica Bolin-Smith, Bryan Curtis, Raghav Khanna on a "Summer Kick-off" event for June?

No update.

- i. Draft Section Activities Calendar. V-tools calendar will only reflect confirmed events. Steve will continue to track potential events on a spreadsheet. He will share this information spreadsheet regularly.

This item is complete and will be a regular part of the Technical Programs Report.

- j. Raghav Khanna will be our Education coordinator.

This item is complete and will be a regular part of the Committee Updates.

- k. R4 bi-monthly X-Com WebEx meeting. Any update Tom Papademos?

No new information.

- l. Nominations for Region 4 awards were due May 31, 2017.

- i. Dominic Wilson nominated the Toledo Section for the "Small Section" award.

- m. Create a Life Members Affinity Group. Gary Waugh and Richard Molyet have reached out to the Life Members.

Richard and Gary will talk this over further. There is interest.

- n. 2017 Sections Congress. Region 4 notified of Bryan Curtis as Toledo Section delegate. Tom Papademos will be attending, but as a Region 4 representative.

Attendance is expected to be higher than normal based upon registration to date.

- o. The American Nuclear Society is seeking to create a Zero Emissions Nuclear (ZEN) Resource Program. It was agreed that the Section will establish a link to the American Nuclear Society on the Web site.

Bob Toth and Dominic Wilson will coordinate on this.

- p. 2017 Toledo Section Strategic Plan:

- i Inspire- maintain contact and incentives for Student Branches.

Dominic contacted Eduardo about the IEEE Extreme competition.

1. The team will need a Senior Member to be proctor during the competition.
2. The team will need a programming coach.
3. Dominic will discuss these needs with Raghav.
4. The team is waiting for further instructions for this year's competition.

- ii Empower- Ensure each Section has a trained IMC.

This has been completed. Other things under this have included establishment of the Google Drive.

Efforts will continue on attendance reporting and methods to support member documentation needs.

- iii Enable- Webinar on recruiting and retaining (refer to Bramlett, Patel). Contact members in arrears.

Dominic will discuss with Jessica Bolin Smith.

- iv Engage- Experiment with new ways to reach younger members.  
The May event was good.  
Explore the potential of Facebook and Linked In.

**E. Chapter/Affinity Group Updates**

- a. IAS ..... Gary Waugh  
No report
- b. Computer/Controls ..... Dominic Wilson  
Included in discussion above.
- c. Power ..... Bob Toth  
Included in discussion above.
- d. Young Professionals ..... Vamsi Borra  
Thanks to the funds to support the May event.  
Thanks to Dominic for his assistance.  
Considering a Fall Mixer.

**F. Committee Updates**

- a. Technical Programs ..... Steve Root  
No report.
- b. Membership Development ..... Jessica Bolin-Smith  
No report.
- c. Student Section ..... Raghav Khanna  
No report.
- d. PACE ..... Tom Papademos  
Money is available.  
It is possible to review past approved projects.
- e. Webmaster ..... Vamsi Borra/Dominic Wilson  
The Google drive is working well in providing information and access to reports.
- f. Information Management Coordinator (IMC)..... Dominic Wilson  
Dominic will continue to add old documents and attendance information.
- g. Education Coordinator..... Raghav Khanna  
No report.

**G. Roundtable Discussion**

- a. Next Meeting date – Tuesday July 11
- b. Tom Papademos reported that the IEEE survey program will be replaced.
  - a. It was suggested that we send a feedback survey to the Section Membership to see how we are doing.
  - b. Tom will draft an outline of the Survey.
  - c. The survey should be available on-line and at any events during the survey period.
  - d. It was suggested that an incentive should be considered with a lottery selecting a winner among the participants.
- c. Bryan Curtis mentioned that there are more and more STEM programs around. Maybe we should provide support and funding support to some of these programs. Pace funding could be solicited. It would not be necessary for the section to initiate the events. Another possibility is Grade School coaching.
- d. Dominic Wilson mentioned an email looking for volunteers and inviting people to meetings.
- e. Ed McConnell mentioned that the Nominating Committee should be formed at the July meeting.

**H. Adjournment at 7:33.**