

To: IEEE Region 3 Executive Committee  
From: IEEE Region 3 Conference Committee  
Date: May 27, 2025  
RE: Conference Committee Report to Executive Committee

During May, the committee has been focused on two items:

- Closing the conference application process for both IEEE CaribCon 2026 and IEEE SoutheastCon 2027
- Registration logistics for future IEEE Region 3 conferences

For IEEE CaribCon 2026, we received formal conference application approval from IEEE Conferences Events & Experiences on May 5, 2025. This was quickly followed by submitting the Hilton Rose Hall hotel contract for IEEE CEE contract management approval on May 6, 2025.

For IEEE SoutheastCon 2027, we received formal conference application approval from IEEE CEE on May 21, 2025.

The committee met on May 12, 2025, and had IEEE CEE demonstrate their registration software, Cvent, which could replace IEEE SoutheastCon's current registration software provider, RegFox. Some benefits of Cvent include

- Direct integration with the IEEE membership database
- Compliance with IEEE privacy policy and IEEE event terms and conditions
- Automation of IEEE conference data reporting requirements
- Reduced registration fees from IEEE CEE for Region 3 attendees (\$5 vs \$10 per registrant)

CEE has provided the committee with access to the demo instance, and members of the committee will continue to look at its functionality. The committee plans on making a recommendation later this summer.

The committee is also looking for Sections, collections of Sections, or Councils (organizational units or "OUs") to host IEEE SoutheastCon in the spring of 2028 and 2029. We wish to return IEEE SoutheastCon to areas that have not recently hosted the conference. OUs can submit a proposal to host either the 2028 or 2029 conference, but not both. Please reach out to the conference committee for more information about submitting a proposal. The initial deadline to submit for both the 2028 or 2029 conference is July 31, 2025.

Thank you to the volunteers of the IEEE Region 3 Conference Committee and IEEE Region 3 for your continued support.

Respectfully submitted,

Joe Juisai  
Chair, Conferences Committee  
IEEE Region 3