

IEEE Region 3 – ExCom Meeting
Web Conference – Minutes
27 November 2023
8:00-10:00pm

<https://ewh.ieee.org/reg/3/excom/meetings/2023-11/agendas.html>

Attendees (* denotes ExCom voting member):

Theresa Brunasso*	x	Eric Grigorian*	x	Pat Donohoe*	x	Joe Pennisi *	x
Jill Gostin*	x	James Imanian*	x	Wyman Williams*	x	Raul Ortega *	x
Paul Kuban*	x	Patrick Kung*		Nelson Lourenco*	x	Sonya Dillard*	x
Eric Ackerman*	x	Kristin Bing*	x	Bill Ratcliff*		David Fillion*	x
Dave Green*	x	Bailey Heyman*	x	Devon Gayle		Sharlene Brown	x
Bill LaBelle		Evelyn Licon		Lucas Sweet	x	Stephen Hopkins	
Gregg Vaughn	x	Ebonee Walker		Hulya Kirkici		Charles Lord	
Jim Conrad		Warren Nicholson		Joe Juisai	x	Alessio Medda	x
Claude Pitts		Eric Cramer		Andrew Seely	x	Mark Torres	x
Allen Jones	x	Tamseel Syed	x	Elizabeth Hayes		Damith Wickramamayake	x
Steve Kemp		Don Wright		Brad Kicklighter	x	Lee Stogner	
Jiayi Lin		Mary Ellen Randall		Dave Conner	x	AJ Burke	
Paul Belussi		Larry Adams		Raj Gurupur	x	Annette Burney	
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai	x	Rich Kent		Christopher Burge	
Derik Pack		Angelo Ferraro	x	Jihye Bae		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett		Bob Bush	
David Griffith		Demetris Geddis	x	Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha		Will Goins	x
Dan Bishop		Erica Simmonds		Melody Richardson	x	Binesh Kumar	x
Jeff Bevan		Chan Wong		Paul Nyffenegger	x	Masood Ejaz	
Bruce Magruder		Arup Kumar Ghosh	x	Magreth Mushi		Regina Hannemann	
Jacob Kulangara	x	Daniel Diaz	x	Sudhir Shenoy	x		

Agenda:

- 1) Director Brunasso called the meeting to order at 8:00pm.
- 2) The meeting agenda was approved after moving the Region 3 Projects Update to the January ExCom meeting.
- 3) The consent agenda was approved which consisted of the minutes from the 23 October 2023 ExCom Meeting and reports listed in the information agenda.
- 4) Officer Reports
 - a) Director Report
 - i) Director Brunasso recently participated in the Board Series in Washington DC where the Board voted to continue the work of the Ad Hoc Committee to Coordinate IEEE's Response to Climate Change (CCIRCC) under the IEEE Strategic Planning Committee. Also, Melody Richardson received a Meritorious Achievement Award in Pre-University Education from the Educational Activities Board for her work on Family Science Nights and STEM on the MOVE.
 - ii) Director Brunasso reported that the MGA Board approved the Region 3 James H. Graham Cybersecurity Scholarship Fund, which will start awarding scholarships in 2025.
 - iii) Director Brunasso noted that this is her final ExCom meeting as Region 3 Director. She thanked all the talented and dedicated Region 3 volunteers for their hard work and stated that it was a privilege to serve in the role of Region 3 Director.

b) Director-Elect Report

Director-Elect Grigorian recently traveled to Tampa, FL to participate in the Florida North West Coast's Senior Member Gala and attended Region 6's Designing Chips with CHIPS: West Coast Pre-Silicon Summit to Convene Industry Leaders in San Diego. Director-Elect Grigorian continues to support the IEEE Conference Publications Committee and the WIE ILC subcommittee, and attended the IEEE Board series. He is currently working with the Jamaica Section planning the IEEE Workshop to be held in Kingston in January 2024.

c) Secretary Report

Secretary Donohoe thanked everyone for submitting their ExCom meeting reports. Those reports submitted late will be posted to the meeting website after the ExCom concludes.

d) Treasurer Report

Treasurer Pennisi presented details of the Treasurer report for November 2023. The 2023 Region 3 budget is currently in the red, as was budgeted for the year, but total spending for the year is expected to be significantly less than the budgeted amount. A small number of SoutheastCon 2023 and 2023 Sections Congress expenses are outstanding. The overall expenses for Sections Congress should be well under the budgeted amount.

e) Past Director Report

Past Director Gostin noted that the Region 3 N&A effort to select the Region 3 volunteers for 2024-2025 has been finalized. Past-Director Gostin also congratulated Theresa Brunasso for her successful term as Region 3 Director.

5) Action Agenda

a) ExCom Approval of 2024 Region 3 Budget

Treasurer Pennisi provided an executive summary for the proposed 2024 Region 3 budget, which was discussed at the October ExCom meeting. The 2024 budget includes a \$101K deficit compared to a \$164K deficit proposed in the 2023 budget. This follows the trend in previous years as the region spends into large surpluses from 2020 and 2021. The actual 2024 deficit is expected to be much lower than that of the proposed budget. The SoutheastCon surplus for 2024 is planned to be the same as 2023. The rebate and region assessment are also unchanged from 2023. The interest income is expected to remain favorable and is increased for 2024. On the expense side, the line item for the Atlanta Science Fair will be considered in the January FinCom meeting, and is expected to be reinstated at the same level as the 2023 budget. The RSAC travel amount was increased due to additional expense expected in 2024. All Sections Congress expenses included in the 2023 budget are dropped from the 2024 budget. Expenses for SoutheastCon conference and travel costs have been increased for 2024. Travel expense in support of Region 3 Affinity groups was included in the 2024 budget. Small increases in the discretionary budgets for the Director-Elect and Past Director were also included. The proposed 2024 budget has been approved by the Region 3 FinCom. Treasurer Pennisi made a motion for the ExCom to approve the 2024 Region 3 budget as presented. The motion passed.

b) Change in SOSC Membership

SOSC Chair Dave Green provided details on a proposed minor change to SOSC membership in the Region 3 Operations Manual regarding "past senior officers of the Institute" who are willing to serve. The SOSC proposed that this statement be deleted and replaced with the following: "The Director may appoint former senior IEEE volunteers, who presently reside in Region 3 and are willing to serve, to enhance the committee." Chair Green made the motion for the Region 3 ExCom to approve the recommended changes. The motion passed.

- c) Cybersecurity Scholarship
 - SOSC Chair Dave Green provided details of the final form of the proposed Region 3 Cybersecurity Scholarship that has been previously considered by the Region 3 ExCom at an intermediate stage. Chair Green made a motion to approve the final form as presented. The motion was seconded and was passed.
- 6) Discussion Agenda
 - a) SoutheastCon 2024 Update
 - SoutheastCon 2024 Chair Alessio Medda provided an update on planning for the conference. The planning committee has revised the conference registration costs after discussions with the conference hotel on food costs. Negotiations with several corporate sponsors are in process. The hotel registration link is live and the goal is to have conference registration open in December. Significant progress has been made on preparations for the Student Hardware Competition. The committee is looking into the possibility of the Computer Society sponsoring the Student Software Competition (hackathon). To date, a total of 32 technical papers have been submitted. Four tutorials have been finalized and seven more speakers have shown interest in presenting tutorials. The paper review process is ongoing. Chair Medda encouraged those needing to finalize the conference YP and WIE events to work with Melody Richardson (Logistics Chair).
- 7) Review of Action Items from Last Meeting – No action items.
- 8) Old Business – none
- 9) New Business
 - A question was raised concerning the Region’s plans for promoting Engineers Week in February. Director Brunasso deferred this topic to incoming 2024 Director Grigorian.
- 10) The next ExCom meeting will be held on 22 January 2024 from 8:00-10:00pm EST by Webex.
- 11) The meeting was adjourned at 9:03pm.