



IEEE SoutheastCon 2025

Report to the R3 Executive Committee

22 April 2024

Charles Lord, Jim Conrad - Co-Chairs

Progress

- ▶ Budget approved by Fincom, Conf Comm, R3 Excom, R3 Committee
- ▶ Budget submitted to IEEE Conference Finance and CB/NextGen account submitted – have requested loans this week
- ▶ Call for papers released in Atlanta
- ▶ HW rules released in Atlanta
- ▶ SW, Circuit design started
- ▶ Review of contract and space for planning
- ▶ Contributor/Exhibitor "sales brochure" completed
 - First Contributor/Exhibitor secured!
- ▶ Approached Concord CVB for possible services – was deemed too late as contract already signed
- ▶ Website design started
 - goal is to be ready for switchover on April 30
 - Will include galleries, competition results for 2024

Plans

- ▶ Still recruiting some positions
- ▶ Will be starting monthly Webex meetings later this month
- ▶ Planning retreat being considered for May
- ▶ Registration search in case any new alternatives have become available
 - Unless new vendor is found, RegFox and EDAS accounts to be set up by end-of-month and brought live by June 1, 2024
- ▶ Sponsors and Exhibitors are already being sought and acquired
 - Higher level contributors will be offered workshop/tutorial slots
 - Sources include companies who regularly attend UNC Charlotte job fairs and IEEE-HKN Student Leadership Conferences
 - Will also visit ASEE Annual Conference Exhibit Hall and "sell" to companies there
 - Will approach vendors at upcoming commercial design and manufacturing show in Charlotte in June
 - Will contact ECE Department chairs across the Southeast to "sell" exhibit hall participation for their Graduate Programs

Questions??

