To: Region 3 ExCom
From: Pat Donohoe, Region 3 Secretary
Subject: Secretary's Report
Date: 09 March 2021

Key Meeting Information

The online locations for the 13-14 March 2021 Region 3 Committee Meeting agenda, reports and information are:
   Day 1   March 13   https://ewh.ieee.org/reg/3/excom/meetings/2021-03-March13/agendas.html
   Day 2   March 14   https://ewh.ieee.org/reg/3/excom/meetings/2021-03-March14/agendas.html

Please send any reports or agenda items to me by midnight EST on Friday, March 12. The meeting materials will be available on the website by 9:00am EST on Saturday, March 13. Any materials received after the deadline will be posted as soon as possible, which may be after the meeting.

- Guidelines for Section reports can be found at the following link:
  https://ewh.ieee.org/reg/3/excom/meetings/2021-03-March14/r3rptgls.html

- Guidelines for ExCom reports can be found at the following link:
  https://ewh.ieee.org/reg/3/excom/meetings/2021-03-March14/r3rptgle.html

17 August 2020 Region 3 Committee Meeting

The meeting minutes of the Region 3 Committee meeting held on 17 August 2020 are available on-line at https://ewh.ieee.org/reg/3/excom/meetings/2020-08/region-minutes.pdf

Section Officer Reporting

All Sections should be sure to update their officer information for 2021 on vTools. Note that the starting and ending date of each officer term is now required. The vTools officer reporting tool can be found at https://officers.vtools.ieee.org/

Thank you for your service to IEEE.

Sincerely,

Pat Donohoe
2021 IEEE Region 3 Secretary
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