



**IEEE**

IEEE Newfoundland & Labrador Section  
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## **Executive Meeting Agenda**

**Date:** Monday, January 26, 2004

**Time:** 12:00-1:30 pm.

**Location:** Fort William Building  
Third Floor  
Conference Room 314

Lunch will be provided.

### **AGENDA**

1. Review and approval of minutes of the meeting on November 21, 2003
2. Business arising from the minutes
  - i. Repayment of student section loan
3. Reports
  - i. None
4. New business
  - i. January 28<sup>th</sup> Technical Presentation (Parking, refreshments, gifts)
  - ii. Technical Presentation/Tour Schedule for 2004
  - iii. MUN Scholarship Meeting
  - iv. Senior Member Update
  - v. Guidelines for using Listserv
  - vi. Second Delegate to CCECE
  - vii. Annual Reports into Piscataway
  - viii. IEEE Pre-college Educational Activities
  - ix. CCECE Student Subsidy

- x. Second Delegate to CCECE
  - xi. IEMC 2005 MOU
  - xii. Schedule Future Meeting Dates
5. Next meeting: To Be Determined