

IEEE Region 3 – ExCom Meeting  
Web Conference – Minutes  
20 June 2022  
8:00-10:00pm

Attendees (\* denotes ExCom voting member):

Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*	x	Raul Ortega *	x
Paul Kuban*	x	Patrick Kung*	x	Nelson Lourenco*	x	Sonya Dillard*	x
Eric Ackerman*		Kristin Bing*	x	Bill Ratcliff*	x	David Fillion*	x
Dave Green*	x	Bailey Heyman*		Devon Gayle	x	Sharlene Brown	x
Bill LaBelle		Evelyn Licona		Lucas Sweet		Stephen Hopkins	
Gregg Vaughn	x	Ebonee Walker		Hulya Kirkici		Charles Lord	
Jim Conrad		Warren Nicholson		Joe Juisai		Alessio Medda	
Claude Pitts		Eric Cramer	x	Andrew Seely	x	Mark Torres	
Allen Jones	x	Tamseel Syed	x	Bill Harrison		Damith Wickramamayake	x
Steve Kemp		Don Wright		Jacquelyn Cunningham		Lee Stogner	x
Jiayi Lin		Mary Ellen Randall		Dave Conner		AJ Burke	
Paul Belussi		Larry Adams		Mohamed El-Sharkh		Annette Burney	x
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai	x	Rich Kent		Christopher Burge	
Derik Pack		Angelo Ferraro	x	Jihye Bae		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett	x	Bob Bush	
David Griffith		Demetris Geddis		Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Olugbenga Anubi	
Dan Bishop		Erica Simmonds		Melody Richardson		Parag Upadhyay	
Jeff Bevan		Bruce Harvey		Andrew Seely		Masood Ejaz	
Steffen Camarato		Arup Kumar Ghosh		Michael Smith		Regina Hannemann	

Agenda:

- 1) Director Brunasso called the meeting to order at 8:00pm.
- 2) The meeting agenda was approved.
- 3) The consent agenda, consisting of the minutes from the 16 May 2022 ExCom Meeting and reports listed in the information agenda, was approved.
- 4) Officer Reports
  - a) Director Report
    - i) Director Brunasso is attending the IEEE/MTT-S International Microwave Symposium in Denver and noted the energy of the attendees who are excited about meeting face-to-face again.
    - ii) Director Brunasso will be attending the IEEE Board Series in Seattle later this month.
    - i) Director Brunasso reminded everyone of the “Meet the 2023 IEEE President-Elect Candidates Forum” that will be available via live feed during the Board Series and will be recorded for viewing after the event.
  - b) Director-Elect Report
 

Director-Elect Grigorian has been working on the committee considering the realignment of IEEE regions and is working with MGA to set up a filter within OU Analytics to couple Sections with Areas within the tool. Director-Elect Grigorian will also be attending the IEEE Board Series in Seattle.
  - c) Secretary Report
 

Secretary Donohoe has posted all submitted reports to the meeting website. The roll call was taken for the ExCom meeting.

d) Treasurer Report

Treasurer Pennisi noted significant budget activity through May as most SoutheastCon 2022 expense reports have now been processed. Currently, we have spent about \$9.8K more than budgeted for the region meeting, but that was expected as Director Brunasso encouraged Section attendance and supported additional Section representatives. Fourteen Student Branches submitted requests for the Region 3 travel subsidy to the student conference at SoutheastCon, with a total amount approximately \$10K below the budget. Thus, the overall expenses for SoutheastCon should be very close to the overall budgeted amount. The Region assessment of approximately \$23.7K has been received.

e) Past Director Report

Past Director Gostin noted that the ExCom will be going into Executive Session at the end of this meeting to vote on the slate of candidates for 2024-25 Director-Elect, and reminded those in attendance of the list of ExCom voting members. The final vote on the slate of also Director-Elect candidates will take place at the next Region Meeting which will most likely occur in August or September.

2) Action Agenda

a) Funding for Region 3 Projects

Region 3 Projects Coordinator Allen Jones made a presentation developed by the Region 3 Projects Committee outlining the focus for future proposals. The charter of the Projects Committee was discussed. The Project Theme selected by the committee is climate change. Coordinator Jones presented information related to the selection of climate change for the Project Theme along with details on the overall funding for projects in the region. Also presented were details on what kinds of projects could be undertaken, what organizational units can participate, how many team members are required, how to apply for funding, reporting requirements, and the associated timetable. The Projects Committee put forth the following motion (from the Section Support Committee). "Move up to \$10K from the 2022 Initiatives budget to support the Region 3 Project initiative as described. Region 3 will fund accepted proposals through grants transferred to the group's Section NextGen Banking Account upon acceptance by the Project Review Committee and the Region Director's concurrence. Funded groups are expected to produce monthly reports and participate in publicity efforts." The motion was approved.

b) ExCom Approval of the 2024-25 Director-Elect Slate of Candidates

[Executive Session at the end of the meeting]

3) Discussion Agenda

SoutheastCon 2023 Update

A report was submitted but no one from the Conference Committee was in attendance to present the report.

4) Review of Action Items From Last Meeting – none

5) Old Business – none

6) New Business – none

7) The next ExCom meeting is scheduled for 15 August 2022 (no July ExCom meeting) from 8:00-10:00pm EST.

8) After the executive session, the meeting was adjourned at 8:58 pm.