

San Francisco PES ADCOM Meeting

Minutes

May 09, 2007

At the Offices of PG&E
77 Beale, Room 304
San Francisco, CA

ADCOM Attendees

Shirley Taylor	Sandra Ellis
Sandra Ellis	Davis Erwin
Shirin Tabatabai	Julian Ajello

Shirin called the meeting to order at 12:27 PM. The meeting minutes were approved.

Treasurers Report - Jon Eric reported a balance of \$7233 not including the \$271 check just received.

Business and Action Item Updates

- ***SF Section EXCOM update (Sandra, Julian):***
 - The Regional 6 central meeting was attended by Sandra. SF State placed 6th in the Micro mouse contest.
 - GOLD events upcoming and details are on the website – NOES on May 17th.
 - Next month the vote for Chapter rebates will be completed.
 - The section balance is slightly over \$70000. Volunteers are needed to come up with activities.
 - Engineering in Medicine and Biology will have their first technical meeting and it is scheduled the on the same date as the banquet. Location will be Sinbads.
- ***GOLD & Student Activities for 2007 (Not Discussed):***
 - N/A
- ***Update on SFPES Website Maintenance (Not Discussed):***
 - N/A
- ***IEEE Membership Development Program & Advancement Recognition (Not Discussed):***
 - N/A
- ***Future and Past Technical Presentations (Ben):***
 - MPAC Review – Friday attendance was better than expected
 - Considering the schedule in May, the June Technical Presentation will be skipped.
 - Approach Demetrious on a technical presentation on Out Of Step
- ***Protection Short Course Planning:***
 - Purchase Raffle Tickets (Books should be raffled to all participants)
 - Shirin to help compile the presentation notebooks

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- Shirin and Shirley volunteered to help with registration
- Find out when the California State building opens (Davis)
- ***Spring Banquet Planning – Flyer, Prices, Assignments, etc.:***
 - Banquet to be held at the Monte Cristo and to-date, six people have registered
 - Sandra, Shirley and Davis have volunteered to help
 - Ask Tom or Kris to reserve a table for PG&E Operations Engineering. Inquire with UISOL (Ali Vojdani) and Melissa from ABB. Also check with Bechtel. All in an effort to obtain more sponsored tables.
 - Send invitation letter to past presenters for our guest (Ben). Get contact information to Ben for last year speaker information. Stuart Ramsey contact information needed (Jon Eric will follow-up)
- ***Member Enticements (Postponed till Next Meetings):***
- ***Round Table:***
 - Great lunch

Action Items

- Approach Demetrious on a technical presentation on Out Of Step (Davis)
- Banquet invitation letters to past presenters as a SF IEEE PES guest (Ben).
- Inquire with UISOL (Ali Vojdani) and Melissa from ABB if they wish to have a corporate table at the Banquet (Shirin).
- Stuart Ramsey contact information needed (Jon Eric will follow-up)

The next ADCOM meeting will take place Wednesday June 13th – meeting location to follow later. Meeting adjourned at 1:14 PM.

Respectfully Submitted by:
Davis Erwin