IEEE Newfoundland and Labrador Section
Executive Meeting
Tuesday October 23, 2012

In attendance

Cheng Li, Brian Kidney, Jeff MacKinnon, Eric Gill, Lihong Zhang, Andrew Cook, Weimin Huang, Scott Henderson, Dennis Peters, Amy Hsiao, Eric Gill

1. Review of Minutes from September 13, 2012

Minutes were reviewed and approved.

2.01 Chair

- Cheng presented report on region meeting – report submitted attached. Report discussed by committee.
- EVENTS
  - IEEE day successful – 60+ attendees
  - Ray Findlay's talk well attended – 35 people attended
  - NECEC
  - AGM – date?? – first week of December – December 3. Or November 26 week
  - Tour of NALCOR control centre – not sure who is giving the tour
  - Lihong CMC presentation
  - One other event – need suggestions
  - Brian suggested combining AGM with NALCOR tour and have meeting at NALCOR.
    - Keep Skyhawk – Paul Anderson talk for new year instead of AGM

ACTION ITEMS		
Status	Assigned to	Task
OPEN	Dennis	Follow up with Ray F. to get permission to post slides on website
OPEN	Andrew C.	Work on design of popup / banner – send out by week end

2.02 Vice-Chair

- E-notices are too close to the event. Need to get them out sooner.

2.03 Past-Chair

I'm sure someone at the meeting can report on NECEC 2012, but if not, in brief:
> Full complement of papers for presentation plus ~16 posters
> 87 registrations as of lat Thursday; general notice/reminder of registration to be distributed this week
> IBRD confirmed for luncheon talk on R&D in NL, still waiting on keynote confirmation (either NavCan on new airport system, or LOOKNorth)
> $7200 in sponsorship received
> Wayne Squires to receive Friend of IEEE award at NECEC

Newsletter
> I've been shamefully neglectful of the fall newsletter. Once next week comes I'll have more time to put into it. Please stand by - the goal is for a release to remind people of the AGM.

Audit Draft Report
> Please defer until next meeting. I assume we'll have a next meeting before the AGM, where we can publicly present and approve it.

2.04 Treasurer

- No report

ACTION ITEMS		
Status	Assigned to	Task
OPEN	Geoff	Change addresses with IEEE, banks, etc. for Section (from PO Box to MUN) as necessary.

2.06 Secretary Activities

- No report

2.06 Technical Activities

No report

ACTION ITEMS		
Status	Assigned to	Task
OPEN	Andrew M.	ATC Tour – contact Laura Cooper @ SJIAA

2.07 Membership Development
- No report

2.08 Awards and Scholarships
No report

2.09 Student Activities
No report

ACTION ITEMS		
Status	Assigned to	Task
OPEN	Dennis/Eric	Follow-up on space request on McNaughton centre.

2.11 GOLD
Presented Network event proposal

ACTION ITEMS		
Status	Assigned to	Task
OPEN	Jeff	Draft a budget for the GOLD group for consideration by the executive committee.

2.12 Webmaster
No report

2.14 Teacher In Service Program
- No report

2.16 Chapters
Joint chapter COMSOC/CAS/Computer
1. COMSOC invited one of our chapter members to the society meeting in California. Society will pay for 2 nights hotel and flight.
   1. During Globecom
   2. Chapter committee to decide
   3. Pick someone who can contribute to future development of the society
2. November 16. Technical talk. CMC Director
   1. Will determine best possible time based on speaker's schedule

OES
3. No report

ACTION ITEMS

Status	Assigned to	Task
OPEN	Lihong	Follow up with CMC Director on timing/schedule

Next meeting

TBD