

IEEE Region 3 – ExCom Meeting  
Web Conference - Minutes  
December 11, 2017  
8pm – 10pm

Attendees:

Jim Conrad*	Gregg Vaughn*	Chase Battaglio*	Ken Pigg*	Mary Ellen Randall*	Chris Hardy*
Eric Grigorian*	Jacquelyn Cunningham*	Don Hill*	Donghui Wu*	Sean Haynes*	Thomas Bellarmine*
Jill Gostin*	Mark Torres*	Daniel Diaz	Charles Husbands	Theresa Brunasso*	David Green
Jill Johnson	Chris Wright	Robert Hobbs	Ebonee Walker	Lee Stogner	Frank Niedzwiedz
Derick Pack	John Balsam	Bill Ratcliff	David Fillion	Patrick Goodson	Patrick Kung

\* Voting members

Agenda:

- I. Start of Region 3 Meeting – Jim started the meeting at 8:03pm.
- II. Approval of Agenda – main agenda
- III. Consent Agenda – See Informational Agenda
  - a. Reports
  - b. Approval of meeting minutes 10/16/17 – Minutes approved and recording of meeting is available on the [web](#).
- IV. Officer Reports
  - a. Director/Chair's Report:
    - i. Membership drop due to student members moving to other regions or not renewing after graduation.
    - ii. Sections please work with your student branches more and potentially create local incentives to increase membership and convey the value of IEEE membership beyond college.
    - iii. Visited Jamaica Section
  - b. Director-Elect Report (report available on web):
    - i. See report on web
    - ii. Please contact David Green if you are interested in any of the new committee positions.
  - c. Secretary Report: See report on web
  - d. Treasurer Report (report available on web):
    - i. YTD budget report – underspent for year and should end the year breaking even.
    - ii. Questions regarding the allocation of PACE Funds both incoming (3.32.100) and outgoing (4.70.100). Theresa will send Ken an email noting what was paid out through Regional Pace funds. Ken noted that need to get more funds out of IEEE USA. Unfortunately, Theresa is required to closeout PACE funds in November.
    - iii. Theresa and Jim noted that starting in 2018 that PACE funding will be decreased by 25% each year until funding is phased out from IEEE USA.
  - e. Past Director/MOVE Report: Mary Ellen thanked all that attended Sections Congress
    - i. Noted that she has visited many regions around the world and some regions are more formal than others.
    - ii. Encouraged everyone to reach out to students and younger members. There is a new MGA video highlighting "What IEEE means to them." Here are additional links: <https://ieeetv.ieee.org/channels/ieee-experience> (see "IEEE is.." video)
    - iii. MOVE is looking to expand outside of US mainland – mainly Caribbean islands. Additionally, expanding US wide through American Red Cross
    - iv. MOVE truck was involved in the following activities:
      1. Hurricane Harvey – 5 volunteers
      2. Hurricane Irma – 6 volunteers
      3. There are two volunteers (Steve Kemp and Tim Forrest) that deployed to Puerto Rico for Hurricane Maria relief efforts. They are putting up temporary satellite dishes.

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- v. MOVE is still in need of donations – please consider donating through the IEEE Foundation at <https://www.ieeefoundation.org/donate> and select MOVE - IEEE USA Community Outreach Fund in the pull down box.

V. Action Agenda – No Items

VI. Discussion Agenda

- a. MOVE – see past director report
- b. 2018 Region 3 Budget
  - i. PACE funding follow up: For 2017, received \$18,000 in funds. For 2018, will reduce funds to \$13,000. Item 3.32.100 will be for PACE income
  - ii. David Green asked about seed money for 2020 conference. Ken confirmed that seed money is for 2020.
  - iii. Chase asked about Atlanta Science Festival funding – Ken noted that it is under 4.70.100 and 4.70.200
  - iv. Preliminary budget approved with final approval by full committee will occur at January 2018 meeting.
- c. MELC Report & Presentation (report available on web) – Mark noted that numbers shown in the presentation are as of November. Daniel Diaz encouraged Sections to hold at least one Young Professionals event per year to get Young Professionals more involved in Sections.
- d. 2018 Region 3 Positions – See listing of positions. If you know of anyone interested or if you are interested in the new positions, please contact Gregg Vaughn or David Green.
- e. Fall Region Meeting
  - i. See Jim’s email (hyperlinked in meeting agenda)
  - ii. Volunteers to discuss feasibility: Eric Grigorian, Theresa Brunasso, Chase Battaglio, Sean Haynes, and Mark Torres.

VII. Old Business – None

VIII. New Business – None

IX. Upcoming Meetings: 01/15/18 from 8pm – 10pm eastern via WebEx