IEEE Region 3 – ExCom Meeting
Web Conference – Minutes
24 January 2022
8:00-10:00pm

Attendees (* denotes ExCom voting member):

Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*	x	Raul Ortega *	x
Paul Kuban*	x	Patrick Kung*	x	Nelson Lourenco*	x	Sonya Dillard*	x
Eric Ackerman*	x	Kristin Bing*	x	Bill Ratcliff*	x	David Fillion*	x
Dave Green*	x	Bailey Heyman*	x	Devon Gayle	x	Sharlene Brown	
Bill LaBelle		Evelyn Licona	x	Lucas Sweet		Stephen Hopkins	
Gregg Vaughn		Ebonee Walker		Hulya Kirkici		Charles Lord	x
Jim Conrad	x	Warren Nicholson	x	Joe Juisai		Alessio Medda	x
Claude Pitts		Eric Cramer		Andrew Seely		Mark Torres	x
Allen Jones	x	Tamseel Syed	x	Bill Harrison		Damith Wickramamayake	x
Steve Kemp	x	Don Wright	x	Jacquelyn Cunningham	x	Lee Stogner	x
Jiayi Lin		Mary Ellen Randall	x	Dave Conner	x	AJ Burke	
Paul Belussi		Larry Adams		Mohamed El-Sharkh		Michael Smith	
Grayson Randall		Bob Hobbs	x	Don Hill		Earl McDonald	x
Matt Horrer		McCauley Osaisai	x	Rich Kent		Christopher Burge	x
Derik Pack		Angelo Ferraro		Jihye Bae	x	Rajeev Agrawal	x
Leandro Barajas		Warren Mackey		Mike Puckett	x	Bob Bush	
David Griffith		Demetris Geddis		Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Olugbenga Anubi	
Dan Bishop		Erica Simmonds		Melody Richardson		Parag Upadhyay	
Paul Goodson		Bruce Harvey	x	Andrew Seely	x	Masood Ejaz	x
Steffen Camarato	x						

Agenda:
1) Director Brunasso called the meeting to order at 8:00pm.
2) The meeting agenda was approved after removing the Awards Executive Session, since the Awards and Recognition Committee (ARC) has not yet completed the review of nominations.
3) The consent agenda, consisting of the minutes from the 15 November 2021 ExCom Meeting and reports listed in the information agenda, was approved.
4) Officer Reports
   a) Director Report
      i) Director Brunasso noted that an IEEE planning retreat was held recently where a new emphasis on IEEE providing leadership in the area of climate change was discussed.
      ii) Director Brunasso emphasized that SoutheastCon 2022 will be held as a face-to-face meeting in Mobile, AL.
   b) Director-Elect Report
      Director-Elect Grigorian has been meeting with the Area Chairs and attending the Region 3 Committee meetings in his role as Director-Elect.
   c) Secretary Report
      Secretary Donohoe has posted all submitted reports to the meeting website. The roll call was taken for the meeting.
   d) Treasurer Report
      2022 Treasurer Pennisi noted that he has been working closely with 2021 Treasurer John Balsam in the transition of Treasurer duties. Treasurer Pennisi summarized the 2021 budget and noted the large surplus during the pandemic year. The balances of the fully reconciled

(12/31/21) Main Account and Long-Term Investment Account were presented and the transition to NextGen was discussed. A reminder has been sent to Region 3 Section/Chapter Treasurers and Chairs with the deadlines for 2021 finance reporting (rebate and bonus).

   e) Past Director Report

Past Director Gostin noted that she has sent out a call for nominations for Director-Elect and encouraged Region 3 members to submit nominations, which are open until March 31.

5) Action Agenda

   a) Review/Endorsement of 2022 Region 3 Budget and Budget Revision

Treasurer Pennisi showed a top-level summary of the 2022 budget, which was approved by both the 2021 ExCom and the 2022 Finance Committee. A motion was presented for the 2022 ExCom to endorse the Region 3 budget for 2022. The motion was approved. Treasurer Pennisi noted that a request was made to purchase N95 masks for use at SoutheatCon at a cost of $1,500. Treasurer Pennisi made a motion to increase the 2022 budget by $1,500 for N95 masks. The motion was approved.

   b) Modification to R3 Student Travel Policy

Student Activities Committee (SAC) Chair Bailey Heyman presented information on the current student travel policy (travel to SoutheastCon). The current policy includes a subsidy component based on student branch participation in the student paper competition, which no longer exists. SAC proposes that the subsidy for a "student paper participant" be changed to an "onsite student competition participant". The following motion was put forward by Chair Heyman: "The Student Activities Committee moves that the Region 3 Travel Policy (Student Branch Travel to SoutheastCon) per diem for a student paper participant be changed to a per diem for an onsite student competition participant." After lengthy discussion, the motion passed.

   c) 2022 Region 3 Strategic Plan

Strategic Operations and Support Committee (SOSC) Chair David Green presented details of the 2022 Region 3 Strategic Plan, which comes from the Region 3 Planning Retreat, discussion within the SOSC, and discussion among the Region 3 leadership. Chair Green provided details on the vision and mission, the theme, the objectives and resulting responsibilities. Chair Green then moved that the ExCom approve the Region 3 Strategic Plan as presented. The motion was approved.

6) Discussion Agenda

   a) IEEE Phishing Scams

Director Brunasso discussed the details of a recent phishing scam directed at Wyman Williams. The email supposedly came from the Atlanta Section Treasurer and requested that Wyman wire money from his personal account. Director Brunasso encouraged everyone to be on the lookout for such scams.

   b) SoutheastCon 2022 Update

SoutheastCon 2022 Chair Warren Nicholson provided an update on SoutheastCon 2022 planning. A total of 149 papers have been submitted and all have been assigned for review. A total of 14 registrations have been completed so far. Six paper tracks have been assigned and a logistics meeting is set for later this week. One track has been built for the hardware competition. There has been significant activity from potential exhibitors. More volunteers for the conference are needed and recruitment of University of South Alabama students is in progress.

7) Review of Action Items From Last Meeting – At the November ExCom, Bill Harrison presented the OAC report of two committee reviews in 2021, but notified the ExCom that the details of the Conference Committee Review will be delayed until 2022. The details of this review will be presented at the February ExCom meeting.

8) Old Business – none
9) New Business - none
10) The next ExCom meeting is scheduled for 21 February 2022 from 8:00-10:00pm EST.
11) The meeting was adjourned at 9:12pm.