

Minutes of IEEE ExCom 3 Committee Meeting

10 October 2011

Attendees:

Abraham George	Eric Ackerman	Jonathan Torbert
Bill Ratcliff	George McClure	Keith McElveen
Bill Tiedemann	Gregg Vaughn	Lee Stogner
Brian Kowald	James Imanian	Mark Torres
Daniel Tulloch-Reid	Jeff Dowdell	Martin Bauer
David Fillion	Jennifer Ammentorp	Mary Ellen Randall
David Green	Jerry Goerz	Sasha Ishmael
Don Hill	Jim Corr	Wilfred A Roberts
Donghul Wu	John Dilley	William LaBelle
Ed Kirchner	John Montague	Yuri Quintana

ExCom Meeting

Director Stogner welcomed the ExCom members to the e-conference at 9:08 PM EDT and thanked them for their participation. Director Stogner reviewed the plans for the evening. The group used IEEE's Dimdim Web Meeting service. The group used IEEE's conferencing bridge service with Skype, toll-free 1-888, and long distance dialing along with Web pages to accomplish its work.

URL for Dimdim: https://ieee.dimdim.com/region_3/

The agenda was reviewed and adopted including the consent agenda:

Received the reports listed in the Information Agenda.

Approved the minutes of its 25 July 2011 Meeting.

Director Stogner presented his report. He emphasized the ideas from Sections Congress 2011, the Jobs Boards for Sections, and the MAW Workshop in Huntsville on November 4-5, 2011.

Director-Elect Green presented his report. He discussed the effort toward an email tool for Section leaders, goals for 2012, and actions that have happened since his last report.

Secretary Vaughn reported that all submitted reports were posted except those received with the last hour. These will be posted to the web site as quickly as possible along with others that are received after the meeting.

Past Director Ratcliff presented his report. He reminded the attendees of several questions that were discussed at Sections Congress 2011. He encouraged members to seek answers to these questions.

The report of Treasurer Hill was delayed until later in the agenda.

Action Agenda

There were no issues that required action by the ExCom.

Discussion Agenda

a – Review of Sections Congress 2011.

David Green reviewed the major points of the Region 3 Committee meeting prior to Sections

Congress in August 2011.

b – Huntsville MAW.

Lee Stogner reviewed the upcoming Huntsville Metropolitan Area Workshop and encouraged members to attend and publicize.

c – Southeastcon 2012.

Donghul Wu reported that the Southeastcon 2012 committee was working on a contract with the paper submission vendor. He added that a joint meeting with the Region 3 Conference Committee was being planned for early December 2011 in Orlando. Finally, he noted that the start-up money for the conference had not yet been transferred from the Region account(s) to the conference account. Don Hill took note of the needed transfer of funds.

d – Conference Task Force Update.

James Conrad was not present on the conference call to give a report.

e – 2011 Financial Forecast.

Don Hill reported that in 2011 there have been about \$126,000 of expenses out of about \$200,000 of approved budget. The funding for the Huntsville MAW is coming directly from MGA. Don Hill also requested that members of the ExCom submit items for the 2012 budget.

Information Agenda

Almost everyone on the teleconference presented oral and/or written reports for the ExCom to consider.

Date and Location of Next Meeting.

The next meeting of the ExCom is planned for 5 December 2011 at 9:00 PM EST. The meeting will be a teleconference using IEEE's conferencing bridge and WebEx.

Having concluded the agenda, Director Stogner adjourned the meeting at 11:00 PM EDT.

Respectfully submitted,

Gregg Vaughn
Secretary