

Summary of Operations Manual Changes from 20 January 2020 to 15 June 2020

- Removed the term ex-officio specifying specific membership and voting status
- Added encouragement to additionally participate in the non-MGA portion of IEEE
- Updated IEEE staff titles
- Updated superior IEEE document names and linkages
- Add task for SSC to “ensure” vTools voting is used for section officer elections
- Added reference (and process related to) SoutheastCon Conference Manual
- Add an IEEE required vetting step to our N&A Director-Elect process
- Refined wording on awards support expected by all committees
- Improved wording on SSC responsibility related to MRR Coordinator
- Not shown in the changes document -- migrated from 7 files to one file, allowing
 - automatic table of contents
 - links to chapters
 - simpler production into multiple file formats using only GSuite tools

3 Finances

Updated to current practice.

- Eliminated some redundancies
- Clarified reserve guidance
- Added use of Concur
- Updated reporting process to IEEE
- Changed to require the use of Concentration banking
- Added reference to Region 3 Assessment
- Updated the IEEE-USA Professional Development funding process
- Updated to reflect auditing by IEEE Audit

6 Conferences

- Update for stronger Region participation in SoutheastCon Process
- Refer to SoutheastCon Manual and eliminate some items