

San Francisco PES ADCOM Meeting

Minutes

March 14, 2007

At the Offices of the CPUC
CPUC Building, 2nd floor conference room
San Francisco, CA

ADCOM Attendees

Julian Ajello
Charles Magee
Shirin Tabatabai

Ben Williams
Jon Eric Thalman
Davis Erwin

Ben called the meeting to order at 12:15 PM. February meeting minutes were reviewed and approved.

Jon Eric reported that the Chapter's bank balance is \$7767.97 as of March 14, 2007.

This total does not include the interest earned on the account. The account interest rate is 5.5%. The payment for two previous ADCOM technical meeting lunches is the primary reason for the difference between this and last month's balances.

Business and Action Item Updates

- ***EXCOM meeting review (Ben and Julian):***
 - Dave Roybal has recently passed away. Mr. Roybal was an active and involved member of IEEE. An IEEE honorarium grant will be given to Yosemite in his name.
 - EXCOM recommends starting an Instrumentation Section.
 - L50 forms were accepted and a 10% rebate was given.
 - SF PES Chapter reported to the Section on the upcoming flywheel technical meeting.
 - Both CCSF and SFSU had their individual student chapter represented at the EXCOM meeting. They are requesting industry speakers to discuss the benefits of IEEE and provide guidance on the administrative aspects of running a chapter.
- ***GOLD Events 2007 (Ben):***
 - GOLD is a Section Level Organization.
 - The Fort Mason Film festival will be the venue for the next GOLD event.
 - Alex Goldhammer needs other IEEE Gold member support as a Vice Chair for support. (Alex Goldhammer has replaced Curt Irwin as Chair of GOLD)
 - PES has supported and will continue to support GOLD by giving 100 dollars per event.
- ***Website Maintenance (Chuck):***
 - Work will be completed this weekend to include the notice of the Flywheel Technical Presentation.
- ***Membership upgrades; Membership development and methods for attracting IEEE Membership; and adding value for existing members:***

March 14, 2007
SF PES ADCOM Meeting Minutes

- At technical lunches highlight the benefit of access to informative articles within the IEEE periodicals. Add website links to the IEEE periodicals to call attention to specific articles.
 - At the last technical meeting 40+ people were IEEE members and 8 were non-members. It may be difficult to recruit new IEEE members at technical meetings, but possible to convince existing IEEE members to join PES.
 - At technical meetings maintain the policy of free lunch for IEEE members and 5 dollar cost for non-members.
 - Give surveys at technical meetings to solicit member input on a variety of topics.
 - Have door prizes at Technical meetings. Possible prizes are an IEEE color book, IEEE on-line library access, laser pointer/pens, or flashdrives. We will have to arrive at a consensus on whether the door prizes will be for IEEE members or all attendees. Limit the prize to \$20 to \$30.
 - Recognize those who have consistent technical meeting attendance by automatically entering them in a raffle for free PES Banquet attendance for the winner and a guest. (This gives added benefit of implicit advertisement for the Banquet)
- ***Spring Banquet:***
 - The event is tentatively scheduled for the last week in May or within the first two weeks of June.
 - The head of the Nuclear Department at Berkeley has agreed to be the speaker has agreed to be a speaker for date in May. The topic will be “The Renaissance of Nuclear Power”. The group wished to explore the possibility of having a June date so it will not conflict with the short course. Shirin prefers a Tuesday or Wednesday night. Check the restaurant for availability on Wednesday night the 31st, June 5th, or June 6th.
 - Request from speaker if she wished to have another speaker as well. For example: – PG&E or NRC (Walnut Creek) representation.
 - **Lesson Learned from previous speaking engagements: Speakers tend to cancel if changes to the program are made after they have agreed to speak.**
 - Unless a compelling reason to do otherwise, the SF PES will only have one banquet a year.
 - Two or Three speakers same topic – PG&E or NRC at Walnut Creek.
 - Outstanding Engineer award needs to be completed.
- ***February 20th Technical Meeting:***
 - 100% RSVP attendance for this meeting. (40+ attendees were IEEE members and 8 were non-members)
 - Lessons learned: Consider reserving bigger room for the meetings that are more technical in nature. It is the experience of the group that hard-core technical or investigative presentations always draw a big crowd. The HVDC technical meeting drew 70 people.
- ***March 28th Technical Meeting:***
 - See above for notes on including promotions at technical meetings. (Door prize, Raffle announcement, IEEE periodicals, etc.)
 - Mike Gravely from the CEC energy storage initiative is on schedule for providing a presentation on Beacon’s Flywheel technology. Jon Eric has set it up the speaker.
 - Give teaser announcement for the May 22nd short course, “Protection Basics for the Power System Engineer”.
- ***Future Technical Meetings:***

- Pursue a meeting mid to late April and contact Greg Starnes or Anthony Haroian for a presentation on PG&E's MPAC initiative.
- **2007 Short Course (“Protection Basics for Power System Engineers”):**
 - The date of the workshop will be Tuesday May 22nd.
 - The location of the workshop will be at the CPUC facilities. The room will be configured in a classroom style with overhead projector. The room can occupy up to 90 people. Expectation is 50+.
 - Keep admission cost as low as possible for workshop. The admission cost should be no higher, and possibly lower, than previous years. (\$90 for IEEE members and \$125 for non-members)
 - Four of Five speakers have agreed to speak. (Dr. Mohammed Vaziri, Vahid Madani, Ed Taylor, and Davis Erwin). This leaves one Vacancy yet to be filled.
 - Action Item: Contact Professor Lu at SFSU to request his participation
 - Consider going paperless for this year's short course. Give CD's with presentations and only provide the speaker bios and blank notepads for attendees. Attendees must bring a laptop computer.
 - Have teaser announcements at the next technical meeting.
- **GE Protection Workshop IEEE advertisement:**
 - IEEE Advertisement CON: If attendees must pay, then we should not advertise. Place the event on the PES website but not newsletter.
 - IEEE Advertisement PRO: Ron was a previous technical speaker. Post the event as a public service. The event is relevant to PES members.
 - IEEE should investigate the possibility of obtaining payment for the advertising.
 - The timing of the event may conflict with the PES short course. Since the PES short course is costs substantially less, GE may not wish to advertise with IEEE.

Action Items

- Chuck: Website
- Julian: Follow up with the speaker.
- Davis: Contact Anthony Haroian for MPAC.
- Ben: Follow up with SFSU for a workshop speaker.
- Outstanding Engineer award needs to be completed.

The next ADCOM meeting will take place Tuesday April 17th at the PG&E 77 Beale, Room 304. Meeting adjourned at 1:15 PM.

Respectfully Submitted by:
Davis Erwin