

San Francisco PES ADCOM Meeting

Minutes

February 18, 2004

At the Offices of Nexant, Inc.

101 Second St, 11th Floor

San Francisco, CA

ADCOM Attendees

Kris Buchholz

Curt Irwin

Dan Kline

Chuck Magee

Bhaskar Ray

Siri Varadan

Ben Williams

Siri called the meeting to order at 12:13 PM. The meeting minutes from 1/7/2004 were reviewed and approved.

Review of Previous Action Items

1. ***ACTION (2004 Spring Banquet):*** Ben will confirm Bob's acceptance, get a title for the talk, ask him if he wishes to share time with a second speaker to deal with outage implications, and if so, ask if he has any recommendations. ***STATUS:*** Ben resolved all of these items. See Old Business section for more information about planning for the 2004 Spring Banquet.

Old Business Updates

- ***Review of Feb 4, 2004 Technical Meeting:*** Bhaskar reported that this technical meeting covering superconducting cables was considered to be informative and timely to attendees. *Bhaskar will try to obtain a copy of the presentation (without proprietary information) to post on the web site.* Bhaskar opined that the meeting probably would have been better attended had more time been available for publicity. The lunch concept worked well. *Bhaskar volunteered to draft a checklist of considerations when setting up future technical meetings.*
- ***Planning for 2004 Spring Banquet:*** Ben reported that Bob Stuart is confirmed to speak and has requested that the date for the banquet be changed to April 15, 2004; that Bob suggested the title "Eastern Blackout of 2003 – Can It Happen Here?"; and that Terry Winters, CEO of the California ISO and a member of the NERC Steering Committee for the blackout investigation, has agreed to be the second speaker. ADCOM had an open discussion about possible locations for the banquet in case Sinbad's was too small for the expected large turnout (100 attendees is the preliminary guess). Gordon Biersch was suggested as a possible location. *Chuck will research possible locations and find a location by Wednesday, February 25. Bhaskar will be the overall coordinator for the banquet. Ben will obtain summaries of the talks and biographies from the speakers. Siri will send the speakers official letters of invitation.*

- **2004 Schedule:** Siri has provided an update. *See spreadsheet at the end of these minutes for more information.*
- **Outstanding Engineer Award:** *Siri will need a description for the plaque by March 1.*
- **Future Technical Meeting Topics:**
 - Fuel cells: Unknown (lost contact with proposed speaker). Date pending. *Trying to find another speaker. (Chuck)*
 - Integration Opportunities in Distribution Operations: Siri Varadan. 5/12/2004 (**Siri**)
 - Substation Automation: Speaker TBD (PG&E person, jointly with GE? PNM?). Date Pending (early June?). (**Kris**)

New Business

- **Graduates Of the Last Decade (GOLD) Function:** Curt reported that a GOLD networking/social function has been planned for March 26 which could be open to significant others, as well. The tentative location is the Limelight bar in San Rafael. ADCOM agreed to sponsor food, but not alcohol, for the function (within reason). *Curt and Dan will collaborate on developing a flyer for this function.*
- **2004 Short Course:** A topic needs to be determined for the 2004 Short Course. This discussion will take place at the March meeting.

Bhaskar reported that the PES bank account balance is currently \$7,862.29.

Please note that the next ADCOM meeting will **not** take place on March 17, 2004 as reported in last month's spreadsheet. Rather, the meeting will be held on **March 24, 2004**. Meeting adjourned at 1:15 PM.

Respectfully Submitted by:
Ben Williams, SF PES Secretary

<i>Task_Name</i>	<i>Duration</i>	<i>Start_Date</i>	<i>Finish_Date</i>	<i>Resource_Names</i>
ADCOM Meetings				SV
January	1 hr	7-Jan-2004	7-Jan-2004	
February	1 hr	18-Feb-2004	18-Feb-2004	
March	1 hr	24-Mar-2004	24-Mar-2004	
April - Spring Banquet	4 hrs	15-Apr-2004	15-Apr-2004	BR
May	1 hr	19-May-2004	19-May-2004	
June	1 hr	16-Jun-2004	16-Jun-2004	
July	1 hr	14-Jul-2004	14-Jul-2004	
August	1 hr	18-Aug-2004	18-Aug-2004	
September	1 hr	15-Sep-2004	15-Sep-2004	
October	1 hr	13-Oct-2004	13-Oct-2004	
November	1 hr	17-Nov-2004	17-Nov-2004	
December	1 hr	15-Dec-2004	15-Dec-2004	
GOLD Program				CI
Support	1 day?	6-Jan-2004	6-Jan-2004	
Joint Meeting	2 hrs	26-Mar-2004	26-Mar-2004	
Workshop	1 day?	6-Jan-2004	6-Jan-2004	
Chaper information on Web				DS,SW,CMcG,KB
Periodic Updates - Mtg min, Plan, Announcements etc	1 day?	6-Jan-2004	6-Jan-2004	
PEN	1 day?	6-Jan-2004	6-Jan-2004	
Chapter Outstanding Engineer Award				
Nomination	1 day	6-Jan-2004	6-Jan-2004	SV,KB,DS
Submit paperwork	1 hr	23-Feb-2004	23-Feb-2004	SV
Student Activity	1 day?	6-Jan-2004	6-Jan-2004	SW
Work with SFSU - Engineers Week, Scholarships etc.	1 day?	6-Jan-2004	6-Jan-2004	
Tutorials	1 day?	6-Jan-2004	6-Jan-2004	
Workshop	1 day?	6-Jan-2004	6-Jan-2004	SW
Educational Activity				BW
Superconductors in Power Systems	1 hr	4-Feb-2004	4-Feb-2004	BR
Fuel Cells	1 day?	6-Jan-2004	6-Jan-2004	CMcG
Substation Automation	1 day?	6-Jan-2004	6-Jan-2004	KB,BR
Integration Opportunities in Distribution Operations	1 hr	12-May-2004	12-May-2004	SV
Post Election Results	1 day	15-Oct-2004	15-Oct-2004	DS
Membership				JA
New Recruits	1 day?	6-Jan-2004	6-Jan-2004	
Advancement	1 day?	6-Jan-2004	6-Jan-2004	
Recognition	1 day?	6-Jan-2004	6-Jan-2004	
Annual Report of Chapter Activities	10 days	6-Dec-2004	17-Dec-2004	SV,CMcG
Submit Application for HPCA	1 day?	31-Jan-2005	31-Jan-2005	SV,CMcG