IEEE Region 3 – ExCom Meeting
Web Conference – Minutes
16 May 2022
8:00-10:00pm

Attendees (* denotes ExCom voting member):

Name		Name		Name		Name	
Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*	x	Raul Ortega *	x
Paul Kuban*	x	Patrick Kung*		Nelson Lourenco*	x	Sonya Dillard*	x
Eric Ackerman*	x	Kristin Bing*	x	Bill Ratcliff*	x	David Fillion*	x
Dave Green*	x	Bailey Heyman*	x	Devon Gayle	x	Sharlene Brown	x
Bill LaBelle		Evelyn Licona	x	Lucas Sweet		Stephen Hopkins	
Gregg Vaughn	x	Ebonee Walker		Hulya Kirkici		Charles Lord	x
Jim Conrad		Warren Nicholson		Joe Juisai		Alessio Medda	x
Claude Pitts		Eric Cramer	x	Andrew Seely		Mark Torres	x
Allen Jones	x	Tamseel Syed	x	Bill Harrison		Damith Wickramamayake	x
Steve Kemp		Don Wright		Jacquelyn Cunningham	x	Lee Stogner	x
Jiayi Lin		Mary Ellen Randall		Dave Conner		AJ Burke	
Paul Belussi		Larry Adams		Mohamed El-Sharkh		Annette Burney	x
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai		Rich Kent		Christopher Burge	
Derik Pack	x	Angelo Ferraro	x	Jihye Bae		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett		Bob Bush	
David Griffith		Demetris Geddis	x	Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Olugbenga Anubi	
Dan Bishop		Erica Simmonds		Melody Richardson	x	Parag Upadhyay	
Jeff Bevan		Bruce Harvey		Andrew Seely		Masood Ejaz	
Steffen Camarato		Arup Kumar Ghosh		Michael Smith		Regina Hannemann	

Agenda:
1) Director Brunasso called the meeting to order at 8:00pm.
2) The meeting agenda was approved.
3) The consent agenda, consisting of the minutes from the 21 March 2022 ExCom Meeting and reports listed in the information agenda, was approved.
4) Officer Reports
   a) Director Report
      i) Director Brunasso thanked the entire SoutheastCon 2022 team for their hard work in making the meeting a success and expressed her happiness at seeing everyone in person again.
      ii) Director Brunasso met recently with the IEEE-USA Directors and Staff to discuss the future of IEEE-USA. The current IEEE-USA membership trend points to a continued decrease in income. Ideas were discussed to reduce spending and bring in money to replace the revenue lost as members retire.
      i) Director Brunasso attended the 2022 IEEE Vision, Innovation and Challenges Summit in San Diego, CA on May 6. This event will be held in Atlanta in 2023.
      ii) Director-Elect Grigorian and Director Brunasso will attend the June Board series in Bellevue, WA, during which a "Meet the 2023 IEEE President-Elect Candidates Forum" will be held.
   b) Director-Elect Report
      Director-Elect Grigorian also thanked the SoutheastCon 2022 team for a great face-to-face conference. Director-Elect Grigorian continues to meet with the Area Chairs as they work to

revitalize dormant sections in Region 3. Director-Elect Grigorian participated in the Section Vitality Meeting.

c) Secretary Report

Secretary Donohoe has posted all submitted reports to the meeting website. The roll call was taken for the ExCom meeting.

d) Treasurer Report

Treasurer Pennisi noted significant budget activity through April as SoutheastCon 2022 expense reports are being processed. The main account is substantially less than last month due to (1) payment of SoutheastCon 2022 expenses and (2) the transfer of funds from the main account to the long-term investment account. Treasurer Pennisi provided details of the progress on SoutheastCon 2022 expense reports for sections and student branches.

e) Past Director Report

Past Director Gostin also expressed her appreciation to the SoutheastCon 2022 team for a great conference. Past Director Gostin expects the Nominations and Appointments Committee to present a slate of candidates for Director-Elect at the June or July ExCom meeting. Past Director Gostin referred to her report for a list of her recent IEEE activities.

2) Action Agenda

No action items

3) Discussion Agenda

a) SoutheastCon 2022 Update

Conference Chair Eric Ackerman presented a closeout summary of SoutheastCon 2022. A total of 128 papers were accepted from 229 submitted and 7 posters were accepted from 25 submitted. All accepted papers were presented at the conference (59 onsite and 69 virtual) and have been published. A total of 35 teams participated in the student hardware competition and 7 teams participated in the student software competition. The registration total for the Region 3 meetings was 78. A total of 13 exhibitors were present, including 6 graduate schools. The registration total was 591 (with 68 onsite no shows) yielding a total of 523 conference participants (443 onsite, 80 virtual). The hotel room block was exceeded. The conference center was a great venue and offered plenty of room. The duration of the Awards Banquet should be shortened. A surplus of $47.5K is projected.

b) SoutheastCon 2023 Update

Conference Chair Ackerman presented a SoutheastCon 2023 update. The SoutheastCon 2023 committee is currently meeting once a month. A walk-through of the conference hotel facilities is scheduled for June 10. The food catering costs are high and will require some creative negotiations to meet our price point for conference registration costs. The hotel is a very large facility and will be hosting several conferences simultaneously. The conference committee will also meet with the Orange County Convention Center. The student branches at Valencia College are building and testing the student hardware competition boards with assistance from students at the University of Central Florida. Training of paper reviewers on how to use the EDAS system will begin soon.

4) Review of Action Items From Last Meeting – none

5) Old Business – none

6) New Business – none

7) The next ExCom meeting is scheduled for 20 June 2022 from 8:00-10:00pm EST.

8) The meeting was adjourned at 8:36 pm.