



IEEE SoutheastCon 2024

Report for R3 ExCom – April 22, 2024



Agenda

- **Items since IEEE SoutheastCon 2024**
- **SoutheastCon 2024 by the numbers**
- **Meal Actual & F&B Cost**
- **Financial Estimate at Complete**
- **Next Steps**

Items since IEEE SoutheastCon 2024

- **Operations Debrief during last day of the conference on March 24**
- **Submitted AV payment on April 9 (cleared)**
- **Submitted EDAS Payment on April 15 (cleared)**
- **Submitted hotel payment on April 19 (cleared)**
- **Paper have been received by IEEE Xplore and are been processing for publication**
- **Received some late sponsorships and registration checks**
- **Sent volunteers gift cards as thank you gift (\$25)**
- **Held closeout dinner with local executive committee on April 20**

SoutheastCon 2024 by the numbers

- 457 submitted and 266 accepted papers (58% acceptance rate)
- 102 virtual and 165 onsite presentations, 21 posters and 11 tutorials
- 44 main hardware competitions teams (10 open), 17 main software competition teams (4 open), 19 circuit competition teams, and 14 presentation competition teams
- 1000 effective registrations (1037 total and 36 cancellations), 511 students, 226 authors, 90 Region 3, 44 attendees, 3 life members, 12 exhibitors and 60+ volunteers
- ~800 people participating onsite in Atlanta
- Room block: 582 at the Westin and 150 at the Marquis
- \$42.5K in sponsorships and \$341K in registration receipts

Meals Actual & F&B Cost

Meal	Guarantee	Actuals	Cost
Friday Breakfast	250	~100	\$13,835
Friday Lunch	260	~200 (hotel count 240)	\$19,306
Welcome Reception	-	280 (hotel count)	\$28,430
Saturday Breakfast	260	~100 / (hotel count 280)	\$14,548
Saturday Lunch	270	~200 (hotel count 250)	\$19,306
Award Banquet	750	650	\$74,942
Sunday Breakfast	-	49 tickets	\$2,077
Sunday Lunch	-	30 go-to boxes	\$2,111
Coffee Breaks	-	5	\$6,510
Industry Night Reception	120	120	\$6,924

Accurate count provided by new scanning app

Hotel count includes students and/or returning attendees for second meals

Financial Estimate at Complete

Account Balance as of 4/21/2024

\$149,768

Item	Cost	Balance	Status
Hotel Bill \$194,547 - \$21,379 (2021 deposit)	\$(173,168)	-	PAID
Present. Technologies (AV)	\$(29,971)	-	PAID
EDAS	\$(2,457)	-	PAID
Reimbursements and other expenses	\$(16,442)	-	PAID
Registration Fees (Estimated)	\$(13,000)	-	PAID
Others (audit, closeout dinner, misc.) Estim.	\$(10,000)	\$139,768	PENDING
Region 3 seed funds	\$(21,379 + \$5,000)	\$113,389	PENDING
Atlanta Seed funds	\$(5,000)	\$108,389	PENDING
Marquis Rebate (7%) (Estimated)	\$1,775	\$110,164	PENDING
Sponsorship GTRI	\$6,000	\$116,164	PENDING
GAINS R3 (Estimated)	~58,082	\$58,082	PENDING
GAINS ATLANTA (Estimated)	~58,082	\$0	PENDING

Next Steps

- Review of all registration status for remaining items
- Closeout statements from CC and pay any remaining bill
- Hotel Rebate from Marquis
- IEEE Audit
- Transfer gains to R3 and ATL Section
- Conference closeout
- Inventory of storage unit for SEC 2025 (May / June)