

IEEE Region 3 – ExCom Meeting
 Web Conference – Minutes
 23 March 2020
 8:00-10:00pm

Attendees (ExCom voting member*):

Jill Gostin*	x	Theresa Brunasso*	x	Pat Donohoe*	x	John Balsam*	x
Gregg Vaughn*		Steve Kemp*	x	Charles Lord*	x	Jenny Palmer*	
Claude Pitts*	x	Justin Baba*		Danny Merkl*		Lee Stogner*	
Don Hill*	x	Damith Wickramamayake*		Kristin Bing*	x	Sonya Dillard*	x
Eric Grigorian*	x	Bill Marshall*	x	Bill Harrison*		Jacquelyn Cunningham*	
Dave Green*	x	Victor Basantes*		Nelson Lourenco	x	Grayson Randall	x
Chirat Pathiravasam		Bill LaBelle		Evelyn Licona		Lucas Sweet	x
Ebonee Walker		Hulya Kirkici		Glenn Parker	x	Sean Haynes	x
Parag Upadhyay		Wyman Williams		Thomas Bellarmine	x	Hasala Dharmawardena	x
Amanda Sahlstrom		Sharlene Brown	x	Mark Torres	x	Jim Conrad	
Bill Ratcliff	x	Bailey Ulferts		Rachel Wilson		Subodha Charles	x
Devon Gayle	x	Bob Hobbs		Patrick Kung	x	Stevo Bozonovski	
Matt Horrer		McCauley Osaisai		Rich Kent	x	David Fillion	x
Derik Pack	x	Scott Kuntzelman		Paul Goodson	x	Allen Jones	x
Mary Ellen Randall	x	AJ Burke		Paul Belussi		Bob Bush	
Raul Ortega	x	Jim Howard	x	John Doyle		Chris Hardy	
Leandro Barajas		Warren Mackey		Winfort Myles		Eric Ackerman	
David Griffith	x	Demetris Geddis	x				

Agenda:

- 1) Director Gostin began the meeting at 8:00pm. After Director Gostin provided a brief introduction and summary of the events surrounding SoutheastCon 2020, Secretary Donohoe collected information for the meeting roll call.
- 2) The meeting agenda was approved after an item was removed from the Action Agenda (Item 4.b. Conference Reserve Account). Director Gostin discussed why the Region expected a need to move funds between accounts due to the cancellation of SoutheastCon 2020. However, based on recent events, this shift in funds should not be necessary.
- 3) The consent agenda, consisting only of the minutes from the 17 February 2020 ExCom Meeting, was approved.
- 4) Action Agenda

The Chair of the Region 3 Conference Committee, Eric Grigorian, presented details of the site selection for SoutheastCon 2023. The Conference Committee recommends that SoutheastCon 2023 be held in Orlando, FL at the Hilton Orlando, with the University of Central Florida as the host university. The Conference Committee requested the ExCom to endorse the recommendation that Orlando be chosen as the site of SoutheastCon 2023. The ExCom voted to endorse the recommendation of the Conference Committee, which will be presented to the Region 3 Committee on March 30.

- 5) Discussion Agenda
 - a) SoutheastCon 2020

Director Gostin expressed thanks to the SoutheastCon 2020 team for all of their hard work in preparing for the event. Charles Lord, SoutheastCon 2020 Co-Chair, led a discussion of the events surrounding the cancellation of the face-to-face conference. In retrospect, had the Region chosen to cancel SoutheastCon before the conference, the Region most likely would have been responsible for a loss of approximately \$200,000. Approximately half of registered students would not have been able to attend the conference based on school

travel policies implemented due to the pandemic. SoutheastCon 2020 was transformed into a virtual conference which allowed authors of accepted papers to present their papers online, and get their papers published by IEEE. The transition to a virtual conference also allowed SoutheastCon 2020 to keep a portion of the author registration fees. Since the Governor of North Carolina shut down the face-to-face conference, all contracts became null and void, which eliminated a large portion of the local expenses in Raleigh. The catering bill was refunded in full. The audio-visual support fee was reduced significantly. Most of the sponsors requested a refund. The conference registration fee for Region Committee participants has already been refunded. The projected loss now ranges from as much as approximately \$10,000 down to as low as \$0. Co-Chair Lord thanked the SoutheastCon 2020 team who worked tirelessly to respond to a trying situation.

b) Plan for 2020 New Events

Director Gostin had planned for Region 3 to emphasize “New Events” for Sections during 2020, where Sections would plan and conduct a new event of some type to engage our members more effectively. The Sections were to develop these events during the Section training sessions at SoutheastCon 2020, plan and possibly hold the event prior to Sections Congress 2020, where the Sections would share results. Director Gostin still wants to pursue this emphasis, and discussed how the implementation of the emphasis will be different. Most of the Section training that was missed at SoutheastCon 2020 will be conducted via WebEx.

c) Plans for Sections Congress Recommendations

Region 3 had planned for the Area Chairs to develop recommendations for Sections Congress at SoutheastCon 2020. Region 3 Sections Congress Coordinator Kristin Bing discussed how the process will be modified based on the cancellation of SoutheastCon 2020. Director Gostin would like the Areas to submit their 3 recommendations within the areas of networking, skills improvement, and public service by April 6.

6) Review of Action Items From Last Meeting

At the February ExCom meeting, Treasurer Balsam was asked about the Winston-Salem Section and their reporting, given the recent lack of volunteer activity. Treasurer Balsam noted that all Region 3 Sections had submitted the required reports.

7) Old Business - none

8) New Business

Director Gostin noted that the SoutheastCon 2019 papers have now been published in IEEE Xplore.

9) The meeting was adjourned at 9:02pm.