

# San Francisco PES ADCOM Meeting

*Minutes*

**May 19, 2005**

At the Offices of PG&E  
Room 1583, 77 Beale Street  
San Francisco, CA

## ADCOM Attendees

Chuck Magee	Bhaskar Ray
Shirley Taylor	Shirin Tabatabai
Foung Mua	Chue Thor
Sandra Ellis	Shimo Wang
Curt Irwin	

Chuck called the meeting to order at 12:12 PM. The meeting minutes from 4/21/2005 were reviewed and approved.

Chapter's current most recent bank balance was \$ 8033.42 from April 2005 Meeting, will get update from treasurer next meeting

## Review of Previous Action Items

1. **ACTION (Technical Meetings):** See Old Business.
2. **ACTION (Paypal Account):** See Old Business.
3. **ACTION (2005 Short Course):** See Old Business.
4. **ACTION (Discount Policy for Members):** See Old Business.
5. **ACTION (Distribution List):** See Old Business.
6. **ACTION (Web Broadcasting):** See Old Business

## Old Business Updates

- **SF IEEE PES 2005 Summer Meeting:** PG&E sent out letters requesting sponsors for the general meeting. So far there are 2 gold sponsor of \$25,000 from PG&E and Accenture. One bronze sponsor of \$15,000 from Via Tek. Six silver sponsor of \$5,000 from TG/H2B, Canus, ABB, Black & Veech, Mitsubishi and Kema. There is also \$4,000 for the exhibitor. Bhaskar is still working on sponsorship from other companies as well. There will be money to provide lunches at the technical tours.
- **Distribution List Update:** There is 30,000 email addresses in the distribution list. Instructions on how to unsubscribe from the list are included in the email. Maintenance time for updating the list and managing the website is roughly one hour per week. Chuck spoke with Dan about the merged distribution list created. Dan stated a person must sign up to become a subscriber to the distribution list and a new list should be created starting with the PES members. At each PES event a sign up list can be distributed with something asking if the person would like to be added to the distribution list.

- **Next Technical Meeting Topic:**
  - Fuel cells: The “Future Car” PBS video was shown at the technical meeting on April 27<sup>th</sup>. There were 19 people that showed up and gave good feedback.
  - General Rate Case: Date for event is May 25<sup>th</sup> at the 245 Market PG&E building in room 336. A speaker from the CPUC and PG&E will be the speakers.
  - Need to order and buy gifts to give to guest speakers at events. Will have to follow up with Ben to get status.
  - Phasor Measurement Unit (PMU’s): Shirley suggested PMU’s as the topic for the next technical meeting. PMU’s are used in the power system for stability. ABB has these devices between Italy and Sweden. Shirley has the contact information of a person from ABB who could be a possible speaker. Shirin will follow up with the contact person.
- **Paypal Account Update:** Fong looked into opening an account at PSEA and Washington Mutual. PSEA does not work with Paypal but Washington Mutual does. Fong will work with Ben to open a checking account at Washington Mutual.
- **Event discounts for ADCOM Members:** Chuck printed a draft of the policy and will conduct an email vote.
- **2005 Short Course:** The Milton Marks conference center can be used for free by state employees as long as attendees are not charged. Chuck asked about a non-profit organization charging attendees and that is ok as long as the charge is to cover cost.
- **2005 Banquet:** The topic to follow up from last year’s northeast blackout about the new grid requirements as a result of the 2003 blackout. The date for this event will be scheduled for August depending on speaker availability. Bhaskar will check Jeff Butler’s schedule and pick a day based on his availability. Curt will look at locations to host the event, some suggestions are Sinbads, Palomino or Faz restaurant.
- **Web Broadcasting:** Shimo suggested broadcasting technical meetings or other events via the internet. The power point program should be uploaded to website along with an audio file and a counter to track the number of visitors. All of the software and data will require roughly 10mb of memory. Chuck will follow up with the IT group to check for feasibility. This new feature to the website could help achieve the HCPA for 2005.

#### New Business

- **Chue Thor is departing:** Chue is leaving PG&E and will not be able to be an active ADCOM member. Need to find someone to resume the responsibilities of the website and also to be the GOLD treasurer. ADCOM members will vote by email whether to reimburse Chue for half of the IEEE-PES membership dues since he is a very active member.
- **GOLD Activity Funding:** An email vote will be conducted for ADCOM to fund 50% or \$100, which ever is less, of future Gold events. Curt will be contacted by Gold Chairman for organizing activities in association with the general meeting. Current Gold account balance is \$1,332.78.

Next ADCOM meeting will take place on June 22, 2005 at the Offices of PG&E Room 1586, 77 Beale Street. Meeting adjourned at 1:19 PM.

*Respectfully Submitted by:*  
Shirin Tabatabai, SF PES Secretary