

San Francisco PES ADCOM Meeting

Minutes

July 11, 2007

At the Offices of PG&E
77 Beale Street, Room 307
San Francisco, CA

ADCOM Attendees

Ben Williams	Shirley Taylor
Shirin Tabatabai	Davis Erwin
Chuck Magee	Sandra Ellis
Roberto Ramirez	Andrew Arana
Dan Sparks	Jon Eric (not present for entire meeting)

Ben called the meeting to order at 12:11 PM. The previous meeting minutes were approved.

Treasurers Report - The balance was reported moments before the meeting - Jon Eric reported a balance of \$4397 – (The balance is less the PayPal, (Washington Mutual account), which has not yet been transferred.). Future treasurer's report should include the sum of all three account balances

PES high performance award will also be accompanied by a monetary award.

Business and Action Item Updates

- ***SF Section EXCOM update (Dan, Sandra):***
 - Approximately \$3500 dollars is expected to be transferred to PES from EXCOM.
 - No Meetings will be held during the summer.
 - Award will be presented to the PUC on July 26th during the Commission meeting. (Friend of IEEE award)
 - Membership material has been ordered and will be given to PES when received
 - Region-6 meeting this September in San Diego
- ***GOLD & Student Activities for 2007 (Ben):***
 - June event was cancelled for lack of attendees – less than 10 had signed up. The notice was sent a week before the event.
 - EVENT: Hike this weekend at Lands End this Sunday at 2pm.
- ***Update on SFPES Website Maintenance (Chuck):***
 - Website is Up-to-Date (Last two meeting minutes need to be posted)
 - Limit the E-mail notifications. Don't want to send more than the Newsletter due to being perceived as SPAM.
 - Protection Workshop material has been posted.
 - Positive comments have been received on the Newsletter (900 people are on the distribution list – only 3 people in the last year have dropped off.)

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- **IEEE Membership Development Program & Advancement Recognition (Ben):**
 - Fellow nominations: A Fellow is required to nominate a Fellow.
 - Report anyone known to be eligible for Senior.
 - Takes 5 upgrades to Senior to help with High Performance Chapter.

- **Event Review (Ben):**
 - No Review for this month

- **Future Technical Presentations – Event Planning (Ben):**
 - PES president will speak at a joint SF / Oakland meeting to be possibly held on Treasure Island. This is proposed to occur in September on a week night.
 - Treasure Island is difficult and inconvenient location – serious consideration should be given to changing the meeting location.
 - This is not a purely technical meeting but similar to a Banquet. PES topics will be discussed.
 - Greenvolts website seems promising.
 - Nuclear topic from the gentleman who wrote the book – (Banquet contact).
 - Out of Step topics by Demetrious.
 - WECC NERC presentation. (Chifong)

- **Member Enticements (Chuck, Ben):**
 - The raffle for Shortcourse book was a great success. Do we want raffles at the technical meetings? Flashdrive with LED, Library subscription for IEEE members, sweatshirt and/or teeshirt.
 - Raffle should be at the end of the meeting so that people will not leave early (13:00).
 - Cannot have it earlier because people arrive late and often miss the beginning.

- **Round Table:**
 - Good food, Thanks Shirin.
 - Conference organizers generally give a cut of the profits.
 - Should have representatives of different companies on ADCOM
 - Consider having more meetings at the PUC.

Action Items

- Jon Eric or Shirin to provide Davis with the Banquet attendance list.

The next ADCOM meeting will take place August 15 – meeting location at PG&E. Meeting adjourned at 1:20 PM.

Respectfully Submitted by:
Davis Erwin