

IEEE SoutheastCon 2023 Report to R3 Executive Committee

26 June 2023



IEEE SoutheastCon 2023
Orlando, Florida

1



Agenda



- Final Revenue and Expenses
- Financial Estimate at Complete
- Next Steps

Final Revenue and Expenses



Revenue	Amount	Expense Item	Amount
Registration	\$210,978.00	Credit Card Processing	\$6736.00
Exhibits/Sponsors	\$36,750.00	Registration Platform Fees	\$257.10
R3 Reimbursements	\$26,678.88	Food, Beverage, Staff Rooms	\$170,809.99
Hotel Commission	\$7,108.50	Audio Visual	\$19,242.50
Interest Income	\$1,592.93	Committee/Operations	\$8,154.24
Total	\$283,108.31	Total	\$211,819.96
Conference Surplus/(Shortfall)	\$71,288.35		

Financial Estimate at Complete



Description	Credit/(Debit)	Balance
Balance as of 31 May		\$96,814.74
IEEE Region 3 Seed Loan Repayment (1 June)	\$(5,000)	\$91,814.74
IEEE Orlando Section Seed Loan Repayment (1 June)	\$(5,000)	\$86,814.74
EDAS Fees (1 June)	\$(1,633.14)	\$85,181.60
Interest Income (1 June)	\$481.88	\$85,663.48
Amazon.com – Committee Gifts (5 June)	\$(520.00)	\$85,143.48
Presentation Technologies – A/V Services (5 June)	\$(19,242.50)	\$65,900.98
Reimbursement to Varadraj Gurupur – Tutorial Plaques (7 June)	\$(79.54)	\$65,821.44
Cucina Italiana – Committee Clsing Dinner (9 June)	\$(2,634.47)	\$63,186.97
Hilton Orlando – Hotel Room Commission (19 June)	\$7,108.50	\$70,295.47
R3 Reimbursement – WIE/YP Refreshments (22 June)	\$992.88	\$71,288.35
Surplus to IEEE Region 3	\$(35,644.18)	\$35,644.17
Surplus to IEEE Orlando Section	\$(35,644.17)	\$0.00

Next Steps



- Payout Surplus to Region 3 and Orlando
- Closeout conference
- Update Conference Operations Manual
- Hotel Operations Manual for future SoutheastCons
- Assist Atlanta as needed