

# REPORT

**To:** IEEE Region 3 ExCom  
**From:** IEEE Region 3 Operational Audit Committee (OAC)  
**Date:** 2025 April 28  
**By:** Gregg Vaughn

## **1 Summary**

### **1.1 Items Needing ExCom Action**

None

### **1.2 Items Needing ExCom Discussion**

None

### **1.3 Events or Activities Since Last ExCom Report**

The OAC has received several documents from the Professional Affairs Committee.

### **1.4 Planned Near Future Events or Activities**

The Chairs of the Section Support Committee and the Professional Activities Committee have until the last of May to supply additional materials for the audits according to the schedule referenced in the Region 3 Operations Manual.

### **1.5**

## **2 Announcements**

None

### **2.1 Section Events or Activities**

### **2.2 Area Events or Activities**

### **2.3 Region 3 Events or Activities**

### **2.4 IEEE-USA Events or Activities**

### **2.5 IEEE Events or Activities**

### 3 Committee Report Detail

#### 3.1 Items Needing ExCom Action

None

#### 3.2 Items Needing ExCom Discussion

None

#### 3.3 Events or Activities Since Last ExCom Report

Sharlene Brown, Chair of the Region 3 Professional Affairs Committee, has submitted 19 documents that pertain to the operational audit of her committee.

#### 3.4 Planned Future Events or Activities

In order to perform the operational audits assigned by Director Grigorian, the following schedule has been written in accordance with the Region 3 calendar.

Month	Who	Activity
February	OAC	OAC Chair notifies Region Committees and activities to be reviewed and requests information from chair of committees being audited.
May	OAC	Chair of committees being audited deliver information to OAC Chair.
August	OAC	OAC Chair delivers the preliminary audit reports to the chairs of the committees being audited.
September	OAC	OAC Chair delivers the final audit report to the Delegate/Director.
September	OAC	The chair of the committees being audited may deliver a report to the Delegate/Director in response to the audit report.
November	Committee Chair	If reviewed by Operational Audit, respond to Final Report at ExCom
November	OAC	Complete and report Operational Audit results to SOSC, ExCom
November	OAC	Final Report on reviewed committees to Delegate/Director & reviewed entity/activity

#### 3.5 Goals

- (1) Perform operational audit of the Professional Activities Committee.

The operational audit is proceeding according to schedule.

- (2) Perform operational audit of the Section Support Committee.

The operational audit is proceeding according to schedule.

## Appendix