



Executive Committee Report

April 3, 2018, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance Called to order at 6:07 PM.

- [X] Dominic Wilson-C [X] Tom Nestor [X] Bob Toth [X] Michael Sloma (S)
[X] Brandon Boltz-VC [] Richard Molyet [X] Gary Waugh [X] A. Schimmoeller (S)
[X] Ed McConnell-S [] Tom Papademos [X] Jian-yu Lu []
[X] Ryan Goolsby-T [] [X] Jessica Bollin-Smith []
[X] Raghav Khanna [] Vamsi Borra [] Emmanuel Gonzalez []
[X] Bryan Curtis -IPC [X] Steve Root []

Summary of motions

B. Officer Reports

- a. SecretaryEd McConnell
A motion was made to approve the March 6, 2018 Executive Committee meeting minutes as presented. Brandon Boltz – motion, Bob Toth – second. Passed with 2 abstention.
b. Treasurer Ryan Goolsby
The Treasurer’s Report dated April 3, 2018 was presented. There was discussion about the entry for the Income for the Eweek Attendance. The gross income was \$200. Ryan chose to submit the cash received to Concentration banking using a money order. The money order fee and postage was \$1.70. Therefore the net deposit was \$198.30. It was agreed that deposits like this should include a notation of the gross income minus any fees and postage so that a complete record is maintained in the Treasurer’s Report.
The April 3, 2018 Treasurer’s Reports was approved and filed for future audit. Steve Root – motion, Tom Nestor – second.
c. Vice Chair Brandon Boltz
No report.
d. Chair Dominic Wilson
See discussion below.

C. Old Business

- a. Bylaws review. Expected report by April meeting. Committee members: Brandon Boltz, Jian-yu Lu, Emmanuel Gonzalez, and Tom Papademos.
Jian-yu Lu submitted a revised Bylaws document with comments for the Section ExCom review. This document was discussed with comments regarding the Quorum section and Bylaw Approval among other issues.
Jian-yu Lu will update the document based on the discussion and send it electronically to the Section ExCom for final review.
b. Anniversary pins pre-order.
Dominic Wilson has ordered 20 pins in preparation for recognition at Institute Night.

D. New Business

- a. 2018 EECS Awards Banquet Tuesday April 17, 6pm. RSVP on or before April11. Nominations for EE and CSE awards.
The University of Toledo has identified the recipients for the EE and CSE awards. There is no recipient for the Graduate Student award this year.

It was agreed that the CSE Outstanding Student Award will be designated the Donald Ewing Award from now on in memorial of Donald Ewing, recognizing his outstanding contributions to the UT CSE department and to the Toledo Section. Ed McConnell – motion, Gary Waugh – second.

Ed McConnell will forward the certificate files to Bryan Curtis. Bryan will print the certificates and deliver them to the awards ceremony.

Ryan Goolsby will coordinate with Dominic Wilson to get the checks to the awards ceremony.

Section ExCom members are encouraged to participate.

Raghav Khanna will work with UT to incorporate the Donald Ewing Award into the program and find out information about contacting the family.

Dominic Wilson will prepare a letter to send to Donald Ewing's family notifying them of the recognition.

- b. Toledo Society of Professional Engineers Golf Outing on May 25 2018.

The Toledo Section will not be a sponsor this event.

The event notice will be sent to section membership.

- c. Potential Electrical Vehicle talk. Bob Toth is pursuing a possible lead in South Eastern Michigan Section. EPRI will not provide a program for a non-member organization.

No specific information available.

- d. Linked-in – officers have been added as moderators. Analysis of e-blasts, Facebook and linked-in responses.

The April 10 Tour has been communicated using Linked-in, IEEE email blast and Facebook. At this time, the response has been best through Linked-in. 25% of the people notified on Linked-in clicked on the link. 10% of the people notified via the first email blast responded.

- e. MATHCOUNTS 2018. PACE application sent? Check sent?

As noted in the Treasurer's Report, The PACE reimbursement has been received and MathCounts has been paid in full.

- f. Online Volunteer Training at IEEE Center for Leadership Excellence: <https://iee-elearning.org/CLE/>

No update.

- g. Tour of the new Promedica facilities. Any update?

Jessica will continue to attempt to make contact.

- h. UTMC is open to additional tours of their 3D lab. Any update?

Drop this program due to lack of response from UTMC.

- i. Toledo Zoo Solar Array tour. Scheduled for Tuesday April 10. Any update?

The system is managed by Gem Energy. The tour begins at 6:00. Those interested can join the group for dinner at Doc Watson's.

There are currently 31 people registered. Dominic will contact any Bowling Green solar farm tour attendees that are not currently registered.

- j. Tour of the Oregon Clean Energy facility. Bob Toth will contact them. Any update?

Bob Toth continues to pursue a corporate contact.

- k. New Member mixer and member involvement for 2018. This includes Young Professionals Affinity group outreach. The targeted date is April. Any update Jessica Bollin-Smith, Bryan Curtis, Raghav Khanna?

There are two related events being planned.

The first event will be a Member/Student Member mixer on 4/23 at 6:00 PM. The announcement will be shared at the 4/10 Tour. It is expected that this event will incur about \$200 in expenses for food and beverages.

A motion was passed with two abstentions for the Section to provide \$100 to support this event. Brandon Boltz – motion, Tom Nestor – second.

The Student Section will be taking responsibility for one half of the expenses.

The second event is the robot challenge at the Sylvania STEM Center on 5/19/2018.

- I. R4 bi-monthly X-Com WebEx meeting. Any update Tom Papademos?

No report.

- m. New Affinity group formation:

- i. Life Members Affinity Group. Gary Waugh and Richard Molyet.

Dominic will provide an updated list of Life Members to Gary.

- ii. WIE Affinity Group Jessica Bollin Smith.

One more signature is required.

Jessica is starting to consider WIE events.

- n. Science Kits for Libraries. Libraries in our Section area will be eligible in 2019.

Making an application does not assure that science kits will be received. There is a Region 4 selection committee.

The local Section needs to find a funding source.

There are some large and medium sections that have been successful. Small sections are working on this, but they have not been implemented.

This program is not open to our Section yet. There are a number of questions. What is the value to the Sponsors? The Toledo Section will wait and see how this progresses, before using resource time and effort.

- o. Newsletter for mailing. Any update?

No update.

- p. 2018 Toledo Section Strategic Plan:

Dominic is getting information from Region 4 on Strategic Plan suggestions. Dominic will then get with Tom Nestor and Richard Molyet to make recommendations to the Section ExCom.

- i Inspire-

- ii Empower-

- iii Enable-

- iv Engage-

E. Chapter/Affinity Group Updates

- a. IAS..... Gary Waugh
No update.
- b. Computer/Controls Dominic Wilson
Looking at Distinguished Lecturers.
- c. Power Bob Toth
No additional update.
- d. Young Professionals Vamsi Borra
No report.

F. Committee Updates

- a. Technical Programs Steve Root
Considering a CSX Interglobal Terminal tour with Ryan Goolsby.
Considering a Microgrid presentation for the Summer or Fall.
Considering a Columbus Smart City presentation.
Considering a presentation from Sandrine Mubenga on her battery system.

- b. Membership DevelopmentJessica Bollin-Smith
No additional update.
- c. Student Section Raghav Khanna
Preparing for the Section Mixer on 4/23. It was suggested to include discussion on the LED sign project and give tours of a few labs.
They are providing some software training which has included: SolidWorks Basics and Revit Basic Overview.
The physical portion of the LED sign project is completed. They need to wrap up the software with a goal to complete it by the end of the semester.
The Section is looking into buying some basic tools to assist in projects.
- d. PACETom Papademos
No additional update.
- e. Webmaster/Information Management Coordinator (IMC)..... Vamsi Borra/Dominic Wilson
The "Search" pushbutton has been fixed.
There is a goal to issue a newsletter in May, 2018.
- g. Education Coordinator Raghav Khanna
No update.

G. Roundtable Discussion

Next meeting May 1, 2018

Dominic Wilson has identified two "Fellows" in the Section and contacted them about sharing their name with the University of Toledo. They have not responded yet.

Steve Root thanked Jessica Bollin-Smith and Bryan Curtis for sharing the article about Sandrine Mubenga.

Ed McConnell asked if the Section should consider a Memorial contribution for Donald Ewing. A decision was not made.

Jessica Bollin-Smith reported that the Sylvania STEM robotics team has been invited to attend the Robotics World Festival (FIRST Robotics Competition) in Detroit, April 25 through April 28. She asked if the Section would be willing to provide a portion of the funds necessary to sponsor the team.

It was agreed to provide \$500 in funding to the team and submit a request for PACE funding to support 50% of the donation. Steve Root – motion, Gary Waugh – second. 1 abstention.

Jessica will email the necessary information to Ryan Goolsby so he can complete the check.

H. Adjournment 8:08 PM