

IEEE Region 3 – ExCom Meeting  
Web Conference – Minutes  
26 August 2024  
8:00-10:00pm

<https://ewh.ieee.org/reg/3/excom/meetings/2024-08/agendas.html>

Attendees (\* denotes ExCom voting member):

Eric Grigorian*	x	Sonya Dillard*	x	Pat Donohoe*	x	Joe Pennisi *	x
Theresa Brunasso*	x	James Imanian*	x	Alessio Medda*	x	Raul Ortega *	x
Paul Kuban*	x	Daniel Diaz*		Devon Gayle *		Andrew Seely*	x
Joe Juisai*	x	Kristin Bing*	x	Gregg Vaughn*	x	Sharlene Brown*	x
Dave Green*	x	Bailey Heyman*		Wyman Williams	x	Bill LaBelle	
Eric Ackerman		Patrick Kung		Bill Ratcliff		David Fillion	x
Evelyn Licona		Lucas Sweet		Nelson Lourenco	x	Damith Wickramamayake	x
Brian Page	x	Vishwas Powar		Hulya Kirkici		Stephen Hopkins	
Tamseel Syed	x	Ebonee Walker		Chan Wong		Charles Lord	x
Jim Conrad		John McDonald		Jill Gostin	x	Will Goins	x
Jacob Kulangara	x	Hermann Amaya		Binesh Kumar		Mark Torres	x
Allen Jones	x	Steve Kemp		Elizabeth Hayes		Arup Kumar Ghosh	
Kennedy Mays		Chase Battaglio		Brad Kicklighter		Lee Stogner	x
Masoud Davari	x	Mary Ellen Randall		Dave Conner		AJ Burke	
Paul Belussi		Larry Adams		Raj Gurupur		Annette Burney	x
Grayson Randall		Bob Hobbs		Don Hill		Earl McDonald	
Matt Horrer		McCauley Osaisai		Rich Kent		Christopher Burge	
Derik Pack		Angelo Ferraro		Eric Cramer		Rajeev Agrawal	
Leandro Barajas		Warren Mackey		Mike Puckett	x	Bob Bush	
David Griffith		Demetris Geddis		Allen Zheng		Jason Finn	
Stephen Morris		Dave Irons		Christopher Udeagha	x	Masood Ejaz	
Dan Bishop		Erica Simmonds		Melody Richardson		Regina Hannemann	
Jeff Bevan		Magreth Mushi		Paul Nyffenegger		Sudhir Shenoy	
Bruce Magruder		Len Elam		Eric Elwell		Jordan Johnson	
Orville Walker	x	Michael Birochak		Vince Socci		Tom Karnowski	

Agenda:

- 1) Director Grigorian called the meeting to order at 8:00pm.
- 2) The meeting agenda was approved.
- 3) The consent agenda was approved which consisted of the minutes from the 24 June 2024 ExCom Meeting and reports listed in the information agenda.
- 4) Officer Reports
  - a) Director Report
    - i) Director Grigorian reflected on the passing of Former Region 3 Director Bill Ratcliff on 20 June 2024 and noted several of Bill's many contributions to IEEE. Bill made a significant impact on IEEE MGA through his efforts to emphasize the importance of the member, leading the drive to change the Regional Activities Board to the Member and Geographic Activities Board. Bill was also known for strategic thinking and for encouraging teams to determine the root cause of a problem before seeking solutions. He led the IEEE Strategic Planning Committee, the Region 3 Strategic Planning Committee, and helped the IEEE MOVE project develop and execute its strategic plan. Bill Ratcliff will be missed by IEEE.
    - ii) Director Grigorian encouraged Sections to reach out to their Student Branches as schools are beginning their fall semesters and get them involved in Section activities.

- iii) Director Grigorian encouraged everyone to participate in the IEEE Annual Election and the upcoming Section elections for this year. Sections were encouraged to take advantage of the MGA online training on the new election process.
  - iv) Director Grigorian recognized the Region's Project team as two of the submitted projects for MGA Excess Funds were funded. Sections interested in getting engaged with the XRP STEM Project or the Cyber Project should reach out to Allen Jones or the Region 3 Projects Committee for more info.
  - v) Region 3 membership in July was up 3% Year-over-Year, with a total membership of 23,523.
- b) Director-Elect Report
 

Director-Elect Dillard met with the Area Chairs to discuss how to assist Sections in improving their meeting metrics and increasing their vitality. The Director-Elect has spoken with the Region 3 Life Member Affinity Group (LMAG) Chair, Jacob Kulangara, about ensuring all current LMAGs stay active by hosting at least two events per year. Director-Elect Dillard provided details of the Member-Get-A-Member program. IEEE Members can earn up to \$90 per year towards their next year's membership dues, or they can choose to receive digital gift card as an incentive award for recruiting new members.
- c) Secretary Report
 

Secretary Donohoe reminded everyone of the ExCom quorum requirement for the Executive Session at the end of the meeting.
- d) Treasurer Report
 

Treasurer Pennisi gave a summary of the 2024 Region 3 budget to date (through July) which shows we are well ahead of budget projections. The Region portion of the SoutheastCon 2024 surplus was deposited this month (\$61,170). All student travel subsidy checks for the conference have cleared. Treasurer Pennisi noted that the detailed budget information was provided via email prior to the meeting.
- e) Past Director Report
 

Past Director Brunasso noted that the Region 3 Nominations and Appointments Committee met and will be presenting the recommended slate of candidates for 2026-27 Director-Elect. The Past Director plans to be in Atlanta in October to celebrate with the Atlanta Section as they recognize their 2024 MGA Outstanding Section Award, their Educational Activities Award, and their 120 years as an IEEE Section.
- 5) Action Agenda
  - a) Awards and Recognition Committee Manual Revision
 

The Awards and Recognition Committee (ARC) Past-Chair Nelson Lourenco presented several proposed changes to the Region 3 ARC Manual. The revised manual was sent out to the ExCom prior to the meeting. A motion was made to approve the changes to the ARC Manual. The motion passed.
  - b) Formation of a Young Professionals Committee Under the Section Support Committee
 

Section Support Committee Chair Kristin Bing presented a proposal to establish a Region 3 Young Professionals Committee under the Section Support Committee. The proposed committee structure was presented including committee membership and job descriptions. After discussion, a motion was made to approve the formation of this committee. The motion passed.
  - c) Executive Session – 2026-27 Director-Elect Slate of Candidates (held at the end of the meeting)
- 6) Discussion Agenda
  - a) SoutheastCon 2025
 

SoutheastCon 2025 Chair Charles Lord provided an update on conference planning. Registration will open August 31 and paper submission is currently open. Discussions on space

allocation are ongoing and the issue with the transfer of the conference seed money to the North Carolina Council has been resolved.

b) Humanitarian Technology – no report.

c) Educational Activities

Region 3 Educational Activities (EA) Coordinator Damith Wickramanayake held the annual EA Best Practices Webinar on August 15, 2024. This year Region 3 collaborated with the Sri Lanka Section who also shared their EA best practices within the Sri Lanka Section. The Sections from Region 3 who shared their best practices were the Atlanta Section, the Palm Beach Section, and the Richmond Section.

d) Industry Engagement – no report

e) Review Progress on 2024 Region Goals

Strategic Operations and Support Committee (SOSC) Chair Dave Green went through the set of 2024 Region 3 goals updating progress on each one.

7) Old Business - Review of Action Items from Last Meeting

a) From the Region 3 Committee meeting in March, Director Grigorian called for all Sections having elections to submit nominating committee names by June 30. A very small number of nominating committees have been formed at this point.

b) At the June ExCom meeting, Director Grigorian requested that we collect all 2024 Section budgets for evaluation based on the upcoming NextGen changes. Secretary Donohoe noted that we need to communicate directly to Section Chairs with this request via eNotice.

c) At the June ExCom meeting, Director Grigorian requested that we collect information on all Region 3 Section events associated with the 140<sup>th</sup> Anniversary of IEEE. This request should also be communicated directly to Section Chairs via eNotice.

8) New Business – There was no new business.

9) The next Region Committee meeting will be held on Monday, September 23 from 8:00-10:00pm EST by Webex.

10) The next ExCom meeting will be held on Monday, October 28 from 8:00-10:00pm EST by Webex.

11) After the Executive Session, the meeting was adjourned at 9:08 pm.