

# IEEE Newfoundland and Labrador Section

## Executive Meeting

Friday May 27, 2011  
1230-1400

**In Attendance:** Cheng Li, Dennis Peters, Lori Hogan, Octavia Dobre, Lihong Zhang, Amy Hsiao, Brian Kidney, Andrew Cook, Susie Ryan, Peter King, Dave Tilley

**Absent:** Eric Gill, Geoff Holden, Ralf Bachmayer, Jonathan Howse,

**Location:** Ocean Engineering Board Room (EN-4032A)

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### 1. Review of Minutes from April 18, 2011

Minutes were reviewed and approved.

#### 2.01 Chair

- **ACTION: Closed** - Amy to contact OES student members about OES Scholarship.
- **ACTION: OPEN** - Brian will find out more information about the requirements and benefits for forming an OES Student Branch.
- Cheng circulated his Report On the IEEE Spring Region Meeting.
- **ACTION: OPEN** - Cheng will determine the status of the recommendations from the last Section Congress.
- Next Section Congress will be held in San Francisco on August 19-22. We will be sending three representatives this year. Any one interested in attending should send a note to Lori. Attendance for the Student Congress will be cover by the Student Branch.

#### 2.02 Vice-Chair

No Report

#### 2.03 Past-Chair

No Report

#### 2.04 Treasurer

- No Report
- **ACTION: CLOSED** - Dennis to follow up with Alvin on NECEC registration funds.

#### 2.05 Secretary

No Report

## 2.06 Technical Activities

- **ACTION: CLOSED** - Brian to forward E-Notice to PEGNL
- **ACTION: CLOSED** - Brian will pickup copy of Steve Bruneau's of Ice Berg book.
- Air Traffic Control tour maybe available in June.
- Fermuse Wind Turbine tour. Andrew has not be able to get a response back from his contact. Susie will try to identify a new contact
- **ACTION: OPEN** - Susie to identify a contact with the Fermuse Wind Turbine facility to arrange a tour.
- Suggestions for future tours might be:
  - St. John's water treatment plant
  - Control facility of Newfoundland Power
  - Genesis Centre

## 2.07 Membership Development

- Correction, Susie works at the Hydro Facility in Bay D'Espoir.
- One new member added since last meeting.
- **ACTION: OPEN** - Cheng to send list of members in arrears to Susie.
- **ACTION: OPEN** - Susie to contact members in arrears to remind them to register.
- **ACTION: OPEN** - Lori to sent an email to Susie on how to access SAMIEEE.

## 2.08 Awards and Scholarship

- **ACTION: OPEN** - Amy and Lori to complete Friends of IEEE application for Electronic Centre.
- **ACTION: OPEN** - Amy to promote Term 4 scholarship to the incoming students.

## 2.09 Student Activities

- **ACTION: OPEN** - Eric and Amy to formalize the award process for IEEE Extreme.

## 2.10 Women In Engineering

- Finalizing an award to be presented at NECEC.
  - Focus on a female science or engineering student.
  - The amount will be \$250.

## 2.11 GOLD

- Peter King has accepted the Gold Chair position.
- **ACTION: OPEN** - Cheng and Susie will forward the list of the current GOLD members to Peter.

#### 2.12 Webmaster

- There is an "Executive Only" section on our web site. It requires your IEEE login and password.
- The web site will be moved to WordPress. Brian is reviewing.

#### 2.13 Newsletter

- **ACTION: CLOSED** - Brian to send out list of articles for Spring newsletter within next week.
- Dennis will arrange for having the newsletter printed. This will probably be the last paper mailout.

#### 2.14 Teacher In Service Program

- **ACTION: OPEN** - Brian to provide Amy with motor kit materials.
- Amy attended the TISP meeting in Mississauga with Paul King, a teacher at Mt. Pearl High School. Mr. King found the meeting to be inspiring, especially the interaction with other teachers attending. He will select a few lessons and share them with other local teachers. They maybe be shared/presented at various teacher PD days.

#### 2.15 Chapters

OES

No Report

Joint Circuits, Computer Communications Chapter

- This joint chapter has yet to be approved.

### 3. Other Business

#### Lobster Boil

- **ACTION: CLOSED** - Brian to email out possible Sunday evenings for lobster boil and the date will be decided via email.
- It has been scheduled for Friday, June 14th at the Fluvarium.
- Tickets are \$20 for members (and their guest) or \$30 for non-members.
- Last year 26 people attended. The Section took a lost of some \$1000.
- Brian will post the details on our website and send an email to our members.

#### Oceans 2014

- We have received an email confirming the conference will be held here in St. John's.
- We should try to have more visibility to the organizing committee.

### 4. Next Meetings:

Next NL IEEE Executive meeting will be Friday, June 24 at 1215 in the Engineering Dining room (EN4003).