

# IEEE Newfoundland and Labrador Section

## Executive Meeting

Friday May 28, 2009

**In Attendance:** Eric Gill, Lori Hogan, Paul Thorburn, Lori Hogan, Dennis Peters, Robert Cove, Geoff Holden, Gerard Dunphy, Dave Tilley

**Absent:** Cheng Li, Brian Kidney, Octavia Dobre, Kathleen Chafe, Susan Ryan, Chad Levesque

**Location:** Ocean Engineering Boardroom

### Open Action Items

**Action:** Dennis to discuss forming a local chapter of the Oceanic Socket with Ralf Bachmayer.

**Action:** Lori to present Section Chair pins at Lobster Boil

**Action:** Brian to prepare nomination to obtain Order of NL for Wally Read.

**Action:** Dennis to approach student branch to seek assistance as webmaster for IEMDC

**Action:** Dennis to put together proposal for IEEE Initiatives program to purchase Spectrum for High Schools in NL.

**Action:** Gerard to get list of members in arrears for next meeting.

**Action:** Gerard to implement plan of approaching those eligible for Senior Membership.

**Action:** Eric to prepare and sent letter to thank NECEC sponsors and session chairs.

**Action:** Eric to follow-up with Bob Alden on Best Small Section nomination to international IEEE.

**Action:** Abdeshe to approach faculty who are PES/IAS members about "mentoring" Chapter.

**Action:** Lori to confirm what Chapters Canadian Atlantic has.

**Action:** Paul to contact Joe Ryan for September Technical Presentation.

### Closed Action Items

**Action:** Lori to contact potential candidate for the position to determine interest in filling Gold chair role.

**Action:** Dennis to have tickets printed for the Lobster Boil.

**Action:** Brian and Geoff to prepare a "year in review" slideshow to be displayed during the Lobster Boil.

**Action:** Eric to get temporary parking permits for the executive.

**Action:** Lori to check for joint Chapter precedents (with non-IEEE entity like MTS).

**Action:** Lori to order the subscriptions of Spectrum for the Science Fair Winners

## 1. Review of Minutes from Feb. May 25th, 2009

Minutes reviewed and approved.

## **2. Business Arising from Minutes**

None noted.

## **3. New Business**

### ***i. GOLD***

M. Abdesh Khan is the new NL Section GOLD Chair. Robert Cove is the new GOLD Vice-Chair. A main goal of GOLD is to fill needs of grad students that student branch currently does not. Lori will work with them in the new NL Section GOLD Committee, which has already met. Any events planned will be joint Section-GOLD events, and prior approval will be sought when funds are requested for refreshments.

The Section will support sending at least one person to the GOLD Workshop in Mississauga in September. The cost of sending one person will be shared between the Section and Region; any additional people would need to be covered by the Section entirely.

### ***ii. Oceans Chapter***

Deferred to next meeting.

### ***iii. PES Chapter***

Abdesh approached the Section executive with the idea to form a PES Chapter, either by itself or joint with IAS Chapter. Many Section exec members expressed hesitancy in supporting this without having as a mentor/chair an IEEE member on faculty or in local industry who is not currently involved with the Executive. The possibility of having a Chapter joint with Canadian Atlantic was discussed, but the geographic separation makes this unfeasible.

**Action:** Abdesh to approach faculty who are PES/IAS members about "mentoring" Chapter.

**Action:** Lori to confirm what Chapters Canadian Atlantic has.

### ***iv. CCECE Update***

The main outstanding bill from the conference is that for the Delta and Convention Centre (includes AV). Other bills forthcoming include EDAS, the Auditor, HST, and return of seed funding. Income left to be received includes remaining registration funds, CHECH invoice, MUN Engineering invoice, Northern Radar donation, and money per paper for IEEE. The current total projected surplus is \$30,000, which will be split evenly between the Section and the Region according to the signed MOU.

### ***v. Senior Member Update***

Deferred to next meeting. Gerard did note from his attendance of the Nominations and Advancement Committee that application review can be very thorough, and attention should be paid to parts of the application, particularly description of "significant accomplishment".

### ***vi. Lobster Boil***

Preparations are well in hand for tomorrow's lobster boil. 35 tickets were sold, a very good turnout. Door prizes were arranged during the meeting, as well drink tickets and projector.

## **4. Reports**

### ***i. Technical Activities – Paul Thorburn***

It was discussed whether or not CCECE counts as a technical activity of the Section, and decided that the technical tours on Tuesday afternoon can be reported as such.

Fall events were also discussed. It was suggested to have the AGM in the last week of November rather than the first week of December, since there is no NECEC in November.

**Action:** Paul to contact Joe Ryan for September Technical Presentation.

***ii - vii. No reports.***

## **5. Other**

None

## **6. Next Meeting: TBD.**