

Doubletree Hotel San Jose 2050 Gateway Place San Jose, CA 95110 408-453-4000

Expo: Y or N	Ship To Name:				Ship From Name:				
Guest Phone #: Guest Email: EML Guest: Y or	·				•				
Method of Payment (please select one): Room #: Credit Card Type/Number/Exp:	Guest Arrival Date:				Check Out Date:			Room #:	
Room #: Credit Card Type/Number/Exp: (for hotel use only) Master Account Folio:	Gue	Guest Phone #:			Guest Email:			_ EML Guest:	Y or N
House Acct #:	<u>Me</u>	thod of	Payment (ple	ase sele	ct one):				
Hotel Use Only	Roc	om #:	(Credit Ca	Card Type/Number/Exp:				
Hotel Use Only Message Left: OnQ, or Voicemail of Room, or Mobile Phone, or Unable to locate # of items: Carrier: Storage Location: Ship./Recv. Handling Charges (based on total shipment weight): IBS: DESCRIPTION:	Нοι	House Acct #:			(for hotel use only) Master Account Folio:_				hotel use only)
Message Left: OnQ, or Voicemail of Room, or Mobile Phone, or Unable to locate # of items: Carrier: Storage Location: Ship./Recv. Handling Charges (based on total shipment weight): LBS:	l ele	ect to h	ave a receipt	of outgo	ing charg	es faxed or	emailed to me.	X	
(based on total shipment weight): LBS: DESCRIPTION: MNO CHARGES: 10.01 to 10 small Showed Shows and Showed Shows and Showed Shows and Sh	Me	ssage L	eft: OnQ, or V						
BS: Small Small Short CHARGES: NO CHARGE Small Short Items may be stored 3 days of day after an event at no charge stored 10 days of a small storage prior days of a small storage prior days or after one day of the the event will be \$10.00 per prior pallet/oversize breaking pallet shipping labels \$25.00 each (in & out) \$15.00 each (in & out) \$15.00 each pallet shipping labels \$25.00 each pallet shipping labels \$6.50 processing fee ITEM IN ITEM OUT Shape Charge \$10.00 per prior days or after one day of the the event will be \$10.00 per prior the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one day of the the event will be \$10.00 per prior days or after one days or after	•			.\			Storage Charg	<u>ies:</u>	
#1 \$ Ibs #1 \$ Ibs #2 \$ Ibs Pallet/Ovrsze Charge \$ Pallet-break Pallet-	0 to 10 10.01 to 50.01 to	to 10 small 0.01 to 50 medium 0.01 to 100 large 00.01 to 150 extra large pallet/oversize breaking pallet			IO CHARG 5.00 each 10.00 each 15.00 each 75.00 each 25.00 each	E (in & out) I (in & out) I (in & out) I (in & out) I pallet	day after an event at no charge based on		
#1 \$ Ibs #1 \$ Ibs Pallet/Ovrsze Charge \$ #2 \$ Ibs #3 \$ Ibs Storage Days Charge \$ #3 \$ Ibs #4 \$ Ibs #4 \$ Ibs Handling Charges In \$ Handling Charges In \$ #5 \$ Ibs #5 \$ Ibs Handling Charges Out \$ Convention Charges Out \$ Convention Charges \$ Ibs I	ITEM		IN	ITEM	OUT				o ¢
#2 \$ Ibs #2 \$ Ibs Pallet-break Charge \$_\$ #3 \$ Ibs #3 \$ Ibs Storage Days Charge \$_\$ #4 \$ Ibs #4 \$ Ibs Handling Charges In \$_\$ #5 \$ Ibs #5 \$ Ibs Handling Charges Out \$_\$ #6 \$ Ibs #6 \$ Ibs #6 \$ Ibs Storage Days Charge \$_\$ #7 \$ Ibs #7 \$ Ibs Grant Total \$_\$ **Convention Charges** **Convention Charges Out \$_\$ **Convention Charges Sub Total \$_\$ **Convention Charges** **Sub Total \$_\$ **Convention Charges** **If Your Convention is using an expo company all exhibitors and suppliers should not be shipping to ARE SHIPPED TO THE HOTEL, OR IF YOUR CONVENTION IS NOT USING AN EXPO COMPANY THE FOLLOWING CHARGE* **S45.00/HOUR LABOR FEE—MINIMUM OF 4 HOURS FOR ANY FREIGHT IN AND OUT **THESE CHARGES ARE IN ADDITION TO THE SHIPPING/RECEIVING & STORAGE CHARGES LISTED ABOVE	#1	\$	lbs	#1	\$	lbs		_	
#3 \$ Ibs #3 \$ Ibs Carrier Charges \$ Carrier Char	#2	\$	lbs	#2	\$	lbs			
#4 \$ Ibs #4 \$ Ibs Handling Charges In \$	#2	φ.	llaa	#2	¢	llas		_	
#4 \$ lbs #4 \$ lbs Handling Charges In \$_ #5 \$ lbs #5 \$ lbs Convention Charges \$_ #6 \$ lbs #6 \$ lbs #7 \$ lbs Grant Total \$_ **CONVENTION CHARGES: IF YOUR CONVENTION IS USING AN EXPO COMPANY ALL EXHIBITORS AND SUPPLIERS SHOULD NOT BE SHIPPING TO ARE SHIPPED TO THE HOTEL, OR IF YOUR CONVENTION IS NOT USING AN EXPO COMPANY THE FOLLOWING CHARGE \$_ **45.00/HOUR LABOR FEE—MINIMUM OF 4 HOURS FOR ANY FREIGHT IN AND OUT THESE CHARGES ARE IN ADDITION TO THE SHIPPING/RECEIVING & STORAGE CHARGES LISTED ABOVE	#3	Þ	IDS	#3	Ф	IDS			\$
#6 \$ Ibs #6 \$ Ibs Sub Total \$_ #7 \$ Ibs #7 \$ Ibs Grant Total \$_ CONVENTION CHARGES: IF YOUR CONVENTION IS USING AN EXPO COMPANY ALL EXHIBITORS AND SUPPLIERS SHOULD NOT BE SHIPPING TO ARE SHIPPED TO THE HOTEL, OR IF YOUR CONVENTION IS NOT USING AN EXPO COMPANY THE FOLLOWING CHARGE \$45.00/HOUR LABOR FEE—MINIMUM OF 4 HOURS FOR ANY FREIGHT IN AND OUT THESE CHARGES ARE IN ADDITION TO THE SHIPPING/RECEIVING & STORAGE CHARGES LISTED ABOVE	#4	\$	lbs	#4	\$	lbs	•		\$
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CONVENTION CHARGES: IF YOUR CONVENTION IS USING AN EXPO COMPANY ALL EXHIBITORS AND SUPPLIERS SHOULD NOT BE SHIPPING TO ARE SHIPPED TO THE HOTEL, OR IF YOUR CONVENTION IS NOT USING AN EXPO COMPANY THE FOLLOWING CHARGE \$45.00/HOUR LABOR FEE—MINIMUM OF 4 HOURS FOR ANY FREIGHT IN AND OUT THESE CHARGES ARE IN ADDITION TO THE SHIPPING/RECEIVING & STORAGE CHARGES LISTED ABOVE	#7	\$	lbs	#7	\$	lbs			\$ \$
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PRINT NAME:			PRIN	NAME:	-				