

1. Increase members who are engaged in any aspect of IEEE

Awards

2018-Plans

Encourage participation in IEEE through awards nominations and recognition

2018-Status

Many nominators of awards are not volunteers in IEEE.

Conference

2018-Plans

Work on creating additional conference opportunities within Region 3. Attempt to get Societies to engage local sections and members in either the operation or attendance at the event. Attempt to establish another R3 sponsored technical conference.

2018-Status

At IEEE Convene I promoted Region 3 and made contacts with several Society conference chairs. We have also established rules for the Region 3 eNotice system that requires conference to engage and reach out to either the local section or members prior to approving the eNotice. The R3 sponsored technical conference is still in it's early planning stages.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

Our Member Activity Committee plans to engage our membership by increasing our usage of our already established social media platforms.

2018-Status

This quarter we attempted to upgrade the face of Region 3 by requesting a new Logo or look for our social sites. It took quite sometime to get the new logo created. Now we to focus our Sections and chapters on posting photos and recently implemented events to these sites to entice new members and re-engage our current members who may have slacked off in their attendance.

Nominations & Appointments

2018-Plans

Recruit experienced volunteers to consider leadership roles at the Region 3 level

2018-Status

TBD: Will solicit potential leaders for 2019 Region Committee; have 3 candidates for Director-elect

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

Sending emails to R3 Section Chairs reminding them of PACE funds availability

2018-Status

I'm getting more requests for funds.

Section Support

2018-Plans

- i. SSC – Establish the Section Support forum to share information on member engagement with Section leaders
- ii. YP - no response
- iii. WIE - no response
- iv. LMAG – Assist Sections with the formation of LMAGs.
- v. SME
 - a) Support and collaborate with Sections to achieve 250 Senior Member Elevations in Region 3.
 - b) Collaboratively work with IEEE Headquarters to enhance the Senior Member Program's reporting and assurance of GDPR and data compliance.
 - c) Reintroduce the Senior Member Program in Region 3; employ lessons learned in the Senior Member Elevation process and in practice.
- vi. TAB – Increase Section engagement with Student Branches
- vii. Proj – Encourage Sections to start projects that engage our members
- viii. OpsSup - no response

2018-Status

- i. SSC - Section Support forum initial session was in May with meeting each month.
- ii. YP - Member engagement has been increased via the creation of 2 YP affinity groups in our region. Currently working on a third one in Miami.
- iii. WIE - no response
- iv. LMAG – The Tallahassee Area Section was established this year. Other Sections are being contacted about formation of LMAGs.
- v. SME
 - a) Goals #2 and #3 have been met but work will continue for knowledge transfer purposes.
 - b) In the two August 2018 SSC monthly meetings, the Senior Member Program was reintroduced in Region 3 in a 25-slide training presentation for Sections, Societies and Members. This presentation was linked to the 27-slide presentation presented at SoutheastCon 2018. The training was informed by interviews of members at all levels, in Region 3 and at two Sections Congress (2014, 2017), at SoutheastCon and in Areas, and via research in Collabratec and IEEE.ORG. The presentation was well received and the IEEE Liaison to Region 3, Christopher Wright, indicated the training will be adopted at IEEE HQ and be distributed to Region 3 and other Regions.
 - c) Participated in the monthly Membership Development webinars and MD. Collabratec group, posing questions relevant to the Senior Member program.
 - d) Currently provide 1st tier support to OU's with specific issues related to Senior Member elevations or Region 3, such as technical difficulties using the Senior Member portal.
 - e) Support OU's enhancing support for the Senior Member program, such as direct support to the Florida West Coast Section and the Jamaica Section.
- vi. TAB – Huntsville Section has provided funding for the past 2 years pay student memberships for 10 students from each of the engineering schools here in Huntsville Section. This has resulted in an increased student membership and participation at the monthly ExCom. Might be something other sections would want to consider.
- vii. Proj - Several sections are discussing possible projects
- viii. OpsSup - no response

Strategic Operations and Support

2018-Plans

2018-Status

Student Activities - no response

2018-Plans

2018-Status

2. Improve Information Sharing

Awards

2018-Plans

Update ARC manual and nomination website

2018-Status

Both completed, new ARC manual approved at October R3 meeting.

Conference

2018-Plans

Use eNotice to share information about conferences in Region 3. Use Google Drive to collect historical information about past conferences. Establish a R3 owned Google Drive to store this information.

2018-Status

As stated above ground-rules have been established for non R3 OU-sponsored conferences using the eNotice system. We have been using a SoutheastCon Google Drive to capture past conference information so that future SoutheastCons have access to the information. This drive is still owned by me, but I have given rights to anyone in R3 with the need to have access to the information. I have plenty of storage space, but we need to find a way to have this owned by IEEE to mitigate risk.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

These same social media platforms can help to disseminate information quickly throughout our region, without bogging down member's email inboxes.

2018-Status

No results to share this quarter. Will need to track our metrics for the beginning of the 2019 year.

Nominations & Appointments

2018-Plans

Report out to Region Committee

2018-Status

Will complete effort this quarter

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

Sending emails to R3 Section Chairs reminding them of PACE funds availability

2018-Status

I'm getting more requests for funds.

Section Support

2018-Plans

- i. SSC – Hold monthly Section Support Forums to provide Section leaders with the opportunity to collaborate with others in the Region. These meetings will be information sharing of current topics and educational materials to enable Sections to be successful.
- ii. YP - Email and conference calls with YP chairs from the region
- iii. WIE - no response

- iv. LMAG – Attend / participate in the LM committee webinars
- v. SME
- a) Survey Sections understanding of Senior Member Elevation.
- b) Incorporated in the August training were discussions of how Sections, Societies and Members can leverage Collabratec to leverage the expertise and volunteerism of their new and existing Senior Members as well as identify prospective SMs.
- vi. TAB - no response
- vii. Proj - Have project teams exchange information about their projects
- viii. OpsSup - no response

2018-Status

- i. SSC – Section Support Forum was started in May and has been well attended with topics presented on OU Analytics, Senior Member Elevation process and the Section Election Process. To enhance the sharing of information I attend the Region 5 Forum to provide support and to pick up information on topics that might be of interest to Region 3 Sections.
- ii. YP - Email and conference calls with YP chairs from the region
- iii. WIE - no response
- iv. LMAG - no response
- v. SME
- a) A simple poll was taken in the general session at SoutheastCon; however, no survey of the Sections has been administered for the reasons following:
 - IEEE HQ, its Web presence and policies/guidelines were significantly impacted by GDPR; and
 - IEEE's surveying tool was discontinued and has since been replaced.
- b) Members continued to be interviewed 1-1 at the various levels of IEEE, as indicated in the previous question.
- vi. TAB - no response
- vii. Proj - Pending startup of new projects
- viii. OpsSup - no response

Strategic Operations and Support

2018-Plans

Have an information plan and execute it.

2018-Status

The plan is to share information with the

1. SOSC through Google Drive, a Collabratec Private Group, and through e-mail.

Established, ongoing.

2. Other ExCom chairs - use mail merge tools, shared files and forms for surveying. Produce reports for all ExCom meetings. Established, Ongoing.

3. Ensure that the website has the Region 3 Strategy on it and that appropriate information is included in the Newsletter. Established, Ongoing.

Student Activities - no response

2018-Plans

2018-Status

3. Grow and nurture Section Support and Member Activities Committees

Awards

2018-Plans

Announce upcoming awards deadlines through Member Activities newsletters

2018-Status

Have done twice. Unsure of the impact at this time.

Conference

2018-Plans

Make the Conferences Committee available as a tool for the Section Support and Member Activities committees.

2018-Status

The conferences committee stands at the ready to support these committees.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

The Member Activities Committee plans to continue to communicate with and attend the monthly Section Support Committee meetings.

2018-Status

The close relationship of these 2 Committees has been a great learning experience for my first year as the MAC Chair. Mark Torres and Chris Wright have been a great help to getting me started on what things I needed to focus on within Member Activities.

Nominations & Appointments

2018-Plans

2018-Status

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

Sending emails to R3 Section Chairs reminding them of PACE funds availability

2018-Status

I'm getting more requests for funds.

Section Support

2018-Plans

- i. SSC -- See responses to other questions in the survey

- ii. LMAG - no response
- iii. SME – See response to #1 above
- iv. TAB - no response
- v. Proj - no response
- vi. OpsSup - no response

2018-Status

- i. SSC - See responses to other questions in the survey
- ii. LMAG - no response
- iii. SME - See response to #1 above
- iv. TAB - no response
- v. Proj - no response
- vi. OpsSup - no response

Strategic Operations and Support

2018-Plans

Stay in contact through mentors with these committees and discuss in SOSC meetings.

2018-Status

Established and ongoing.

Student Activities - no response

2018-Plans

2018-Status

4. Strengthen SoutheastCon

Awards

2018-Plans

Work to get all inputs for banquet program and slides earlier.

2018-Status

TBD

Conference

2018-Plans

Take ownership of the recurring logistic portions of SoutheastCon such as includes attendee, author and exhibitor registration, the paper review system, and site selection. Update the SoutheastCon Operations Manual so that we provide a consistent product from year-to-year.

2018-Status

In 2019 the committee is taking ownership of the online registration/paper system. The tools and equipment will provided both prior to and onsite at the conference. The SoutheastCon Operations Manual is on the Google Drive, but I'm still having issues getting people to assist with its authorship.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

Although this goal is not currently mapped to Member Activities, I do plan to personally help strengthen the SoutheastCon within my role on the 2019 planning committee as Logistics Chair.

2018-Status

Currently planning SoutheastCon 2019, no results this quarter.

Nominations & Appointments

2018-Plans

2018-Status

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

Have different PACE briefings, 1 for those who are new to PACE, and 1 for those who know.

2018-Status

We'll find out next year.

Section Support

2018-Plans

- i. SSC – Encourage joint activities between YP, WIE and Students.
- ii. YP – Develop YP Sessions
- iii. WIE – Develop WIE Sessions
- iv. LMAG - no response
- v. SME - Presented the Senior Member 2020 on Saturday 4/21, 4:15 HTC 3a.
- vi. TAB – For 2019 SoutheastCon, proposed a parallel track to the normal technical one that is an outreach to local teachers of STEM. Huntsville has an active focus on Cyber Security, and I want to have some of the local K-12 teachers give presentations to other teachers on what they do and how they do it. This would be a great time for building relationships among area technical teachers, with a focus on areas of interest to IEEE.
- vii. Proj - Have teams talk about projects in their section
- viii. OpsSup

2018-Status

- i. SSC – Activities during SoutheastCon provide several opportunities for YP, WIE, students and other members to share and discuss ideas to improve engagement at the Section Level
- ii. YP - Created the first ever YP-track
- iii. WIE – Conducted WIE meeting
- iv. LMAG - no response

- v. SME
 - a) Engaged Region 3 members and captured additional feedback and insights into challenges regarding the Senior Member membership grade.
 - b) Engaged one person who indicated he was a member of Region 2.
 - c) Engaged IEEE President Jim Jefferies, who later in the evening displayed appreciation for the session by bestowing Jacquelyn Cunningham with his IEEE President's Coin. Liz McCarthy, IEEE Executive Communications Manager, later described the Coin as follows: "Initiated by 2016 IEEE President Barry Shoop, the IEEE President's Coin is given to individuals in recognition and appreciation of their dedication to IEEE."
- vi. TAB - no response
- vii. Proj - Pending startup of new projects
- viii. OpsSup - no response

Strategic Operations and Support

2018-Plans

Stay in contact through mentor with the Conference Committee, interact with the Conference Chair and provide feedback to move the process of improvement of the SoutheastCon operation.

2018-Status

Established. Much work remains to be done to have a documented repeatable process independent of the present team.

Student Activities - no response

2018-Plans

2018-Status

5. Increase focus on YP, WIE, and students

Awards

2018-Plans

2018-Status

Conference

2018-Plans

Plan for YP, WIE, and Student Events at SoutheastCon.

2018-Status

The plans are in the works.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

As the MAC Chair, I plan to Increase focus on YP, WIE, students and Life Members.
(added Life Members to this focus group).

2018-Status

No results yet. We will need to start tracking metrics in 2019.

Nominations & Appointments

2018-Plans

Solicit R3 leaders from YP and WIE

2018-Status

1/3 of Director elect candidates are WIE; will pursue for 2019 R3 Committee

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

Nearly all these events qualify for PACE funds

2018-Status

I'm getting requests from sections.

Section Support

2018-Plans

- i. SSC – Coordinate YP, WIE and SAC to focus on student member transition following graduation. Encourage Sections to contact Student Branches on ways that the Section can provide assistance.
- ii. YP - Create YP affinity groups in our region
- iii. WIE - no response
- iv. SME - No specific plan was developed for Young Professionals; however, greater sharing of information to all members has transpired through SoutheastCon, the two August SSC webinars, and presentation distributions. Incorporated in the August training were discussions of how Sections, Societies and Members can leverage Collabratec to leverage the People Portal to identify new and existing Senior Members.
- v. TAB - no response
- vi. Proj - Encourage section projects to be broad enough to include wide cross section of members
- vii. OpsSup - no response

2018-Status

- i. SSC - Partnered up with Daniel Diaz, Allison Mercer & Ally Jennings as well as Victor Basantes to create a holistic Affinity group program as well as a bridge to transition membership after student graduation.
- ii. YP - Member engagement has been increased via the creation of 2 YP affinity groups in our region. Currently working on a third one in Miami.
- iii. WIE - no response
- iv. SME - Discussions have increased regarding Young Professions becoming Senior Members
- v. TAB - no response
- vi. Proj - Working with sections to define a project

vii. OpsSup - no response

Strategic Operations and Support

2018-Plans

2018-Status

Student Activities - no response

2018-Plans

2018-Status

6. Ensure Policies and Processes are documented and useable

Awards

2018-Plans

Updated ARC manual based on lessons learned from 2017.

2018-Status

TBD

Conference

2018-Plans

Update the SoutheastCon Operations Manual to reflect the new operating model.

2018-Status

A document has been started, but it has been difficult to get people to help write the document.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

I plan to review the policies and processes that are currently in place for the MAC (if any). If they need updating, then I will update these docs and make them easily accessible for those who need them.

2018-Status

No results yet. We will need to start tracking metrics in 2019.

Nominations & Appointments

2018-Plans

Nothing beyond Ops Manual

2018-Status

NA

Operational Audit

2018-Plans

Review/audit the Region 3 Area Chair Position and Region 3 Area Structure

2018-Status

This review/audit is underway

Professional Activities

2018-Plans

Already done.

2018-Status

Section Support

2018-Plans

- i. SSC – Encourage all SSC members to identify and mentor a member for succession planning within the committee.

- ii. YP - no response
- iii. WIE - no response
- iv. LMAG - no response
- v. SME - See previous responses
- vi. TAB - no response
- vii. Proj - no response
- viii. OpsSup - no response

2018-Status

- i. SSC - Ongoing focus with SSC member to mentor and build "corporate" memory. We don't need to lose what we have learned with each change of leader at the Region level.
- ii. YP - Via emails and YP track at SoutheastCon, processes have been shared in order to ensure guidance and standardization throughout our members
- iii. WIE - no response
- iv. LMAG - no response
- v. SME – PowerPoint presentations were used to accomplish this.
- vi. TAB - no response
- vii. Proj - no response
- viii. OpsSup - no response

Strategic Operations and Support

2018-Plans

Update the Region 3 Operation Manual, Update the Region 3 Bylaws and provide encouragement and feedback to other committees as they work on their processes.

2018-Status

Operations Manual deployed in collaborative space in Google Drive. A first pass set of improvements have been completed, reviewed and approved.

Additional work on the Operations Manual and Bylaws has been identified. Monitoring work on Conference Manual and History Document.

Student Activities - no response

2018-Plans

2018-Status

7. Encourage Projects

Awards

2018-Plans

2018-Status

Conference

2018-Plans

Attempt to establish another R3 sponsored technical conference. Encourage societies to reach out to local OU and members. Encourage local OU to reach out to conferences or sponsor their own conference.

2018-Status

This effort is ongoing. I have attempted to reach out as much as I can.

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

I will encourage projects within my monthly newsletter and give links for successfully implemented projects across Region 3. We will need to collect best practices of these projects.

2018-Status

No results yet. We will need to start tracking metrics in 2019.

Nominations & Appointments

2018-Plans

2018-Status

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

Same as above

2018-Status

Same as above

Section Support

2018-Plans

- i. SSC – Reinforce the value of projects as a method to engage members
- ii. YP - Encouraged joint activities in order to keep affinity groups active
- iii. WIE - no response
- iv. LM - no response
- v. SME – None currently
- vi. TAB - no response
- vii. Proj - Work with sections through region newsletter, SECon talks, and personal interaction to create a project
- viii. OpsSup - no response

2018-Status

- i. SSC - Section Support forum sessions are used to encourage Section to engage members with Projects.
- ii. YP - no response-

- iii. WIE - no response
- iv. LM - no response
- v. SME – None currently
- vi. TAB - no response
- vii. Proj - Have not seen the region newsletter, provided a talk at last SECon, and have had interaction with 3 sections on possible projects
- viii. OpsSup - no response

Strategic Operations and Support

2018-Plans

2018-Status

Student Activities - no response

2018-Plans

2018-Status

8. Increase Collabratec Usage

Awards

2018-Plans

2018-Status

Conference

2018-Plans

Establish a SoutheastCon Collabratec page.

2018-Status

I believe this has been done. URL?

Finance - no response

2018-Plans

2018-Status

Member Activities

2018-Plans

I will encourage the usage of Collabratec within my monthly newsletter and post updates of usage within Region 3.

2018-Status

We will need to get the statistics from IEEE HQ and see how we can get folks to value this tool and start using it more. I have no results to report for this quarter.

Nominations & Appointments

2018-Plans

2018-Status

Operational Audit

2018-Plans

2018-Status

Professional Activities

2018-Plans

2018-Status

Section Support

2018-Plans

- i. SSC - Reinforce the value of Collabratec as a method to engage members
- ii. YP - no response
- iii. WIE - no response
- iv. LM - no response
- v. SME - Incorporated in the August training were discussions of how Sections, Societies and Members can leverage Collabratec to enhance their Senior Member Elevation program
- vi. TAB - no response
- vii. Proj - Use Collabratec to document project progress
- viii. OpsSup - no response

2018-Status

- i. SSC - Section Support forum sessions are used to encourage Section to engage members with Collabratec
- ii. YP - no response
- iii. WIE - no response
- iv. LM - no response
- v. SME - New perspectives of the Senior Member that could lead to future successes and excitement in the program
- vi. TAB - no response
- vii. Proj - Pending startup of new projects
- viii. OpsSup - no response

Strategic Operations and Support

2018-Plans

Establish a private group for SOSC, authorize committee member access, encourage participation, place group working documents there.

2018-Status

Done. Ongoing.

Student Activities - no response

2018-Plans

Highlighted committees were expected to work on this goal (See Goal Mapping Document).

What resources/help from Region 3, MGA, IEEE, etc. would be helpful to the committee to achieve these goals/plans?

Section Support:

- i. SSC - I would encourage IEEE HQ to increase focus on YP, WIE, LM, SM elevation, vTools and OU analytics. Chris Wright is invaluable to me with the support he provides. I would like to see a team approach at HQ to Region support with these areas. These are all connected. I feel they are too siloed.
- ii. YP – Constant engagement with YP members
- iii. WIE - no response
- iv. LM - no response
- v. SME - under consideration
- vi. TAB - no response
- vii. Proj - Better way to communicate with section leadership such as a distribution list or interactive web page. Plan to use SSC section meeting to convey additional information on projects
- viii. OpsSup - no response

Member Activities: We need to give incentives for the Sections and Chapters to post to all our social media platforms. Randomly select "winners" each month for the best posts or the most posts. If this is a feasible idea, then my committee can brainstorm ideas to advertise as incentives for posting on our Region 3 social media sites.

Conference: Besides creating a machine that provides more time, I need resources to help write the new SoutheastCon Operations manual. We also need to reach out to more of the conferences already held in Region 3 and try to get them to engage the local OUs. We should have a local OU table at every conference in R3.