

# San Francisco PES ADCOM Meeting

*Minutes*

**July 26, 2005**

At the Offices of PG&E  
Room 1583, 77 Beale Street  
San Francisco, CA

## ADCOM Attendees

Chuck Magee	Sandra Ellis
Shirin Tabatabai	Ben Williams
Shirley Taylor	Curt Irwin

Chuck called the meeting to order at 12:15 PM. The meeting minutes from 6/22/2005 were reviewed and approved.

Chapter's current most recent bank balance is \$ 7996.05

## Review of Previous Action Items

1. **ACTION (Technical Meetings):** See Old Business.
2. **ACTION (Paypal Account):** See Old Business.
3. **ACTION (2005 Short Course):** See Old Business.
4. **ACTION (Distribution List):** See Old Business.
5. **ACTION (Web Broadcasting):** See Old Business

## Old Business Updates

- **SF IEEE PES 2005 Summer Meeting:** Interested in any additional information of the outcome of event as to whether there was a profit margin.
- **Distribution List Update:** Chuck got access to the website and only has access to SF PES members. The chapter determination of members is defaulted to the home zip code.
- **Next Technical Meeting Topic:**
  - Phasor Measurement Unit (PMU's): See Action Items.
  - Photovoltaic, DG: See Action Items.
- **Paypal Account Update:** Ben talked with Dan about opening a separate account to use paypal as a way to collect funds for an event or to link paypal to the concentration account. See Action Items.
- **2005 Short Course:** Need to get started on organizing the event first by choosing a topic to cover and a person to lead the event. Project Management courses are available from numerous companies and we would like to find a topic that is not widely covered by other entities.
- **2005 Banquet:** The topic will be recommendations as a result of the Northeast Blackout. The speaker could be the CAISO CEO, Yakout Mansour. Will schedule the banquet for the month of September and pick the day based on the speaker's availability.

- **Web Broadcasting:** The next technical lunch meeting will tape the audio portion along with the electronic presentation to test the equipment. Need a volunteer to test the equipment at the next event.

New Business

*No New Business*

Action Items

- Ben: Order and buy gifts to give to guest speakers at events.
- Siri: Will contact CAISO CEO, Yakout Mansour, to be the speaker at the summer banquet in September and find possible available days.
- Shirin: Will follow up with the contact person at ABB to due a technical lunch meeting on PMU's tentatively for the month of August
- Chuck: Will find the speaker from the general meeting to discuss photovoltaic or distributed generation for the month of September or October.
- Dan: Research linking paypal to concentration account.
- Curt: Look into possible locations to have the summer banquet.

Next ADCOM meeting will take place on August 17, 2005 at the Offices of PG&E Room 1586, 77 Beale Street. Meeting adjourned at 1:17 PM.

*Respectfully Submitted by:*

Shirin Tabatabai, SF PES Secretary