

San Francisco PES ADCOM Meeting

Minutes

December 21, 2004

At the Offices of Nexant, Inc.
101 Second St, 11th Floor
San Francisco, CA

ADCOM Attendees

Julian Ajello

Sandra Ellis

Curt Irwin

Chuck Magee

Chris Parks

Bhaskar Ray

Shirin Tabatabai

Siri Varadan

Ben Williams

Siri called the meeting to order at 12:16 PM. The meeting minutes from 11/10/2004 were reviewed and approved. Sandra Ellis was welcomed as a new ADCOM member.

Review of Previous Action Items

1. ***ACTION (HPCA):*** Siri still awaiting some information from ADCOM members for inclusion in the HPCA application; see Old Business.
2. ***ACTION (2005 Officers):*** Siri received the necessary information from all new officers; information posted on the web site.
3. ***ACTION (Fuel Cell Presentation):*** See Old Business.

Old Business Updates

- ***IEEE PES ADCOM Appreciation Lunch:*** Siri thanked ADCOM members for making this event a success; 8 people attended the luncheon on December 16 at the Atrium restaurant. ADCOM members reciprocated and thanked Siri for organizing the event.
- ***Fuel Cell Video Presentation (December 1):*** A small group gathered to watch the PBS video presentation "Future Car" hosted by Alan Alda at the offices of Nexant. Chuck will take the video to the CPUC for a possible second screening.
- ***High Performing Chapter Award (HPCA) Application:*** Siri reviewed progress on the HPCA application and accompanying report of chapter activities in 2004, both of which are now in draft format. *Siri is asking ADCOM members to review the report. Ben needs to provide information to Siri for the application form, which Chuck will then review. Julian is to contact Marilyn Turner to obtain information about membership changes and elevations over the past year. If the application is not completed by the end of the year, Siri will pass it to the new Chairperson, Chuck.*

- ***IEEE PES 2005 Summer Meeting at the San Francisco Hilton (Union Square):*** Siri handed out information received from Bob Dent, Executive Director of the PES Executive Office Staff, detailing the specific tasks and responsibilities for PES general meetings. This was a follow-up item from the October 27 meeting with ADCOM members. Kris has been assigned by PG&E's Jeff Butler to investigate what activities PG&E is being asked to commit to and to organize a response after initially agreeing, in Bob Dent's opinion, to an unspecified scope of activities. Bob Dent will be meeting with Jeff Butler, Kris, Siri, and Chuck on January 7 to discuss what PG&E will commit to providing; whatever tasks remain for local committees will fall to the local PES Chapter for volunteers, although Siri stressed that there is no obligation. *Chuck will work with Kris to schedule a pre-meeting for interested ADCOM members to discuss key issues prior to the meeting with Jeff Butler.*

New Business

- ***Future Technical Meeting Topics:***

A new schedule and topics will be developed in 2005 for future technical meetings.

- ***Future ADCOM meetings:***

Siri announced that he has accepted a new job in the South Bay and will no longer be employed by Nexant as of the end of the year. In consideration of this development, ADCOM members agreed to move the ADCOM meeting location to PG&E's offices for the next ADCOM meeting. More details to follow by email.

Next ADCOM meeting will take place on January 12, 2005 at PG&E's general office complex. Meeting adjourned at 1:25 PM.

Respectfully Submitted by:

Ben Williams, SF PES Secretary