

## **Executive Meeting Agenda**

Date: Tuesday February 24, 2004

**Time:** 12:15 -2:00 pm.

Location: Fort William Building

Third Floor

Conference Room 314 (to be confirmed)

Lunch will be provided.

## **AGENDA**

- 1. Review and approval of minutes of the meeting on January 26, 2004
- 2. Business arising from the minutes
  - i. Submission of Treasurer and Secretary reports to IEEE Piscataway Brenda/Paul
- 3. Reports
  - i. None
- 4. New business
  - i. Technical Presentation/Tour Schedule for 2004 Gerard
  - ii. Review of Student Branch financial requirements for 2004 Jonathon
  - iii. MUN Scholarship Meeting Dennis
  - iv. 2004 NECEC Chair candidates All
  - v. Second Delegate to Spring R7 meeting All
  - vi. Update on IEEE Pre-college Educational Activities Yves
- 5. Next meeting: March 23, 2004