

San Francisco PES ADCOM Meeting

Minutes

January 7, 2004

At the Offices of Nexant, Inc.

101 Second St, 11th Floor

San Francisco, CA

ADCOM Attendees

Julian Ajello

Kris Buchholz

Fred Henderson

Curt Irwin

Dan Kline

Chuck Magee

Bhaskar Ray

Dan Sparks

Siri Varadan

Shimo Wang

Ben Williams

Siri called the meeting to order at 12:10 PM. The meeting minutes from 12/10/2003 were reviewed and approved.

Review of Previous Action Items

ADCOM decided to start with a clean slate with regards to all previous action items.

New Business and Old Business Updates

- *Future Technical Meeting Topics to be Presented*
 - Internet portals: David Henderson, CTO of WIPRO. Date pending (*Siri*)
 - Fuel cells: Robert Wichert, US Fuel Cell Council. Date pending. (*Chuck*)
 - *Possible future topic:* Windpower

Summary of New Action Items

- Siri led a discussion on plans for 2004 using the requirements for the High Performing Chapter Award (HCPA) as a template for future actions. ***See spreadsheet at the end of these minutes for more information.*** ADCOM discussed assignments to members to take the lead on accomplishing tasks during 2004.
- *2004 Spring Banquet:* The NE blackout was proposed as a topic and April 22 as the date. Ben reported that Bob Stuart has tentatively accepted to be the keynote speaker for the banquet. **Ben will confirm Bob's acceptance, get a title for the talk, ask him if he wishes to share time with a second speaker to deal with outage implications, and if so, ask if he has any recommendations.**

- *Outstanding Engineer Award:* Siri reported that there was no Outstanding Engineer Award recipient selected for 2003. The award deadline is 1/31/2004. ADCOM nominated, seconded, and approved a recipient for the 2003 award (to be kept confidential until the Spring Banquet). All agreed that the process should be more formal for 2004, and that a note on the PES Web Site should specify when nominations are being accepted.

Julian reported that the current San Francisco State University IEEE student chapter President is Zach Nosker.

The next ADCOM meeting will take place on February 18, 2004. Meeting adjourned at 1:25 PM.

Respectfully Submitted by:
Ben Williams, SF PES Secretary

Task_Name	Duration	Start_Date	Finish_Date	Resource_Names
ADCOM Meetings	245.13 days	1/7/2004 8:00	12/15/2004 9:00	SV
January	1 hr	1/7/2004 8:00	1/7/2004 9:00	
February	1 hr	2/18/2004 8:00	2/18/2004 9:00	
March	1 hr	3/17/2004 8:00	3/17/2004 9:00	
April - Spring Banquet	1 hr	4/22/2004 8:00	4/22/2004 9:00	BR
May	1 hr	5/19/2004 8:00	5/19/2004 9:00	
June	1 hr	6/16/2004 8:00	6/16/2004 9:00	
July	1 hr	7/14/2004 8:00	7/14/2004 9:00	
August	1 hr	8/18/2004 8:00	8/18/2004 9:00	
September	1 hr	9/15/2004 8:00	9/15/2004 9:00	
October	1 hr	10/13/2004 8:00	10/13/2004 9:00	
November	1 hr	11/17/2004 8:00	11/17/2004 9:00	
December	1 hr	12/15/2004 8:00	12/15/2004 9:00	
GOLD Program	1 day?	1/6/2004 8:00	1/6/2004 17:00	CI
Support	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Joint Meeting	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Workshop	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Chapter information on Web	280 days?	1/6/2004 8:00	1/31/2005 17:00	DS,SW,CMcG,KB
Periodic Updates - Mtg min, Plan, Announcements etc	1 day?	1/6/2004 8:00	1/6/2004 17:00	
PEN	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Chapter Outstanding Engineer Award	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Nomination	0.33 days?	1/6/2004 8:00	1/6/2004 10:40	SV,KB,DS
Submit paperwork	1 day?	1/6/2004 8:00	1/6/2004 17:00	SV
Student Activity	1 day?	1/6/2004 8:00	1/6/2004 17:00	SW
Work with SFSU - Engineers Week, Scholarships etc.	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Tutorials	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Workshop	1 day?	1/6/2004 8:00	1/6/2004 17:00	SW
Educational Activty	91.13 days?	1/6/2004 8:00	5/12/2004 9:00	BW
Superconductors in Power Systems	1 hr	2/4/2004 8:00	2/4/2004 9:00	BR
Fuel Cells	1 day?	1/6/2004 8:00	1/6/2004 17:00	CMcG
Substation Automation	1 day?	1/6/2004 8:00	1/6/2004 17:00	KB,BR
Integration Opportunities in Distribution Operations	1 hr	5/12/2004 8:00	5/12/2004 9:00	SV
Post Election Results	1 day	10/15/2004 8:00	10/15/2004 17:00	DS
Membership	1 day?	1/6/2004 8:00	1/6/2004 17:00	JA
New Recruits	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Advancement	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Recognition	1 day?	1/6/2004 8:00	1/6/2004 17:00	
Annual Report of Chapter Activities	10 days	12/6/2004 8:00	12/17/2004 17:00	SV,CMcG
Submit Application for HPCA	1 day?	1/31/2005 8:00	1/31/2005 17:00	SV,CMcG