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Treasurer's Report ***IEEE Region 3 ExCom Meeting 5/21/2018

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Mon, May 21, 2018 at 7:44 PM

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1) SoutheastCon 2018 travel reimbursements:

- Please submit ASAP if you have not already. Instructions, travel policy, and form are here:

<http://ewh.ieee.org/reg/3/excom/meetings/excel-expenses.html>

- I apologize to all that submitted early, I am behind on processing reimbursements.

I will be caught up by Thursday, 5/24/2018.

2) Old unreimbursed expenses - If you have ANY that have not been submitted, get them in NOW!

3) Region 3 2017 audit – IEEE will do internal audit, financial records going to IEEE tomorrow.

4) Region 3 FinCom - call schedule set for 2nd Monday of each month for the rest of 2018 at 8:00 pm Eastern time.

Next meeting will be 6/11/2018.

5) IEEE spending restrictions – please be aware that any payment of \$25,000 or more must be done by MGA wire transfer.

6) Concentration Banking – we have two CB accounts:

- 300000 main operating account

- 300099 “Region 3 Conference Reserves.”

Since we have budgeted some recurring conference expenses in 2018, I have chosen to pay them from 300099 and so I have added 300099 transactions to my Quicken reporting. At this point, it is just interest income and a monthly Authorize.net fee (~\$30/month).

So, the enclosed reports reflect all 2018 transactions on both accounts through 5/21/2018, reconciled through April 30, 2014.

Please let me know if you have any questions,

Ken

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Ken Pigg

IEEE Region 3 Treasurer





IEEE Eastern North Carolina Section Treasurer

IEEE SoutheastCon 2020 Conference Treasurer

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Linked in profile

4 attachments

-  **IEEE R3 budget and actuals 2018-05-21.pdf**
9K
-  **IEEE R3 transaction details 2018-05-21.pdf**
10K
-  **IEEE CB 300000 reconciliation 2018-04.pdf**
10K
-  **IEEE CB 300099 reconciliation 2018-04.pdf**
8K