

San Francisco PES ADCOM Meeting

Minutes

March 23, 2005

At the Offices of PG&E
Room 1586, 77 Beale Street
San Francisco, CA

ADCOM Attendees

Chuck Magee
Shirley Taylor
Curt Irwin
Julian Ajello
Kris Bucholz

Bhaskar Ray
Shirin Tabatabai
Chue Thor
Ben Williams

Chuck called the meeting to order at 12:15 PM. The meeting minutes from 2/24/2005 were reviewed and approved.

Chapter's current most recent bank balance is \$ 6,218.95

Review of Previous Action Items

1. ***ACTION (March Technical Meeting):*** See Old Business.
2. ***ACTION (Places for Technical Meetings):*** See Old Business.
3. ***ACTION (2004 Short Course Topics):*** See Old Business.
4. ***ACTION (GOLD Event):*** See Old Business.

Old Business Updates

- ***SF IEEE PES 2005 Summer Meeting:*** Kris gave a progress report. We do not have a budget yet and this is holding up, among other things, recruiting volunteers. The letter inviting participation in the focus group is done and Jeff Butler will send it out soon. We need sponsors to provide freebies for companions. Future planning meetings will take place monthly at the Hilton Hotel.
- ***March HVDC Technical Meeting:*** Attendance at the HVDC technical meeting was good. There were lots of last minute RSVPs. One person didn't get lunch. We decided to make lunch optional. If you don't want lunch, you won't be charged anything.
- ***Places for Technical Meetings:*** Curt distributed a survey of local restaurants he investigated for our events. He likes Elephant & Castle for groups up to 60. Schroeder's can handle groups of 100 or more. We discussed switching to evening meetings but decided to stick with noon meetings for the time being.
- ***Kickoff GOLD Event:*** The GOLD Event of March 10, 2005 held at Moylans Brewery and Restaurant in Novato, CA had a turn out of 11 people. Tim McCarthy-Smith is the co-chair in Novato. They are each planning a future event in their respective cities. They need to improve publicity to increase attendance. ADCOM agreed undergraduates are welcome at

GOLD events. Maybe we should schedule an event at SFSU. We decided to contribute \$100 toward the expenses of the March 10th GOLD event.

- ***Next Technical Meeting Topic:***
 - ***Fuel cells:*** The “Future Car” PBS video was obtained by Chuck and screened by Julian. This event is scheduled for April 20th in the CPUC building. *Chuck will develop a flier and make arrangements.*
 - Need a lunch topic for the month of May

New Business

- ***IEEE PES ADCOM Pay Pal Account:*** Ben will set up a Pay Pal account for the Chapter to collect money for future events.
- ***Website Update:*** Chue is having trouble managing the website. He doesn't have Web access at home and can't access the website from work because of the firewall. Kris will look into the firewall issue with the computer group.
- ***Event discounts for ADCOM Members:*** Chuck distributed a proposed policy on discounts on event charges for ADCOM members and students. It will be discussed at the next meeting after we have time to think about it.
- ***Short Course:*** Chuck learned at the Officer training course put on by Santa Clara Valley Section that their most successful short courses have been scheduled for a weekday. We decided to try a weekday for our next short course.

Next ADCOM meeting will take place on April 21, 2005 at the Offices of PG&E Room 1586, 77 Beale Street. Meeting adjourned at 1:20 PM.

Respectfully Submitted by:
Shirin Tabatabai, SF PES Secretary

<i>Task_Name</i>	<i>Duration</i>	<i>Start_Date</i>	<i>Finish_Date</i>	<i>Resource_Names</i>
ADCOM Meetings				SV
January	1 hr	7-Jan-2004	7-Jan-2004	
February	1 hr	18-Feb-2004	18-Feb-2004	
March	1 hr	24-Mar-2004	24-Mar-2004	
April - Spring Banquet	4 hrs	15-Apr-2004	15-Apr-2004	BR
May	1 hr	19-May-2004	19-May-2004	
June	1 hr	16-Jun-2004	16-Jun-2004	
July	1 hr	14-Jul-2004	14-Jul-2004	
August	1 hr	18-Aug-2004	18-Aug-2004	
September	1 hr	15-Sep-2004	15-Sep-2004	
October	1 hr	13-Oct-2004	13-Oct-2004	
November	1 hr	17-Nov-2004	17-Nov-2004	
December	1 hr	15-Dec-2004	15-Dec-2004	
GOLD Program				CI
Support	1 day?	6-Jan-2004	6-Jan-2004	
Joint Meeting	2 hrs	26-Mar-2004	26-Mar-2004	
Workshop	1 day?	6-Jan-2004	6-Jan-2004	
Chaper information on Web				DS,SW,CMcG,KB
Periodic Updates - Mtg min, Plan, Announcements etc	1 day?	6-Jan-2004	6-Jan-2004	
PEN	1 day?	6-Jan-2004	6-Jan-2004	
Chapter Outstanding Engineer Award				
Nomination	1 day	6-Jan-2004	6-Jan-2004	SV,KB,DS
Submit paperwork	1 hr	23-Feb-2004	23-Feb-2004	SV
Student Activity	1 day?	6-Jan-2004	6-Jan-2004	SW
Work with SFSU - Engineers Week, Scholarships etc.	1 day?	6-Jan-2004	6-Jan-2004	
Tutorials	1 day?	6-Jan-2004	6-Jan-2004	
Workshop	1 day?	6-Jan-2004	6-Jan-2004	SW
Educational Activity				BW
Superconductors in Power Systems	1 hr	4-Feb-2004	4-Feb-2004	BR
Fuel Cells	1 day?	6-Jan-2004	6-Jan-2004	CMcG
Substation Automation	1 day?	6-Jan-2004	6-Jan-2004	KB,BR
Integration Opportunities in Distribution Operations	1 hr	12-May-2004	12-May-2004	SV
Post Election Results	1 day	15-Oct-2004	15-Oct-2004	DS
Membership				JA
New Recruits	1 day?	6-Jan-2004	6-Jan-2004	
Advancement	1 day?	6-Jan-2004	6-Jan-2004	
Recognition	1 day?	6-Jan-2004	6-Jan-2004	
Annual Report of Chapter Activities	10 days	6-Dec-2004	17-Dec-2004	SV,CMcG
Submit Application for HPCA	1 day?	31-Jan-2005	31-Jan-2005	SV,CMcG

CAUTION: This information is several months old.