

**IEEE Newfoundland and Labrador Section
Annual General Meeting
Wednesday December 8, 2004**

In Attendance:

There were 11 attendees.

Location: S.J. Carew Building Room EN4002

1. Call to Order

i. Verification of Quorum

Quorum was verified - 11 members were present. All attendees were introduced.

2. Officer Reports

i. Awards - Dr. Eric Gill

The Term 3 and 6 scholarships were awarded. We had one applicant for each award. Both were highly qualified and involved in the section.

The Gold Paper award at NECEC was awarded to a presenter from UBC. We also presented the Friend of the IEEE awards that were given last year. We recognized 3 sectors this year, however, we will limit this award to 1 per year hereafter.

ii. Chair - Mike Janes

We've received a lot of positive feedback from NECEC, especially the quality of the presentations. We still have to encourage more industry participation. The venue was good, so we probably won't change that.

This year's technical activities were very good and quite diverse.

The new structure of the IEEE was discussed. The goals that apply most to us are to increase membership and senior membership. We should determine if WIE is of any value and should probably speak with WISE to determine if we can mutually benefit.

iii. Treasurer - Paul Thorburn

We have \$1227 left from NECEC. MUN has paid its registration. We received ~\$4100 from 11 sponsors and we also received merchandise for door prizes.

28 members and 4 non-members attended this year's Lobster Boil.

Currently we have \$3171 (-\$95 for tonight) in our account. We also have a couple of investment certificates. Our main expenses this year were our meetings and students grants. Please see the Treasurer's report for details.

iv. Vice Chair - Mike Janes for Kathleen Chafe

(read sections from the written report)

v. Secretary - Brenda Stoyles

There were 9 meetings of the Section executive in 2004.

The Annual IEEE reports were submitted before the feb deadline and thus we qualified for an activity bonus of \$200.

vi. Membership Development - Dr Cheng Li

We lost some students in the first half of the year, but we are up again now - 10 students have joined.

We've identified 2 possible senior members - C. Moloney and P. Gilliard. P. Gillard will apply next year. C. Moloney was contacted in Mid-Nov. She will wait until next year so that she can receive it at NECEC.

There is a good pool of grad students that could possibly join.

Stephen O'Leary - Regina MD - is coming here.

Dennis wanted to know how many affiliates there are - 10.

vii. Technical Activities - Mike Janes for Gerard Dunphy

(read sections from the written report)

Of note - our last tour at Quidi Vidi brewery was very low, however the first event of the year was our best turnout ever.

viii. Pre-college activities - Yves Fontaine

The pre-college activities program was stimulated 2 years ago when a visitor came and gave a presentation. The idea is to make school children aware of science and engineering. So, we formed a small group here, who provided a small DC motor demo for Grade 6 students to build. The St. Morris section came up with the idea. The first group of students that we tried the Motor demo numbered 40 and it was a bit overwhelming. The second group totaled 20 and it ran much better and the motors were much more successful. One primary teacher wanted to know if they would be back in 2005 and would like to do the project herself if not.

We need more investment to determine where to go with it. A greater linkage with the school district would benefit and this would require some effort to penetrate. Also funding would likely be required to continue.

Mike mentioned that a guest in Calgary made a point to mention that he thought that corporations may provide significant funding.

ix. Webmaster - Dr. Dennis Peters

We moved the website this year.

Brian Kidney is our new webmaster.

Lori Hogan is the IEMC webmaster.

x. Student Activities - Dr. Vlasti Masek and Jonathon Anderson

Vlasti

Society A is more active than B and has been in past years.

Maybe we should try to involve more grad students. We have tried this in the past and also with Computer Science, however it is difficult.

The biggest activity this year was moving the McNaughton Centre. We also had a Lunch and Learn, Student Industry night and Student Paper night.

Jonathon

Jon drafted a letter concerning moving the McNaughton Centre, Mike modified slightly and passed it back to him. The letter will be forwarded to R. Gosine. Basically, the letter asks them to look for alternatives. Society A is very active and enthusiastic and we fear that if their room is taken away, enthusiasm will wane.

3. Other Business

Dr. Rhaman requested that we decide the date of next year's IEEE student night. It should be some time around the end of March. If we decide soon we can get an earlier notice out to industry.

Yves thanked Mike for leading us through a challenging year.

4. Adjournment

Dennis proposed adjournment..

5. Reception - Wine and Cheese