

San Francisco PES ADCOM Meeting

Minutes

March 15, 2006

At the Offices of PG&E
Room 1417, 245 Market Street
San Francisco, CA

ADCOM Attendees

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|-------------------|------------------|
| Shirin Tabatabai | Bhaskar Ray |
| Julian Ajello | Foung Mua |
| Michael Bachiller | Melissa McDevitt |
| Curt Irwin | Sandra Ellis |
| Shirley Taylor | Chuck Magee |
| Ben Williams | |

Bhaskar called the meeting to order at 12:10 PM. The meeting minutes from 2/15/2006 were reviewed and approved by ADCOM members.

Shirin reported that the Chapter's most recent bank balance is \$ 6363.03 as of 3/15/06.

Review of Previous Action Items

1. **ACTION (Paypal Account):** See Old Business
2. **ACTION (Plan a GOLD event):** See Old Business
3. **ACTION (Send nominations to Bhaskar for Outstanding engineer Award):** See Old Business

Old Business Updates

- **2006 Short Course:** Michael Bachiller will be the chair for the 2006 short course. The selected topic of the short course is Disaster Recovery. The date is Thursday, March 30th. The location will be at the Golden Gate state office. Meeting site and food arrangements are confirmed. Food is about \$30 pp. Costs agreed on are \$125 IEEE member, \$150 non-member, \$50 students. ADCOM members will need to coordinate name tags and course materials closer to meeting. Confirmed speakers (4) are Greg Suhr of City of San Francisco, Stig Nilsson of Exponent, Cole Emerson of KPMG, and Tom Siegel from PG&E. Michael will send the agenda out for review and comment. See action items.
- **Paypal Account:** Shirin to email Dan Sparks to inform him that SF PES has valid reasons to open a Paypal account, and proceed with opening account. Shirin, Bhaskar, and IEEE PES Treasurer to be listed on account. A name from the IEEE office in New Jersey is also to be on account. Washington Mutual needs a copy of our bylaws and proof we have authority to open an account. See Action Items.
- **GOLD:** Foung and Curt to organize GOLD event. Event Planned April 18th with Fidelity Investments. See Action Items.
- **2006 Annual Banquet:** Stewart Ramsay, new PG&E VP of Transmission, accepted our invitation to speak at the 2006 banquet on May 11th. Costs agreed on are \$35 IEEE member, \$40 non-member, \$15 students. There is a \$5 early bird discount for the \$35 and \$40 tickets. A table for 8 is \$300. Corporate sponsorship is \$100.

- ***Gifts for Technical Presentation Speakers:*** Shirin to prepare certificate of appreciation and Home Depot gift card to John Wood for his presentation. See Action Items.
- ***Outstanding Engineer Award:*** Bhaskar nominated Bob Jauregui and Kris Buchholz for this year's award. This award is for engineers who have contributed to the success of PES events.
- ***2006 Annual Banquet:*** Stewart Ramsay, new PG&E VP of Transmission, accepted our invitation to speak at the 2006 banquet. A tentative date of May 11th has been agreed on. Costs agreed on are \$35 IEEE member, \$40 non-member, \$15 students. There is a \$5 early bird discount for the \$35 and \$40 tickets. A table for 8 is \$300. See Action Items.

New Business

- ***April 27th Technical Presentation:*** Sandra proposed a lunch Technical Presentation with Prof. Shmuel S. Oren as the presenter on power markets.
- ***Women in Engineering Affinity Group:*** The PES chapter would like to establish a Women in Engineering affinity group.

Action Items

- Michael/Chuck: Publicize short-course
- Curt: Look for an A/V splitter for two projectors
- All: ADCOM members send availability to Michael for the March 30th short course
- Shirin: Set up Paypal account. Get bylaws for Washington Mutual
- Curt/Foung: Attend/facilitate April 18thGOLD meeting with Fidelity
- Curt: Email list of February Technical Presentation attendees to Chuck
- Shirin: Send gift card to John Wood
- Bhaskar: Send out draft agenda for Banquet for comment
- Julian: Place order for wooden pen for Stewart Ramsay

Next ADCOM meeting will take place on Wednesday, April 17, 2006 at the Offices of PG&E Room 1417. Meeting adjourned at 1:20 PM.

Respectfully Submitted by:
Curt Irwin, SF PES Secretary