



**SCV ExCom Meeting Minutes – January 5, 2011**  
*Cogswell College, Sunnyvale, CA*

Attendance Count: 28 (*see Attendee Roster at end of these minutes*)

ExCom Officer Attendance		
Kim Parnell	Chair	Present
Brian A. Berg	Vice Chair	Present
Karl Mathia	Treasurer	Present
Ed Aoki	Secretary	Absent

Kim Parnell called the meeting to order at 6:07 pm.

**Opening Remarks (Kim Parnell)**

Kim welcomed everyone to the start of a new year.

**December Meeting Minutes (Kim Parnell)**

Kim asked if there were any objections to acceptance of the minutes from the 1 December 2010 meeting as circulated on the listserver, and as posted on the SCV website prior to this meeting. Hearing no objections, the minutes were accepted.

**January Meeting Agenda (Kim Parnell)**

Kim asked if there were any changes to the agenda that had been circulated prior to the meeting. The agenda was accepted as presented.

**Recognition of Allen Earman, 2010 Section Chair (Kim Parnell)**

- Kim recognized Allen as a tremendous officer and leader for many years, both in SCV and SFBAC
- Kim noted that he would say more when Allen was present at the February meeting

**Introduction of New Officers, Committee Chairs and Chapter Representatives (Kim Parnell)**

- Kim asked everyone present to introduce themselves and to provide their affiliation
- Slava Mach's long service to the section was recognized

**Chair Report (Kim Parnell)**

- Kim reminded everyone that the 2011 New Officer Training & Chapter Best Practices Workshop would be held at Michaels at Shoreline, Mountain View
  - Sat, Jan. 22, with 7:30am breakfast; 8:45 starting time for the talks, and lunch at around noon
  - All chapters and student branches are invited to send representatives
  - Tom Coughlin will give a Sections Congress 2011 (SC2011) presentation
    - It's being held in San Francisco, 19-22 August
    - See [www.ieee.org/sc2011](http://www.ieee.org/sc2011) for more details
  - Ram Sivaraman will lead a vTools training session, including use of PayPal with the Concentration Bank Account
    - Attendees should register at [www.e-grid.net/training/](http://www.e-grid.net/training/)



#### **Vice Chair Report and Secretary Report (Brian Berg)**

- Brian filled in for new Section Secretary Ed Aoki
- Brian introduced Julie Montalvo of Kelly Engineering, who briefly discussed some open engineering positions that are available through her firm

#### **Treasurer's Report (Karl Mathia)**

- Karl introduced himself again
- He said that Treasurer's materials were enroute to him from last year's Treasurer Mohamed Sayed
- Last year's Interim Treasurer Fred Jones gave a brief report
  - There are 4 outstanding Chapter Rebate Checks
  - He noted that Chapter Financial & Account Data, including L50 and L31 reports are needed by 31 January
  - The Section Consolidated Financial filing is due 22 February in order to to qualify for a 10% Bonus **which is very important revenue for the Section**

#### **PACE Chair Report (Kiran Gunnam)**

- Kiran gave a quick run-down on PACE
  - It's part of IEEE-USA
  - The acronym stands for Professional Activities Committees for Engineers
  - As its name implies, its goal is to promote professional activities
- Kiran's three goals for PACE in 2010 are as follows:
  - Secure meeting venues
  - Develop some interesting programs for next few months
  - Finalize a budget

#### **GOLD Report (Trevor Meyerowitz, Acting Vice Chair)**

- Trevor noted that the affinity group is oriented toward young professionals
- Trevor is acting Chair, but he may be moving and so could not commit to being an officer
- Trevor described recent events (a dinner and a bowling event) whose cost totaled \$635.81. Brian Berg made a MOTION that this funding be allocated, and David Craven SECONDED. After some brief discussion, the motion PASSED unanimously.

#### **IEEE/Computer History Museum (CHM) Relationship and IEEE Engineering Milestones Report (Brian Berg, filling in for Dick Ahrons)**

- There is a special event for IEEE members on 1/11/11 at the CHM. The entire SF Bay Area Council (SFBAC) received an email about this
- The Two-for-One CHM Membership Deal for IEEE members continues to be promoted at [www.CHMdeal.com](http://www.CHMdeal.com), and each chapter is encouraged to show the previously circulated PowerPoint slides which promote this offer
- IEEE Milestone for SPICE
  - The plaque unveiling will be at UC Berkeley on Sun, Feb. 20
    - The OEB Section is paying \$730 for the plaque, and will bill our Section for half of this cost
  - There will be a 40<sup>th</sup> Anniversary of SPICE event at the CHM on Wed, Feb. 23
    - You can sign up on the CHM site for this event



**K-12 (Lee Colby)**

- Another training class will be held in Redwood City
- This will train teachers about solar cell technology:
  - he's prepared 15 kits with solar cells and boards
  - the task for students will be to find a solar cell's max power point and efficiency
  - it's a way to apply algebra in the real world

**Nominations and Awards Report (Jeffrey Pawlan)**

- Jeffrey sent a message to the entire Section to solicit nominations
- He said he got back several responses
- He noted a suggestion from a Professor of Software Reliability at the Naval Postgraduate School in Monterey

**Student Activities Coordinator (SAC) & University Students Groups (David Craven)**

- David said he had sent invitations to all the local universities in an attempt to meet face-to-face with them

**Senior Member Advancement Report (Jack Berg)**

- Over 100 Section members were elevated to Senior Membership in 2010
  - He noted that 115 were elevated in 2009
- April and October are planned elevation meetings for 2011
- Our section has had more members elevated than any other IEEE section
- 2000 of our 11,000 members are at least a Senior Member

**Webmaster Report (Min Hua, Section Webmaster)**

- Min updated the EMC and another chapter sites during the past month.
- Min updated and/or archived websites for the ComSoc, CIS, EMC and PES/IAS chapters in December.

**Chapter Reports (Kim Parnell)**

- Kim provided a reminder of how important these reports are
- John Swan said he was always interested in the collaboration between chapters as described in the chapter reports

- **Next Meeting: 2 February 2011, Cogswell College Board Room**

**Chapter Reports for 2 February 2011**

1	Antennas & Propagation Society	APS
2	Circuits & Systems Society	CSS
3	Communications Society	ComSoc
4	San Jose State University Student Branch	SJSU

The meeting was adjourned at 7:24pm.

***Respectfully submitted by SCV Secretary Brian Berg***

No.	First	Last	Chapter/Office	Senior	Fellow	Email
1	Abe	Ishihara	CIS			abe.ishihara@sv.cmu.edu
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4	Caroline	Chan	EMC			caroline.chan@lmco.com
5	Anne	Chiang	CNSV	x		annechiang@sbcglobal.net
6	David	Combs	ComSoc			davidcombs@ieee.org
7	David	Craven	Education, K-12, VTS			david.craven@lamrc.com
8	Fred	Jones	PES/IAS	x		f.jones@ieee.org
9	Jack	Berg	Senior Member Adv., Nano	x		johneberg@gmail.com
10	Jeffrey	Pawlan	Nom.+Awards, MTT, UFFC	x		jpawlan@pawlan.com
11	John	Swan	Computer	x		JohnSwan@ieee.org
12	Julie	Montalvo	(IEEE)			montaju@kellyengineering.com
13	Karl	Mathia	SCV Treasurer, CSS	x		karl.mathia@ieee.org
14	Kim	Parnell	SCV Chair, CNSV	x		kim.parnell@stanfordalumni.org
15	Kiran	Gunnam	PACE Chair, SSC	x		kgunnam@ieee.org
16	Kris	Verma	Nano	x		kris@svtii.com
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